

2020 ANNUAL REPORT of the Town of NEWCASTLE, MAINE

July 1, 2018-June 30, 2019 Financial Reports

July 2020 Annual Town Meeting Warrant



Town Office Hours:

Monday - Thursday 8 a.m. to 4 p.m.

Friday 8 a.m. to 12 p.m.

Telephone: 563-3441; Fax: 563-6995

Board of Selectmen regularly meet the second and fourth Mondays at 6 p.m. at the community room at the Fire Station on River Road. The meetings are live stream broadcast via the Town's YouTube channel.

www.newcastlemaine.us

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Front cover photo by Shelly Clifford

Dedication

The Board of Selectmen would like to dedicate this year's Town Report to all the essential workers that have remained on the front line in the battle with the global pandemic. Your courage and dedication to keeping everyone safe, fed, healthy, and so much more have been, and continue to be, appreciated, and admired.

We cannot begin to name these untold heroes, as we all know it is not just the health care workers. It is the truck driver's delivery of needed supplies to local stores and businesses. The EMS services risking their own health and safety to make sure we get the help needed. The employees at all our local businesses keeping the shelves stocked and tolerating all the tired and frustrated customers as we have all worn thin during this long endeavor. The local maintenance crews, trash haulers, state, and local road crews, IT personnel who have made it possible to allow us to safely work from home, mail and delivery drivers bringing us all of the online orders and meals. Let us not forget about our line crews working through some of the worst storms of the year during this pandemic.

We want to thank you all for everything you have done and continue to do for us.

We wish you all the best in the remaining months of 2020.

The Most Appreciative Residents of Newcastle.

Directory of Municipal Officials

Board of Selectmen and Board of Assessors

	<u>Term Expires</u>
R. Benjamin Frey, Chair, Board of Selectmen & Assessors	2020
Brian Foote, Board of Selectmen & Assessors	2022
Carolyn Hatch, Vice Chair, Board of Selectmen & Assessors	2020
Joel Lind, Board of Selectmen & Assessors	2021
Wanda Wilcox, Board of Selectmen & Assessors	2021

Municipal Officials

Town Administrator / Treasurer:	Jonathan Duke
Town Clerk / Tax Collector / Deputy Treasurer / Registrar of Voters:	Michelle Cameron
Deputy Clerk I / Deputy Tax Collector / Deputy Registrar of Voters:	Cheryl "Shelly" Clifford
Deputy Clerk II / Deputy Tax Collector / Deputy Registrar of Voters:	Harriet Burgoon
Animal Control Officer:	Lincoln Co. Sheriff's Office
Assessor's Agent:	James Murphy, Jr.
CLC Ambulance Service Representative:	Ellen McFarland
Code Enforcement Officer / Local Plumbing Inspector:	Ken Vinal
Emergency Management Director:	James Kaler, Jr.
Fire Chief / Fire Warden:	Clayton Huntley
Deputy Fire Warden:	Robert Hatch
Deputy Fire Chief/Deputy Fire Warden:	Casey Stevens
General Assistance Administrator:	Michelle Cameron
Harbor Master:	Paul Bryant
Deputy Harbor Master:	Michael Herz
Health Officer:	John M. Dickens, MD
Road Commissioner:	Seth Hagar
Shellfish Warden:	Lincoln Co. Sheriff's Office

Town Boards and Committees**Appeals Board:**

Vacant		Scott Brooke	2021
Lydia Crafts	2020	Merle Parise	2022
Stephanie Stephensen	2021		

Design Review Committee:

Sheepscot Village Representative		Catherine Burke	2020
Architecture Representative/Chair		Tor Glendinning	2020
Damariscotta Mills Representative/V. Chair		Sharon Morrill	2020
Historical Society Representative		Betsy Evans	2020
Village Center Representative		Deborah Poor	2020
Alternate		Nancy Bagley	2020
Alternate		1 Vacancies	

Fish Ladder / Alewives Committee Representative:

James Brinkler 2020

Great Salt Bay Sanitary District Trustees:

Alan H. Ray 2021
Clayton Huntley 2022

Harriett Gertrude Bird Playground Committee:

Chair		Edna Verney	2020
Member		Carol Juchnik	2020
Member		James Mercer	2020
Member		David O'Neal	2020
Member		Christine Wajer	2020

Damariscotta-Newcastle Harbor Committee:

Newcastle Representative		David Lawrence	2020
Newcastle Representative		Eric Peters	2020
Newcastle Representative		Gisela Heimsath- Rhodes	2019
Damariscotta Representative		Michael Herz	2020
Damariscotta Representative		Bernie Delisle	2021
Damariscotta Representative		Steven Hufnagel	2022

Newcastle Historical Society- Selectmen Appointee:

Arlene Cole	2021
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L. C. Regional Planning Committee Representative:

Mal Carey	2020
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George Parker	2020
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L. C. Television Committee Director:

Christopher Doherty	2020
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Members	2 Vacancies
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Newcastle Veterans Memorial Park Committee:

Ellen McFarland, Chair	2020
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Betsy Evans	2020
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Calvert Hurdle	2020
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Ann Holton	2020
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Allan Ray	2020
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Planning Board:

Chair	Bonnie Stone	2020
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Vice Chair	Nicholas Buck	2022
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Member	James Brinkler	2022
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Member	David Hewitt	2021
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Member	Vacant	
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Alternate	David Bailey	2020
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Alternate	Peter McNaughton	2020
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Alternate	Vacancy	
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School Committee:

Member	Joshua Jacobs	2021
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Member	Mark Doe	2020
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Member	Stephanie Nelson	2022
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Board of Selectmen

It can be said that most years are somewhat difficult and trying for the Town. In all fairness, each year brings with it some difficulty balancing the needs of the town and the budget. However, not every year brings with it a global pandemic.

