

# FY25 Budget Workshop #3

March 20, 2024

# Agenda

**Recap of Questions, comments, and responses Memo #2**

**Debt Service**

**Reserve Accounts (including Capital)**

**County Budget**

**Education Budget**

**Revenues**

**Other!**











# Recap

Memo on 3/13.

[Home](#) » [Departments](#) » [Town Manager](#)



## Fiscal Year 2025 Budget

Attachment	Size
 <a href="#">FY25 Budget Presentation (3-11-24)</a>	993.75 KB
 <a href="#">Section 1 - Budget Memo (pages 1-2)</a>	786.69 KB
 <a href="#">Section 1 - Memo on changes to PS and PW (pages 3-9)</a>	932.64 KB
 <a href="#">Section 1 - Memo on Question and Comments from 3/6 Workshop (pages 10-11)</a>	848.55 KB
 <a href="#">Section 1 - Memo on Question and Comments from 3/13 Workshop (pages 12-13)</a>	844.56 KB
 <a href="#">Section 2 - Revenues and Fee Schedule</a>	1.07 MB
 <a href="#">Section 3 - Expenditures</a>	715.9 KB
 <a href="#">Section 4 - Reserve Accounts</a>	805.38 KB
 <a href="#">Section 5 - Capital Improvement and Asset Inventory</a>	765.81 KB
 <a href="#">Section 7 - Provider Agency request letters</a>	5.83 MB

# Debt Service

## Section 3, Page 10

### DEBT SERVICE

	FY22 Actual	FY23 Actual*	FY24 Budget	FY24 YTD	FY25 Manager	Net Change \$	%
<b>DEBIT SERVICE</b>							
60 - LOAN PYMT-FIRE TRUCK #9326084	29,339.96	27,083.04	27,084.00	15,798.44	27,072.00	- 12.00	-0.04%
70 - LOAN PYMT-ACADEMY HILL#4423848	228,540.45	226,633.07	226,633.00	224,675.96	222,785.00	-3,848.00	-1.70%
<b>30 - DEBIT SERVICE TOTAL</b>	<b>257,880.41</b>	<b>253,716.11</b>	<b>253,717.00</b>	<b>240,474.40</b>	<b>249,857.00</b>	<b>-3,860.00</b>	<b>-1.52%</b>
<b>110 - DEBT SERVICE</b>	<b>257,880.41</b>	<b>253,716.11</b>	<b>253,717.00</b>	<b>240,474.40</b>	<b>249,857.00</b>	<b>-3,860.00</b>	<b>-1.52%</b>

2 items:

- Fire Truck
- Road Improvement

# Debt Service - Fire Truck

## Section 5, Page 4

- 2013 KME pumper. One of three fire trucks the town currently owns.
- Loan borrowed from Bangor Savings Bank in the amount of \$300,555
- Borrowed: 01/09/2012
- Matures: 01/09/2027 (15 year loan)
- Interest Rate: 4.190%

● Remaining as of 3/20:	Balance	\$66,983.34
	Payoff amount	\$67,144.38
	Due 05/09/2024	\$2,256.92

# Debt Service - Road Improvement

## Section 5, Page 1 and 2

- **Academy Hill Road.** From Mills/Main to the Water Tower. Included drainage and utility work.
- Loan borrowed from First National Bank in the amount of \$2,000,000
- Borrowed: 04/29/2020
- Matures: 08/01/2030 (10 year loan)
- Interest Rate: 1.920%
- Remaining as of 3/20: \$1,420,009.28

Since then, Capital reserves for Roads each year has included 1,000 LF for Academy Hill Road (roughly \$105,000 each year)