The impact that COVID-19 has had on the world cannot be summarized simply or in any meaningful way. Though Newcastle and Lincoln County have been fortunate to date with a low number of positive cases, the health threat remains and our hopes for a vaccine endure.

In response to, and in compliance with executive orders from the Governor, the Selectmen closed the town office in mid-March and have had the staff working from home, returning phone calls and assisting residents as best they can given the limited guidance received from Augusta. Guidance regarding how to legally operate the Town through the pandemic has been frustratingly slow to arrive. As well as closing the office and moving Selectmen meetings to an online platform, and due to the uncertainty of how long the crisis might last (at the time the thinking was weeks or perhaps a month at most), the Board voted to push the date taxes were due forward by two months to June 1st in an attempt to help ease the financial burden on residents.

Town meeting will also change this year, as it will be held via referendum vote. There will be no Open Annual Town Meeting due to the continued health threat. The referendum vote has been moved to coincide with the date the Governor set for the state Primary, July 14th. The polls will be open, but we encourage everyone to request an absentee ballot and to vote by mail.

Additionally, the Selectmen began to discuss and plan renovation work for the Town office. Designed to enhance the health and safety of the town staff and residents. A contractor was obtained, and the project is underway as of the writing of this report. All renovation work will be accomplished with funds already established or drawn from reserve accounts.

We are also upgrading to the phone and network systems,

which had been discussed previously and funds had been raised and allocated for these purposes.

Though the issues surrounding the pandemic continue to dominate our attention, this year has seen several welcome changes and the fulfillment of plans set in motion before the crisis struck.

First, the Selectmen recommended the Town move from a Town Administrator to a Town Manager. The recommendation was ratified at a Special Town Meeting in compliance with Maine Law to do so 90 days prior to Annual Town Meeting.

Second, roads were a major focus of the Board this year, operating with the new Capital Roads plan developed by our Road Commissioner. The town began rebuilding West Hamlet Road, fixed a failed underdrain on Glidden Street so that ice would stop forming across the road in winter, as well as prepped other sections of roads in town with tree trimming and ditching. Most recently, the North Newcastle road received long overdue attention with a structural surface treatment to the entire length. Additionally, the full re-build of Academy Hill Road from the intersection of Mills Road up to the water tower has begun and will continue through the fall.

Third, the Board appointed members to a Zoning Committee and charged it with creating a new Land Use Code. Looking to address the shortcomings of the failed Character Code while crafting a shorter, simpler, and straight-forward Code that better represents Newcastle. The Committee was nearing the end of their work when the pandemic struck. We are hoping to have this back on track and in front of the town late this summer or early fall.

Lastly, the Town is in excellent financial health. The Board developed the budget slightly differently this year, setting the goal at the beginning of not raising the mil rate, and have produced a budget that does exactly that. This will be the 5th year in a row the Board has been able to hold, or slightly reduce the mil rate. All while paying off most of the Town's debt, building the general fund to an auditor-approved healthy level, and embarking on, and funding, a Capital Roads plan that addresses the seriously deteriorated state of our town-owned roads.

Respectfully submitted,
The 2020 Newcastle Board of Selectmen

Town Administrator's Report

I'd argue that the last year to me has been a microcosm of what I see as I type this annual report.

Currently the Town Office is undergoing an unexpected and necessary renovation to respond to reopening in a world in the grips of the COVID-19 pandemic. Our desks are strewn across the office and we (the desks and I) are covered with joint compound dust. The desks, not unlike myself, are ready and able to get back to work, but this situation finds them presently unusable and not very pretty. Our staff is scattered to their homes and responding to voicemails and emails as they pile up from our residents asking important and critical questions. The Selectmen patiently wait as we try to work through the mess but often, they ask the same question so many do about this pandemic... WHEN WILL IT END?!

I don't know. It won't be next week, and it surely won't be soon enough. Our lives have been upended at best or destroyed, at worst. Members of our community... even one of our selectmen was struck with this virus. No one has asked for these things to happen, but happen they have. It is incumbent on town leaders to do their best to push through these challenging times and attempt to sail through rough seas. Revenues for the town have taken a hit, but we've pared back our expenditures and focused our funds toward items that allow us to operate efficiently in this new COVID-19 world.

When the office does open, it will be different and it will require change for everyone... staff, residents, and customers from all corners. We'll do our best to help you navigate through this change and all that we ask in return is an open mind and an open heart. There is a great deal of frustration and anger circulating in our world now and while our staff are hired to do a job on behalf of our residents, we can all try to have more patience and understanding. I hope the new blue color of the interior of the office will serve as an opportunity for us all to operate in a cooler, more relaxed manner.

In terms of matters of a more routine nature at this time, the budget proposed for the coming fiscal year projects to have a level

or reduced mil rate for the fifth straight year. While such streaks are unheard of in the world of municipal government, they have become common place in Newcastle. In spite of this level mil rate, several significant road projects are due to occur in the next few months including the resurfacing of North Newcastle Road, the completion of the West Hamlet Road project, the continuation of the Stonebridge Circle project, the initiation of the West Old County Road project, and most notably, the completion of the Academy Hill project. These are not inexpensive projects but the bill from years of deferred maintenance has come due for Newcastle's roads.

Finally, this is the last Town Administrator report in the Town of Newcastle town report. In March, voters chose to accept the town manager plan as defined in Maine law. In May, I accepted the Board of Selectmen's offer to be Newcastle's first town manager, and I will begin in that role on July 1st. There is very little change in how most residents will interact with me compared to past years. However, the change most notably means that the Town's employees would report directly to me rather than the Board of Selectmen, possessing a personnel role. The Board of Selectmen will continue to set policy for the Town of Newcastle, as they always have, and will set the vision and the tone for where the Town's government is directed. I certainly welcome the new challenge, but most of all look forward to continuing working with the outstanding staff of employees the Town of Newcastle employs. Many of our staff have had tremendous personal challenges over the past year, but their devotion to Newcastle is paramount and their support for each other is inspiring. The residents of our community should be proud: Clayton, Michelle, Shelly, Harriet, Ken, and Jim are part of our family. It has been a rough year for so many of us, but their spirit through it all has been wonderful to witness.

All I can say is bring on 2021!

ANNUAL TOWN MEETING WARRANT AND SECRET BALLOT ELECTION

Tuesday, July 14, 2020

To Mark Doe, a resident for the Town of Newcastle, in the County of Lincoln, State of Maine,

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Newcastle in said county and state, qualified by law to vote in town affairs, to meet at the Community Room in the Fire Station building at 86 River Rd on Tuesday, the 14th day of July, A.D. 2020 at 8:00 am, then and there to act upon Article 1 and by secret ballot on Articles 2 through 12 as set out below, the polling hours therefore to be from 8:00 am until 8:00 in the evening;

ARTICLE 1: To elect a moderator by written ballot to preside at said meeting.

ARTICLE 2: To elect by secret ballot, in accordance with the vote of the town, the following offices:

1. Two (2) Selectmen/Assessors and Overseers of the Poor for a three-year terms
2. One (1) member of the Great Salt Bay School Committee for a three-year term

ARTICLE 3: SECONDARY EDUCATION SCHOOL BUDGET - Shall the Town be authorized to expend \$1,477,738.50 on Secondary Education for the FY2021 school year?

ARTICLE 4: Shall the town authorize the Board of Selectmen to negotiate an interlocal agreement with the owner-municipalities for the operations of the Central Lincoln County Ambulance?

ARTICLE 5: Shall the town raise & appropriate for \$ 2,246,477 for municipal government?

EXPLANATION: Below is an accounting of the impact of the proposed Fiscal Year 2021 municipal, education, and county budgets and tax commitment.

	FY 20	FY 21
Municipal Expenditures	2,047,289.60	2,246,477.00
County Tax	387,121.19	417,337.09
Education Expenditures (Secondary and GSB)	3,190,564.72	3,251,374.16
Revenues	1,029,509.42	1,319,461.54*
Overlay	108,604.74	75,000.00*
Total Raised	4,629,071.64	4,670,726.71
Valuation	258,551,800.00	261,000,000.00*
Mil Rate	17.90	17.90*

**Estimated*

ARTICLE 6: Shall the Town grant the following authorities to the Board of Selectmen from July 1, 2020 to June 30, 2021?

- A. Authorize the Board of Selectmen to accept prospective gifts and donations providing the Board place these funds in appropriately designated reserve accounts and only used for the intended purposes stated or in the best interests of the Town?
- B. Authorize the Board of Selectmen to accept and expend, on behalf of the town, any State and Federal funds which may be received from time to time in the form of grants and funds from any source deemed appropriate by the municipal officers during the period of July 1, 2020 to June 30, 2021 or act on anything relative thereto?

- C. Authorize the Board of Selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of the taxes thereon and to execute quitclaim deeds for said property, in accordance with appropriate state law and procedures?
- D. Authorize the Board of Selectmen, on behalf of the Town, to sell and dispose of any surplus equipment owned by the Town in accordance with appropriate State law and procedures?
- E. Direct the Board of Selectmen to establish the dates on which this year's taxes shall be due and payable?
- F. Authorize the Board of Selectmen to fund abatements by expending overlay, and in the event the overlay is depleted, authorize funding abatements through the unassigned fund balance?
- G. Authorize the Board of Selectmen to enter into multi-year contracts on behalf of the Town?
- H. Authorize the Board of Selectmen to carry unexpended funds forward to the next fiscal year within the existing budget line items?
- I. Authorize the Board of Selectmen to establish and appoint the members of standing and/or ad hoc committees of the Board of Selectmen to advise the Board regarding the administration and operations of the town government?
- J. Authorize the Board of Selectmen to reduce the total amount of taxes to be collected by the FY 2021 total amount of estimated revenue (TBD) including use of surplus?

ARTICLE 7: Shall the Town will vote to authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. § 944 upon a finding by the Board of Selectmen that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.

ARTICLE 8: Shall the town instruct the Tax Collector to charge interest at the rate of 6 % per annum on all uncollected taxes and authorize the Board of Selectmen to establish the date on which interest starts to accrue, except for those taxpayers enrolled in the tax club before June 1, 2020 and have made all payments on time and to date?

ARTICLE 9: Shall the Town vote to authorize the Tax Collector to accept prepayments on taxes not yet committed, and to pay interest at a rate of 0% (zero percent) as a courtesy to taxpayers who wish to pay some or all of their uncommitted taxes?

ARTICLE 10: Shall the town authorize the Board of Selectmen to expend funds from any Town Reserve account for an unbudgeted major expense: (Note: "major" is defined as any cost not included in a corresponding operating budget)?

ARTICLE 11: Shall the town allow the Board of Selectmen to transfer an amount not to exceed 2% of the total annual budget request from one category to another without prior approval of a special town meeting?