# Reserve Accounts

## Section 3, Page 11 - Transfers from the General Fund to Reserve Accounts

	<b>FY22 Actual</b>	<b>FY23 Actual*</b>	<b>FY24 Budget</b>	<b>FY24 YTD</b>	<b>FY25 Manager</b>	<b>Net Change</b>	
						<b>\$</b>	<b>%</b>
<b>TRANSFERS TO RESERVES</b>							
01 - HARRIET BIRD CLUB HOUSE	1,500.00	0.00	1,500.00	1,500.00	1,500.00		
02 - VETERAN PARK RESERVE	1,250.00	0.00	250.00	250.00	250.00		
04 - ROADS CAPITAL PROJ	686,734.00	844,270.95	855,530.00	855,530.00	880,866.00	25,336.00	2.96%
05 - COMPUTER RESERVE	3,000.00	0.00	3,000.00	3,000.00	0.00	-3,000.00	-100.00%
07 - MUNICIPAL BUILDING RESERVE	75,000.00	54,522.74	50,000.00	50,000.00	50,000.00		
08 - REVALUATION RESERVE	20,000.00	15,000.00	12,500.00	12,500.00	12,500.00		
09 - FRINGE BENEFIT RESERVE	12,000.00	539.26	12,000.00	12,000.00	12,000.00		
10 - FIRETRUCK RESERVE	0.00	0.00	50,000.00	50,000.00	50,000.00		
11 - VPI RESERVE	0.00	0.00	50,000.00	50,000.00	0.00	-50,000.00	-100.00%
12 - DR4719 - MAY DAY STORM	0.00	0.00	186,741.60	186,742.00	0.00	-186,741.60	-100.00%
<b>98 - TRANSFERS</b>	<b>799,484.00</b>	<b>914,332.95</b>	<b>1,221,521.60</b>	<b>1,221,522.00</b>	<b>1,007,116.00</b>	<b>-214,405.60</b>	<b>-17.55%</b>
<b>118 - TRANSFER TOTALS</b>	<b>799,484.00</b>	<b>914,332.95</b>	<b>1,221,521.60</b>	<b>1,221,522.00</b>	<b>1,007,116.00</b>	<b>-214,405.60</b>	<b>-17.55%</b>

Reserve Account - Balances and expenditures can be found in Section 4.

# Reserve Accounts

## Section 4, Pages 1-11

**This where balances for the reserve accounts can be found as well as a list of expenditures the past two years. They are provided in alphabetical order (which is a little different from the Transfer accounts in Section 3)**

**The next several slides recap the information found in this section**

**I would also request some time be spent on the purpose of these accounts so that staff can be held more accountable in the future for its use.**



# Reserve Accounts - Alewife Reserve Fund

**Section 4, Page 1**

**Current Balance: \$111,935.59**

**No spending planned in Fiscal Year 2025 as of date. There is some infrastructure work that will need to be addressed soon (likely some time in FY25).**

**Staff and appointed members of the community are attempting to establish a more formal agreement between the towns and the entity that provides oversight, fundraising, and management of the infrastructure and events.**

# Reserve Accounts - Building Reserve Fund

**Section 4, Page 2**

**Current Balance: \$110,915.35**

**FY25 Transfer Recommended = \$50,000**

**This fund has been used in the past to address building maintenance expenditures. There are a few items in the contingency account this year that could be moved to this related to the replacement of the heating system in the Sheepscot Fire Station (~\$6,000) if the goal of the account is maintenance/upgrades.**

**I would also suggest that this account also be considered for land purchases, building design, or major repairs.**

# Reserve Accounts - Computer Reserve Fund

**Section 4, Page 3**

**Current Balance: \$17,852.22**

**FY25 Transfer Recommended = \$0**

**This fiscal year has seen the increase of a staff (half a planner). We started the year with 8 computers (that are were 8 years old) and one laptop (maybe 2 years old?). We had to purchase a new computer because of added staff and now 2 have lived beyond their useful life and had to be replaced.**

**The two front counter machines are nearing the end - hoping they'll last into FY25. Now with 9 machines, my goal is to replace 3 computers each year. Assumption is \$4,000 a year x 3 = \$12,000.**