ARTICLE 12: Shall the Town authorize the Board of Selectmen to regulate river herring fishing in all streams in which the town has an interest in accordance with the plan filed with and approved by the Commissioner of Marine Resources?

Given under our hands at Newcastle, Maine this 8th day of June 2020.

R. BENJAMIN FREY, Chairman
CAROLYN HATCH, Vice-Chair
BRIAN FOOTE
JOEL LIND
WANDA WILCOX

A true and attested copy by: Michelle Cameron, Town Clerk

**SPECIMEN BALLOT
TOWN OF NEWCASTLE, MAINE
LOCAL ELECTION
JULY 14, 2020**

Instructions to Voters

- ◆ To vote, completely fill in the oval to the left, like this: ●.
- ◆ To have your vote count, do not erase or cross out your choice.
- ◆ If you make a mistake, ask for a new ballot.

**Article 2:
Selectman/Assessor/Overseer
of the Poor**
for a term of three years
Vote for two (2)

Glendinning, Tor

Nelson, Robert

Wilcox, Roger

..... Write-in

..... Write-in

**Great Salt Bay School
Committee**
for a term of three years
Vote for one (1)

Butler, Jesse

..... Write-in

- Yes **ARTICLE 3:** Shall the Newcastle School Committee be authorized to expend \$1,477,738.50 on Secondary Education for the FY2021 school year?
- No

- Yes **ARTICLE 4:** Shall the town authorize the Board of Selectmen to negotiate an interlocal agreement with the owner-municipalities for the operations of the Central Lincoln County Ambulance?
- No

- Yes **ARTICLE 5:** Shall the town raise & appropriate for \$ 2,246,477 for municipal government?
- No
- EXPLANATION: Below is an accounting of the impact of the proposed Fiscal Year 2021 municipal, education, and county budgets and tax commitment.*

	FY 20	FY 21
Expenditures (including education and county tax)	5,624,976.32	5,915,188.25
Revenues	1,029,509.42	1,319,461.54*
Overlay	108,604.74	75,000.00*
Total Raised	4,629,071.64	4,670,726.71
Valuation	258,551,800.00	261,000,000.00*

Mil Rate 17.90 17.90*

**Estimated*

<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 6: Shall the Town grant the following authorities to the Board of Selectmen from July 1, 2020 to June 30, 2021?</p> <p>A. Authorize the Board of Selectmen to accept prospective gifts and donations providing the Board place these funds in appropriately designated reserve accounts and only used for the intended purposes stated or in the best interests of the Town?</p> <p>B. Authorize the Board of Selectmen to accept and expend, on behalf of the town, any State and Federal funds which may be received from time to time in the form of grants and funds from any source deemed appropriate by the municipal officers during the period of July 1, 2020 to June 30, 2021 or act on anything relative thereto?</p> <p>C. Authorize the Board of Selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of the taxes thereon and to execute quitclaim deeds for said property, in accordance with appropriate state law and procedures?</p> <p>D. Authorize the Board of Selectmen, on behalf of the Town, to sell and dispose of any surplus equipment owned by the Town in accordance with appropriate State law and procedures?</p> <p>E. Direct the Board of Selectmen to establish the dates on which this year's taxes shall be due and payable?</p> <p>F. Authorize the Board of Selectmen to fund abatements by expending overlay, and in the event the overlay is depleted, authorize funding abatements through the unassigned fund balance?</p> <p>G. Authorize the Board of Selectmen to enter into multi-year contracts on behalf of the Town?</p> <p>H. Authorize the Board of Selectmen to carry unexpended funds forward to the next fiscal year within the existing budget line items?</p> <p>I. Authorize the Board of Selectmen to establish and appoint the members of standing and/or ad hoc committees of the Board of Selectmen to advise the Board regarding the administration and operations of the town government?</p> <p>J. Authorize the Board of Selectmen to reduce the total amount of taxes to be collected by the FY 2021 total amount of estimated revenue (TBD) including use of surplus?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 7: Shall the Town vote to authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. § 944 upon a finding by the Board of Selectmen that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 8: Shall the town instruct the Tax Collector to charge interest at the rate of 6 % per annum on all uncollected taxes and authorize the Board of Selectmen to establish the date on which interest starts to accrue, except for those taxpayers enrolled in the tax club before June 1, 2020 and have made all payments on time and to date?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 9: Shall the Town vote to authorize the Tax Collector to accept prepayments on taxes not yet committed, and to pay interest at a rate of 0% (zero percent) as a courtesy to taxpayers who wish to pay some or all of their uncommitted taxes?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 10: Shall the town authorize the Board of Selectmen to expend funds from any Town Reserve account for an unbudgeted major expense: (Note: "major" is defined as any cost not included in a corresponding operating budget)?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 11: Shall the town allow the Board of Selectmen to transfer an amount not to exceed 2% of the total annual budget request from one category to another without prior approval of a special town meeting?</p>
<input type="radio"/> Yes <input type="radio"/> No	<p>ARTICLE 12: Shall the Town authorize the Board of Selectmen to regulate river herring fishing in all streams in which the town has an interest in accordance with the plan filed with and approved by the Commissioner of Marine Resources?</p>

**SPECIMEN BALLOT
TOWN OF NEWCASTLE, MAINE
GREAT SALT BAY CSD
BUDGET VALIDATION REFERENDUM
JULY 14, 2020**

Instructions to Voters

◆ Vote "yes" or "no" by completely filling in the oval to the left of each question, like this: ●.