# Reserve Accounts - Fire Truck Reserve Fund

**Section 4, Page 4**

**Current Balance: \$100,000.00**

**FY25 Transfer Recommended = \$50,000**

**On March 25th, a Special Town Meeting has been called about the potential borrowing of “up to \$556,000” to pay for a new Pumper Truck. Should that pass and with interest rates as high as they are, the more cash we have when it’s delivered, the less we’ll have to pay in interest.**

# Reserve Accounts - Fringe Benefit Reserve Fund

**Section 4, Page 5**

**Current Balance: \$13,350.12**

**FY25 Transfer Recommended = \$12,000**

**I haven't done a full analysis of this account yet. Our longest serving employee has been with us for 6 and a half years and they have been taking opportunities to payout some Earned Benefit Pay. Town Manager has not yet submitted moving related expenses from this account (\$5,000). I would recommend something between 7k and 12k for FY25 with a promise of a more detailed explanation as part of the FY26 budget.**

# Reserve Accounts - Harriet Bird Playground Reserve Fund

**Section 4, Page 6**

**Current Balance: \$18,833.07**

**FY25 Transfer Recommended = \$1,500**

**Town Staff are working more closely with the members of the committee to begin a more comprehensive plan for repair, maintenance, and upgrades to the facility. Without their input and recommendations, I am not ready to come to the Select Board with anything more than what's been contributed to this account in the past.**

# Reserve Accounts - Revaluation Reserve Fund

**Section 4, Page 7**

**Current Balance: -\$1,636.76**

**FY25 Transfer Recommended = \$12,500**

**The Assessor's agent spoke of the need for a revaluation of property at the February 12, 2024 meeting for FY25. This reserve account had over 13,000 in it, but there was a final payment of \$15,000 made at the end of FY23 for the previous reval.**

**If we're to go forward with this for FY25 - we'll need to increase the amount in transfer account line (118-98-08) by \$14,136.76 to a total of \$26,636.76 for a revaluation that's expected to cost \$25,000.**

# Reserve Accounts - Road Capital Project

**Section 4, Page 8 and 9**

**Current Balance: \$807,804.12**

**There's a lot to unpack and understand here. I am going to save this one for after all the others...**



# Reserve Accounts - Veterans Park Reserve Fund

**Section 4, Page 10**

**Current Balance: \$6,751.74**

**FY25 Transfer Recommended = \$250**

**(For Karen's sake) We have a credit of 69.99 at Damariscotta Hardware for the return of this flag.**

# Reserve Accounts - Village Partnership Initiative Reserve

**Section 4, Page 11**

**Current Balance: \$48,139.20**

**FY25 Transfer Recommended = \$0**

**Under the contract with the state, we're responsible for the full amount of the project. Once it is complete, the state will reimburse the Town for it's half of the project. The Town initially budgeted \$50,000 for our share. The winning bid with Wright Pierce was for ~76,000. So after this is closed out, we'll be able to return some funds to the Unassigned Fund Balance or re-allocate to another specific project!**

# Reserve Accounts - TO CREATE - PFAS Remediation

**Section 4, Page 12 (added 3/20)**

**Current Balance: \$11,932.20 (in contingency)**

**FY25 Transfer Recommended = \$0**

**In August of 2023 a special Town meeting was called to transfer some of the unassigned fund balance to cover the May Day Storm and address found PFAS contamination near the old landfill.**

**I had neglect to add additional funds to this.**

## Reserve Accounts - TO CREATE - PFAS Rem (cont...)

**Section 4, Page 12 (added 3/20)**

**Current Balance: \$11,932.20 (in contingency)**

**FY25 Transfer Recommended = \$0**

**We're averaging about \$450 a month for water delivery to 3 properties. This will continue until agreements are signed and filtration systems are in place. We anticipate another 20k, for system installation this Spring/early summer and ongoing maintenance filter replacement and testing of about \$10,000 annually. NOTE: DEP reimbursement = 90% for all expenses related to this. Once established, I estimate the town will have to spend \$1,000/year**

**Requesting a motion to a create account carry forward contingency to this new account and fund \$11,000 for FY25.**

# Reserve Accounts - TO CREATE - FEMA Storms

## Section 3, Page 11

For tracking purposes, we've temporarily made a transfer to a reserve account related to the May Day Storm as this will be a multi-year process to replace the minor span on Lynch and close out the disaster. (118-98-12).