- Yes Question 1: Shall Great Salt Bay CSD appropriate the sum of \$5,707,935.01 and raise the sum of \$4,596,166.21 for the 2020-2021 school budget?
- No

School Committee Recommends: Yes

VOTER INFORMATION FOR QUESTION 1

The Great Salt Bay CSD school budget submitted in this Question 1 totals \$5,707,935.01. It includes locally raised funds in the amount of \$4,596,166.21, to be assessed in shares to member municipalities in accordance with the District's cost sharing formula and state law. The locally raised amount exceeds the maximum state and local spending target by \$584,273.09. This budget includes these cost centers and amounts:

Cost Center	Amount Appropriated
Regular Instruction	\$2,556,335.92
Special Education	\$1,300,912.89
Career and Technical Education	\$0.00
Other Instruction	\$132,909.36
Student and Staff Support	\$357,940.05
System Administration	\$169,015.02
School Administration	\$362,648.53
Transportation and Buses	\$307,318.70
Facilities Maintenance	\$441,964.54
Debt Service and Other Commitments	\$0.00
All Other Expenditures	\$78,890.00
Summary of Total Authorized School Budget Expenditures	\$5,707,935.01

- Yes
- No

Question 2:

Shall the Great Salt Bay CSD School Committee be authorized to establish Reserve Funds, in the following cost centers, for unexpected costs; to transfer the amounts noted from available Fiscal Year 2020 fund balances to said Reserve Funds; and to expend said Reserve Funds, up to and as noted, to pay any unexpected costs during the 2020-2021 school year?

School Committee Recommends: Yes

Reserve Fund	Amount Transfer In	Amount Expend (up to)
Regular Instruction	\$100,000.00	\$100,000.00
Special Education	\$50,000.00	\$50,000.00
Student & Staff Support	\$50,000.00	\$50,000.00
Transportation	\$100,000.00	\$100,000.00
Facilities Maintenance	\$100,000.00	\$100,000.00
Total Transfer In	\$400,000.00	\$400,000.00

- Yes
- No

Question 3:

For Fiscal Year 2021 only, in addition to the statutorily allowed 5% transfer of funds between budget cost centers, shall the Great Salt Bay School Committee be allowed to transfer an additional 10% (for a total of 15%) between budget cost centers as necessary in the best interest of the Great Salt Bay CSD, provided that such transfers will not increase the total budget of the Great Salt Bay CSD?

School Committee Recommends: Yes



Town of Newcastle

www.NewcastleMaine.us

4 Pump Street
 PO Box 386
 Newcastle, ME 04553
 Tel. (207) 563-3441
 Fax. (207) 563-6995

Fiscal Year 2021 Budget Worksheet

Due to the challenges of operating an annual town meeting during the COVID-19 pandemic, the Newcastle Board of Selectmen have elected to have the voters approve the municipal budget via referendum. This allows the voters to have their say via the ballot box and in a manner, which is safe for all. Below is a breakdown of the Fiscal Year 2021 budget. If you have any questions, feel free to contact Town Administrator Jon Duke or the members of the Board of Selectmen. The Board will conduct a public hearing on this budget on June 22nd at 7pm via Zoom and available live streamed on the Town's YouTube channel. Those with comments or questions can forward those to townadministrator@newcastlemaine.us.

This is the question on the July 14th ballot voters will decide upon...

ARTICLE 5: Shall the town raise & appropriate for \$ 2,246,477 for municipal government?

EXPLANATION: Below is an accounting of the impact of the proposed Fiscal Year 2021 municipal, education, and county budgets and tax commitment.

	FY 20	FY 21
Expenditures (including education and county tax)	5,624,976.32	5,915,188.25
Revenues	1,029,509.42	1,319,461.54*
Overlay	108,604.74	75,000.00*
Total Raised	4,629,071.64	4,670,726.71
Valuation	258,551,800.00	261,000,000.00*
Mil Rate	17.90	17.90*

*Estimated

Though expenditures are up in the proposed budget over Fiscal Year 2020, the increase in revenues and property valuation offsets these increases to allow for a level mil rate for the fifth straight year. The Town possessed an unassigned fund balance in excess of \$1.6 million, the Selectmen are asking to use just over 1/8th of that amount to invest in the town's infrastructure (roads, municipal buildings).

Admin & Operations	FY19 Actual	FY20 Budget	FY 21 Selectmen
Salaries Subtotal	206,092.04	237,448.00	233,965.00
Insurance and Benefits Subtotal	88,554.75	125,815.00	126,773.00
Contracted Service Subtotal	49,721.10	51,049.00	57,700.00
Administration, Supplies and Equipment Subtotal	47,467.11	57,714.04	72,770.00
Building and Grounds Maintenance Subtotal	64,826.51	32,068.00	34,370.00
TOTAL	457,884.30	504,094.04	525,578.00

The Selectmen's budget increased over last year by 4.25%, and includes a new town website, software to manage meeting agendas/minutes, the change in salary from a town administrator to a town manager, a new contract with the assessors' agent, and additional funding for the town's public buildings and cemeteries.

Public Services	FY19 Actual	FY20 Budget	FY 21 Selectmen
Planning and Development Subtotal	19,397.38	18,450.00	24,300.00
Services Subtotal	98,049.63	97,184.00	99,481.00
Provider Agency Subtotal	35,582.00	51,148.39	51,149.00
TOTAL	153,029.01	166,782.39	174,930.00

The Selectmen's budget includes additional hours for the code officer and continued funding for provider agencies.

Public Safety	FY19 Actual	FY20 Budget	FY 21 Selectmen
Fire Department Subtotal	123,523.92	134,231.17	137,276.12
Infrastructure Subtotal	56,813.90	56,560.00	59,690.00
Animal Control Services	4,850.69	6,752.00	7,690.00
Emergency/Health Services	6,553.00	15,950.00	28,925.00
TOTAL	191,741.51	213,493.17	233,581.12

The Selectmen's budget includes the higher cost in operating the CLC Ambulance service, purchasing additional PPE for the fire department, and the first year of the LED streetlight conversion loan.

Public Works	FY19 Actual	FY20 Budget	FY 21 Selectmen
Operations Subtotal	16,550.00	0.00	5,750.00
Facilities Subtotal	480.09	600.00	6,600.00
Winter Operations Subtotal	350,602.85	402,186.00	389,345.00
Annual Operations Subtotal	62,555.56	74,200.00	96,500.00
General Contractor Subtotal	19,184.01	102,100.00	138,250.00
Equipment Subtotal	791.12	2,000.00	12,500.00
DEPARTMENT TOTAL	450,163.63	581,086.00	648,945.00

The Selectmen's public works budget includes funds for ditching on Lewis Hill, Happy Valley intersection improvements, reclaiming a section of Academy Hill near Timber Lane, providing maintenance on the bridge on Station Road, begin the road program for West Old County Road with tree work, catch basin repair/replacement, grading the town's dirt roads twice annually, street signage, and traffic control signage.

Reserves	FY19 Actual	FY20 Budget	FY 21 Selectmen
Harriet Bird Clubhouse Reserve	1,500.00	1,500.00	1,500.00
Veteran's Park Reserve	250.00	1,250.00	1,250.00
Roads Capital Projects Reserve	127,600.00	530,000.00	546,354.00
Computer Reserve	6,500.00	2,000.00	3,000.00

Municipal Building Reserve	0.00	0.00	25,000.00
Revaluation Reserve	20,000.00	20,000.00	20,000.00
Total	155,850.00	554,750.00	597,104.00

The majority of the reserve department of the budget is centered around the Roads Capital Projects reserve. The budget for this reserve includes funds to complete the West Hamlet Road project with finish paving, reclaim/ditch/replace culverts on Stonebridge Circle, install a turnaround on The Kings Highway, apply paving to Glidden Street/Pump Street/Cross Street, and repair the sidewalk on Main Street between Lincoln Home and Veteran's Park.

Debt Service	FY19 Actual	FY20 Budget	FY 21 Selectmen
Loan Payment – Fire Truck	29,339.96	27,084.00	27,084.00
Loan Payment - AH Road Project	0.00	0.00	39,254.00
Total	29,339.96	27,084.00	66,338.00

Debt service includes payments on the fire truck bond and the initial interest only payments on the Academy Hill Road project.

Newcastle Secondary School Budget Explanation

Tuesday, July 14, 2020

The following is an explanation for the Secondary Education Budget figure, \$1,477,738.50, which is in Article 3 on the July 14, 2020 Municipal Referendum ballot.

1. To see what sum the Town will be authorized to expend for Regular Instruction.

School Committee Recommends	\$1,143,305.85
Selectmen Recommend	\$1,143,305.85

2. To see what sum the Town will be authorized to expend for Special Education.

School Committee Recommends	\$219,229.86
Selectmen Recommend	\$219,229.86

3. To see what sum the Town will be authorized to expend for Career and Technical Education.

School Committee Recommends	\$200.00
Selectmen Recommend	\$200.00

4. To see what sum the Town will be authorized to expend for Other Instruction.

School Committee Recommends	\$0.00
Selectmen Recommend	\$0.00

5. To see what sum the Town will be authorized to expend for Student and Staff Support.

School Committee Recommends	\$2,833.70
Selectmen Recommend	\$2,833.70

6. To see what sum the Town will be authorized to expend for System Administration.

School Committee Recommends	\$34,038.36
Selectmen Recommend	\$34,038.36

7. To see what sum the Town will be authorized to expend for School Administration.

School Committee Recommends	\$0.00
Selectmen Recommend	\$0.00

8. To see what sum the Town will be authorized to expend for Transportation and Buses.

School Committee Recommends	\$78,130.73
Selectmen Recommend	\$78,130.73

9. To see what sum the Town will be authorized to expend for Facilities Maintenance.

School Committee Recommends	\$0.00
Selectmen Recommend	\$0.00

10. To see what sum the Town will be authorized to expend for Debt Service and Other Commitments.

School Committee Recommends	\$0.00
Selectmen Recommend	\$0.00

11. To see what sum the Town will be authorized to expend for All Other Expenditures.

School Committee Recommends	\$0.00
Selectmen Recommend	\$0.00

SUMMARY OF THE PROPOSED SCHOOL BUDGET

<u>School Budget Funding Explanation</u>	
Article 13: Required Local (EPS) Raise Amount	\$753,955.26
Article 14: Additional Local Raise Amount	<u>\$386,346.53</u>
Total Local Funds Raised	\$1,140,301.79
Fund Beginning Balance	\$124,542.54
State Subsidy	<u>\$212,894.17</u>
Total School Budget Request	\$1,477,738.50

12. To see what sum the Town will authorize the school committee to expend for the fiscal year beginning July 1, 2020, and ending June 30, 2021, from the Town's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, \$15690, unexpended balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee Recommends	\$1,477,738.50
Selectmen Recommend	\$1,477,738.50

FUNDS FOR THE PROPOSED SCHOOL BUDGET

13. To see what sum the Town will appropriate for the total cost of funding public education from grade 9 to grade 12 for the fiscal year beginning July 1, 2020 and ending June 30, 2021 as described in the Essential Programs and Services Funding Act (**School Committee Recommends \$966,849.43**) and to see what sum the Town will raise as the Town's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

School Committee Recommends	\$753,955.26
Selectmen Recommend	\$753,955.26

Explanation: The Town’s contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.