This request is to formalize the reserve account and further fund it to cover current and future expenses.

**Note: Most, if not all of this, will be approved for 90% reimbursement (75% Federal, 15% State of Maine)**

## Reserve Accounts - TO CREATE - FEMA Storms (cont...)

Initially moved to contingency at Special Town Meeting in August 2023 to cover remaining expenses for the clean up and a contract with VHB to explore replacement options, costs, and reports/analysis.

Hagar Enterprises      \$111,688.60 (additional \$6,463.80 in FY23 budget)

VHB Engineering      \$ 75,053.00 (additional \$17k covered in FY23 budget)

\$186,741.60

## **Reserve Accounts - TO CREATE - FEMA Storms (cont...)**

**Expenses paid in FY23: \$23,463.80**

**Initially moved at Special Town Meeting in August 2023: \$186,741.60**

**In October of 2023, the Select Board authorized moving forward with a \$148,000 contract with VHB to design and oversee the construction of a bridge span in place of the compromised culvert. At that time, we did not address how to fund the contract. While most of this can be recovered through FEMA, it's still months away from a reimbursement.**

**Current Balance: (3/20/2024) -\$111,000.00**

**Anticipated Balance before FEMA reimbursement: -\$148,000.00**

## Reserve Accounts - TO CREATE - FEMA Storms (cont...)

**Additionally,**

**VHB has also been assisting with some of the FEMA hurdles related to a middle step in the process - mitigation efforts - which is not within the scope of the contract. I anticipate that this will come as a request soon. Maybe 20k?**

**Now the Anticipated Balance before FEMA reimbursement: \$-168,000**

**Total Project Cost/encumbered to date: \$378,205.40**



## Reserve Accounts - TO CREATE - FEMA Storms (cont...)

**FEMA has obligated “approved” the funds for the Category A (debris Clean-up) and Category C for road repairs on N. Newcastle, Lewis Road, East Old County Road, and Cochran Road. These funds are currently with the State of Maine and the Town of Newcastle has submitted its request for reimbursement. This will total \$47,332.26 (or 90% of the total for these two requests), but it is unclear when Newcastle will receive a check.**

**FY24 Transfer Recommended from Unassigned Fund Balance = \$168,000.00**

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Current Balance: \$807,804.12

Wow! That's a lot. Why put in more?

There are additional planned expenses from this in FY24:

Another 1,000 Linear Feet of Academy Hill - proposed \$122,000

- budgeted \$105,280

Island Road - Year 2 of the program - budgeted \$596,200

Expected Ending Balance for FY24: **\$89,604.12**

# Reserve Accounts - Road Capital Project

Another 1,000 Linear Feet of Academy Hill - proposed \$122,000  
- budgeted \$105,280

FY24 budget cycle request included 4 projects.

Station Rd            \$154,050

Island Rd            \$596,200

River Rd             \$198,990

Academy Hill        \$122,000

Total Request: \$1,071,240

Decision was made to drop River Road.  
New total would have been \$872,250 for  
the other three.

Total Approved: \$855,530 (Final  
approval is \$16,720 short)

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Current Balance: \$807,804.12

Wow! That's a lot. Why put in more?

There are additional planned expenses from this in FY24:

Another 1,000 Linear Feet of Academy Hill - proposed \$122,000

- budgeted \$105,280

Island Road - Year 2 of the program - budgeted \$596,200

Expected Ending Balance for FY24: **\$89,604.12**

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Town Manager Suggestion for FY25

<b>Glidden/Cross/Pump St</b> Engineering and Survey Work	<b>\$35,000</b>
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# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Town Manager Suggestion for FY25

**Hopkins Hill Road**

**\$150,000**

Tree and Ledge work \$75k

Closed Drainage \$75k

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Town Manager Suggestion for FY25

<b>Island Road</b> Railroad crossing	<b>\$35,000</b>
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This would fall in line with working being done on Island Road this spring or next Spring. It would also be of benefit to a future passenger rail service line between Brunswick and Rockland (with a train stop in Newcastle)

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**River Rd Sidewalk** – apx 1000 LF of reconstruction **\$214,085**

**Scope of work:** Existing sidewalk to be removed, New granite sidewalk to be installed in the same location as the existing sidewalk, new paved width of sidewalk to be 5 feet to match the rest of the town, Granite to be set in concrete, Pavement to be 3 inches thick, All disturbed areas behind the sidewalk will be re-loamed and seeded as needed. Traffic control will be provided. All labor, equipment and materials have been allowed for.



# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Kavanagh Rd – Shim and overlay (page 1)** **\$142,500**

Kavanagh Rd, is being proposed to receive a variable depth shim and then a finish overlay of new pavement. I have elected not to reclaim this road due to the fact that limited houses are located on the road and the expense is not warranted. The shim and overlay will last many years and serve the residents on the road very well.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Kavanagh Rd – Shim and overlay (page 2)** **\$142,500**

The current state of the pavement is at a point where we cover what is there to preserve it or simply lose the previous investment in pavement and let it go back to dirt. A shim and overlay I anticipate would keep the road in very good shape for 20 years at least. All of the culverts on this road have been replaced, so a placement of a surface treatment is in line with having the drainage done first.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Kavanagh Rd – Shim and overlay (page 3)** **\$142,500**

**Scope of Work:** The existing road will be cleaned all heavy sand removed and the existing holes will be patched, a variable depth shim will be applied to fill in the ruts and make a uniform surface for which the new surface pavement will sit, 2 inch surface layer will be applied to the road, RS-1 Tach will be between all new pavement and the existing pavement layer to ensure proper bond, Gravel shoulders will be installed after proper curing of the new pavement.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Hassan Ave – Off Route 215 (page 1)**

**\$351,600**

This road was considered in the past for major reconstruction. For all the reason that it needed it then, it needs it now. I have carried culvert pipes in the maint. Budget to replace all the cross pipes on this road. My proposal would be to shape the road, apply geo-textile fabric and then build a proper gravel base, ditch, remove trees to allow for proper sun and drainage as needed and install all new drainage on the road.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Hassan Ave – Off Route 215 (page 2)**

**\$351,600**

**Scope of work:** Prep existing road, Install new geo-fabric, Install 18 inches of new 4" MDOT gravel, Install 6 inches of new 1.5" type A gravel, Install 6 inches of new 3/4" gravel, Replace all cross culverts, Replace any driveway culverts as needed, Ditch the entire road, both sides, Remove any trees that are in the way of proper drainage or present a hazard to the traveling public, This road will be built to receive base pavement in the future.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Academy Hill Rd** (page 1)

**\$131,850**

This proposal is simply a continuation of what we have been doing over the past several years, 1000 feet of reclaiming and re-paving. This request is the exact same.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Academy Hill Rd** (page 2)

**\$131,850**

**Work Scope:** Reclaim apx. 1000 LF of existing roadway, Regrade and re-compact the reclaim, Install new base pavement 2.5 inches thick, Install new surface pavement 1.5 inches thick, Install new RS-1 tack between all layers, Traffic control during the project, Incidental ditching, not the entire project, however trouble spots will be addressed, Gravel shoulders will be installed once pavement has cured.

# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Island Road Surface Pavement** **\$127,500**

This proposal completes the three year cycle on Island Rd. this is the finish pavement portion and shoulder install

**Scope of work:** Clean and prep road surface, Install 1.5 inches of new surface pavement, Install gravel shoulders on length of road, Traffic control, Install RS-1 tack on all existing pavement surfaces.