- 14. To see what sum the Town will raise and appropriate in additional local funds (**Recommend \$386,346.53**) which exceeds the State’s Essential Programs and Services allocation model by **\$386,346.53**, as required to fund the budget recommended by the school committee.

The school committee recommends **\$386,346.53** for additional local funds and gives the following reasons for exceeding the State’s Essential Programs and Services funding model by **\$386,346.53**:

School Committee Recommends	\$386,346.53
Selectmen Recommend	\$386,346.53

Explanation: The additional local funds are those locally raised funds over and above the Town’s local contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.

- 15. Shall the Newcastle School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for education purposes provided that such grants, programs, or other sources do not require the expenditure of other funds not previously appropriated?

School Committee Recommends: Yes

Assessors

James Murphy, Jr., Assessors' Representative
Murphy Appraisal Services, Inc.

I will be brief. This year will be like no other for all of us.

Revaluation. The updated values for the revaluation that will take effect as of April 1, 2021 are in process. As of March 30, 2020 there are a couple of small areas that need to be updated. Due to the situation we will not be knocking of the last few doors. Everyone will receive a property card after January 1, 2021 to verify the data points.

No one knows how the real estate market will react in the short or near term. I will review sales data through April 1, 2021 but at some point I will make the call as to what data and time frame to use. This is the best I can do. Valuations do need to be updated regardless. The last updated baseline building values were completed in about 2004.

2020 Building Permits: As of March 30, 2020 I have about 100 properties to review due to building permits and other reasons. Needless to say I will not knock on your door this year. At this time I am making a priority of new construction homes and commercial properties. I will make a best effort and will send/have sent property cards with a new values.

Please get back to me if you have any questions.

Lastly, the real estate market reaction. No one knows and no one will know for 1 to 2 years after this ends what the market reaction will be. I will measure only the Newcastle market and make recommendations to the Board of Assessors based on facts and reasonable conclusions. The most important issue is to treat all levels of property values fairly and in accordance with legal and valuation standards.

The Maine Homestead Exemption is available by application for those who qualify. Applications are available at the town office or on line through the state web site. Also available is the Veterans Exemption, Blind Exemption and other programs that can assist at the town and state level. Please call me at 563-3441 if you have a question. I am usually scheduled for the Newcastle Town Office

only on Mondays. You can also email me at newcastleassess@roadrunner.com

The Maine Homestead Exemption amount will increase from \$20,000 to \$25,000 for the coming fiscal year. In the future it is likely that Maine Revenue Sharing will decrease thereby reducing the amount of money from the State that reduces the taxes to be raised.

I wish all of you, "Be well and safe journeys."

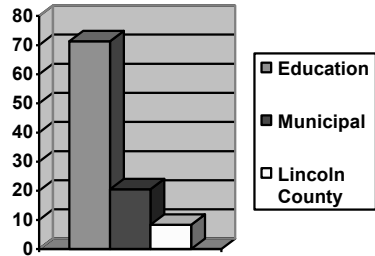
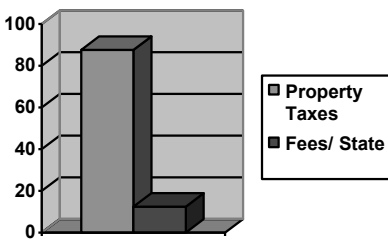
ASSESSMENT STATISTICS FOR FISCAL YEAR 2019-2020

Total Taxable Valuation-Real Estate	\$256,898,100
Total Taxable Valuation-Personal Property	1,722,100
Total Taxable Valuation	\$258,551,800

2019-2020 Homestead Exemption Valuation	\$10,214,100
2018-2019 Homestead Exemption Valuation	\$10,334,100

Commitment Date	August 12, 2019
Last day to appeal valuation	February 13, 2020
Tax (Mill) Rate	\$17.90 per \$1,000 of taxable value

2019-2020 Taxes to be raised	\$4,628,077.22
2018-2019 Taxes to be raised	\$4,581,794.98
2017-2018 Taxes to be raised	\$4,602,071.32



MUNICIPAL REVENUES

Revenue received from....	
Property Taxes	84.9%
Other Fees/State	15.1%

And Expenses for.....	
Education	62.8%
Municipal	28.8%
County	8.4%

Road Commissioner

To the citizens of Newcastle,

It is with great pleasure that I present to the citizens of Newcastle the annual Road Commissioner report for this past year. It is hard to believe that an entire year has passed by, yet here we are, all of us 12 months older and with a blink of an eye we will be onto this year's construction season.

This past year was the very first season that the Town had put into place our comprehensive roads plan. To say that it was a success would be an understatement, as a tremendous amount of work has been completed and we are now poised to implement the program in its fullest potential with the proposed budget for 2021.

Last year a full reconstruction of West Hamlet Road was completed. All cross pipes within the road were replaced. The entire road was ditched, shoulders cleaned, trees cleared and areas that had unsafe sharp drop offs were addressed. In addition, the road was fully reclaimed, and a base layer of pavement was installed, with surface pavement planned for 2021 to complete the work. Safety concerns such as dangerous hills and blind corners were addressed, ledge that protruded into the shoulders and ditch lines was removed. Overall, the road was widened to allow for safer travel and lane widths increased to provide the closest possible compliant travel lane for the motoring public.



Failed culvert caused the road to give way on Kavanaugh Rd. Heavy rains washed a section of the road away prompting an emergency replacement. Note: bottom of the pipe had deteriorated to the point it no longer was present.