# Reserve Accounts - Road Capital Project

Section 4, Page 8 and 9

Expected ending Balance FY24: **\$89,604.12**

Road Commissioner Suggestions for FY25

**Island Road Surface Pavement** **\$127,500**

This proposal completes the three year cycle on Island Rd. this is the finish pavement portion and shoulder install

**Scope of work:** Clean and prep road surface, Install 1.5 inches of new surface pavement, Install gravel shoulders on length of road, Traffic control, Install RS-1 tack on all existing pavement surfaces.

## Reserve Accounts - Road Capital Project - summary

Suggested	Recommended
35,000 Glidden/Cross/Pump	35,000
75,000 Hopkins Hill Closed Drainage	75,000
75,000 Hopkins Hill Tree and Ledge Work	75,000
35,000 Island Road, railroad crossing work	35,000
142,500 Kavanagh	142,500
351,600 Hassan Ave	0
127,500 Island Rd	127,500
131,850 Academy Hill Rd	131,850
214,085 River Road	214,085
<b>1,187,535 total of suggestions</b>	<b>835,935 total recommended</b>
	880,866 in budget book
	44,931 available

# Reserve Accounts - Road Capital Project - Other

## Future / Other areas for consideration and projected costs:

1.- Pleasant St. retaining wall & culvert	\$350,000
2.- Glidden / Cross / Pump St. Engineering and survey work	\$35,000
3.- East Old County – Extensive tree work	\$125,000
4.- East Old County – Road modification (tops of hills)	\$250,000
5.-Paving of sand and salt lot – DEP permit requirement	\$75,000
6.- Closed Drainage on Hopkins Hill – Hill	\$75,000
7.- Hopkins Hill – Tree and ledge work	\$75,000
8.- Connection of North and South Dyer Neck Road	\$150,000
9.- Island Road, railroad crossing work – in conjunction with Railroad	\$35,000

**In Manager's recommendations**

# County Budget

Originally presented as a \$484,601 tax in February.

Has been reduced to \$475,257 which is

3.94% above our FY24 amount of \$457,253.

# Education Budget

**The Town of Newcastle is still waiting for numbers from School Administration.**

**For the purposes of this budget exercise, I've included a 5% increase for both GSB and Secondary Education and the inclusion of Adult Education in the GSB Budget.**

# Revenues

## Section 2, Page 1

Primarily wanted to focus on the Interest on Checking (101-15). Typically, Town Managers are conservative on this - any additional revenue in a given year falls to the bottom line, helps offset loss of revenue elsewhere, or covers an expense overage after year end close out.

With the changes recently made and a harder look at the account. I believe a motion should be made to raise this some.

We're averaging around 2.25 to 2.5 million in cash each month. With the change in banks, we're able to capture 4.2% on all of it. That's 95-105k. Without knowing how the year will go, I wouldn't amend that high, maybe 75k?

# Other!

[Gantt chart sneak peak](#)

[Mapping our Roads](#)

[Road inventory](#)

RSMS software and matrix

# Other!

## Gantt chart sneak peak

## Mapping our Roads

## Road inventory

## RSMS software and matrix

Paved Road Survey Form

Road Name: \_\_\_\_\_  
Section ID: \_\_\_\_\_  
From Road: \_\_\_\_\_  
To Road: \_\_\_\_\_  
From Milepost: \_\_\_\_\_ To Milepost: \_\_\_\_\_  
Width (ft.): \_\_\_\_\_  
Shoulder Width (if paved): \_\_\_\_\_  
Importance (1-5): \_\_\_\_\_  
Traffic (1-5): \_\_\_\_\_

Alligator Cracking

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Long/Tran Cracking

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Edge Cracking

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Patches/Potholes

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Roughness

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Rutting

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Roadside Drainage

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Gravel Road Survey Form

Road Name: \_\_\_\_\_  
Section ID: \_\_\_\_\_  
From Road: \_\_\_\_\_  
To Road: \_\_\_\_\_  
From Milepost: \_\_\_\_\_ To Milepost: \_\_\_\_\_  
Width (ft.): \_\_\_\_\_ (include shoulders)  
Importance (1-5): \_\_\_\_\_ (1=low; 5=high)  
Traffic (1-5): \_\_\_\_\_ (1=low; 5=high)

Notes:

Rock/Clay

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Rutting

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Loose Aggregate

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Corrugations

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Potholes

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Dust

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Cross Section

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			

Roadside Drainage

		Extent		
		<10%	10-30%	>30%
Severity	none	low	med	high
	low			
	med			
	high			



# Other!

[Gantt chart sneak peak](#)

[Mapping our Roads](#)

[Road inventory](#)

RSMS software and matrix

On the matrix visuals - Give me another year and we can take our Capital program to another level.

I have not been able to prioritize this work as I've only been full time since November (and it's still the season I really don't want to be walking the roads).

Other!

## Section 1 Page 14

This shows a 6.16% increase in taxes for Fiscal Year 2025. But this still has a lot of assumptions about the schools and doesn't recognize the potential for budget amendments.

We'll tackle that on Monday at the Select Board Meeting.

### NEWCASTLE BUDGET

FISCAL YEAR 2025

### BUDGET SUMMARY

(removed one-time use of fund balance to show more accurate change in annual operations)

	<u>FY24</u> <u>Budget</u>	<u>FY25</u> <u>Manager</u>	<u>Net Change</u>	
			<u>\$</u>	<u>%</u>
101 - GENERAL GOVERNMENT	658,407	681,168	22,761	3.46%
102 - COMMUNITY AND PUBLIC SERVICES	197,542	202,864	5,322	2.69%
103 - PLANNING & DEVELOPMENT	131,651	89,471	-42,180	-32.04%
105 - PUBLIC SAFETY	277,311	281,191	3,880	1.40%
107 - PUBLIC WORKS	662,399	812,450	150,051	22.65%
110 - DEBT SERVICE	253,717	249,857	-3,860	-1.52%
118 - TRANSFER TOTALS	984,780	1,007,116	22,336	2.27%
<b>TOTAL MUNICIPAL BUDGET</b>	<b>3,165,807</b>	<b>3,324,117</b>	<b>158,310</b>	<b>5.00%</b>
GSB Community School District	1,797,250	1,907,273	110,023	6.12%
Adult Education	8,812	0	-8,812	-100.00%
Secondary Education	1,724,397	1,810,617	86,220	5.00%
<b>TOTAL EDUCATION BUDGET*</b>	<b>3,530,459</b>	<b>3,717,890</b>	<b>187,431</b>	<b>5.31%</b>
Lincoln County Tax	457,253	475,257	18,004	3.94%
<b>LINCOLN COUNTY - NEWCASTLE SHARE</b>	<b>457,253</b>	<b>475,257</b>	<b>18,004</b>	<b>3.94%</b>
<b>TOTAL EXPENDITURE BUDGET</b>	<b>7,144,707</b>	<b>7,517,264</b>	<b>372,557</b>	<b>5.21%</b>
101 - GENERAL GOVERNMENT	482,800	502,055	19,255	3.99%
302 - STATE & FEDERAL REIMB	791,171	781,700	-9,471	-1.20%
801 - HARBOR/MOORING	1,500	3,000	1,500	100.00%
<b>TOTAL REVENUE BUDGET</b>	<b>1,275,471</b>	<b>1,286,755</b>	<b>11,284</b>	<b>0.88%</b>
<b>PROPERTY TAXES</b>	<b>5,869,236</b>	<b>6,230,509</b>	<b>361,273</b>	<b>6.16%</b>

\*Education Budget has not been set - will have more accurate numbers in late March