North Newcastle Road was the recipient of new ditch lines as well. Several cross pipes were replaced, new ditch lines established, and existing ones were cleaned. The roadway received spot shimming to address the primary areas of concern and to allow for easier winter maintenance. Surface pavement will complete this project and that will be done in June.

To continue with our comprehensive road plan, Stonebridge Circle was cleared, all trees that were impeding the ditch lines and preventing the sun from drying the roadbed were removed in preparation for culverts, reclaiming, and ditching in 2021.

Progress was made in the area of replacing street signs. Numerous requests for signs have prompted me to increase my request in this upcoming budget as there are several roads that currently have severely faded or non-existent signs. As this program moves along, all new posts and hardware are being installed and the number of signs and posts is being streamlined. Several roads have numerous posts that only increase maintenance cost, in an effort to reduce those costs, any unnecessary posts are being eliminated.



Storm damage on West Old County Road, one of numerous storms to have in impact this past year. Currently all debris has been removed and large tree stumps are scheduled to be picked up in the coming weeks.

There have been numerous weather events over the past year causing a demand for storm clean up, debris collection and large tree removal. Unfortunately, there is no allowance for this type of activity in the budget. This results in projects that were planned for completion to be cut to offset the cost for efforts in cleaning up damage. I am pleased to report that all debris has been cleared and every road in town has been evaluated to ensure that no storm damage is lingering or will be cause of infrastructure failure.

Annual activities such as sweeping, catch basin cleaning, crack

filling and striping are all currently in the process of being completed or scheduled to be completed soon. Spring road grading has been performed fall grading is also on the schedule to be completed.

Academy Hill Road reconstruction project is scheduled to begin in June, with completion in early September. This work will be a milestone to complete as it will be the second major goal set by the Board of Selectmen for completion since my appointment. I would ask in advance patience of the motoring public and to avoid the area if possible while crews work as diligently as possible to complete this project.

With great certainty all of this would not be possible without the support of fellow Town staff and the great citizens of the Town of Newcastle. I would like to take this brief minute and express my gratitude for the help that has been given to the roads department as we accomplish this work. It truly is a team effort that would not be possible if we were not all working together. During this unprecedented time, now more than ever we all need each other, compassion, teamwork and dedication has allowed the town to continue to move forward in a positive direction in regards to its roads. Please be safe, be healthy and remember to wash your hands!

Respectfully,
SETH HAGAR
Road Commissioner,
Town of Newcastle

Tax Collector's Report

UNPAID 2018 TAXES — 7/1/2019

Name	Amt. Due	Name	Amt. Due
ALDEN, RAYMOND SR	2,571.34	FORD, ROBIN	1,773.00
BAILEY, DESIREE	56.00	FORTIER, BERNICE M.;	
BATES, ANNE CHOW	1,279.94	DEVISEES OF	3,353.57
BEAVIS, ERIC A	823.40	FOWLER, DOUGLAS	3,638.18
BERGMAN, LARRY V.; TRUSTEE	11.64	FREEMAN, GEORGE M	598.76
BERRY, DONNA	1,189.46	FREEMAN, GEORGE M. &	6,058.26
BILLINGS, PHYLLIS C.;		FREESE, GEORGE W	1,142.92
HEIRS OF	1,938.85	FREY, R BENJAMIN	785.87
BOLINT, SETH S	876.21	GAUDET, LORENZO	13.43
BROOKS, JOHN E.	2,673.37	GLASIER, SUSAN E	1,318.34
BUTTERFIELD, RANDY &		GREGORY, SHAWN S	4,241.41
HUNT, EBEN C., TRUSTEES	217.79	HACKETT, E.A. &	947.81
CAMPBELL, JOSHUA R	1,243.33	HAMLYN, ROBERT	3,699.04
CARLSON, MATTHEW	5,166.11	HANLEY, TIMOTHY	716.90
CARROLL, JOHN O JR	156.63	HANSON, MICHAEL E	1,445.43
CARROLL, JOHN O JR	1,116.96	HANSON, MICHAEL E	582.65
CARROLL, JOHN O., JR.	1,254.79	HINGSTON, SAMUEL R	4,585.09
CARTER, SHAWN W	1,520.61	HINGSTON, SAMUEL R	1,529.56
CASH, RICHARD M	13.44	HOFFMAN, MARK R	5,122.09
CASH, RICHARD M	21.27	HOFFMAN, MARK R	1,076.69
CLAYTER, STEPHANIE L	1,076.69	HOURIHAN, THOMAS J	99.35
COFFIN, GARRETT S	4,864.33	HOUSE, VICKIE G	1,798.06
CUSHING, KERRY A	3,466.34	HUNT, ROBERT E	81.45
DAIUTE, MARK H	3,378.63	HUNT, ROBERT E. &	
DAIUTE, MARK H	697.21	KENDAL J., TRUSTEES	4,558.24
DERUITER, NORMAN H., JR.	584.44	JANE, THOMAS C	716.00
DERUITER, NORMAN H., JR.	611.29	JOHNSON, CHARLES R	691.84
DINSMORE, LISA	98.82	KELLY, MELISSA J	2,764.66
DOHERTY, CHRISTOPHER C	2,494.37	KLEENE, EVAN C	14.73
DUMONT, THEODORE J	3,711.57	LEE, HENRY G	5,107.77
DUMONT, THEODORE J	108.30	LEE, WHITNEY; TRUSTEE	4,846.43
DWYER, GLENN	2,836.26	LEEMAN, DAVID M	1,242.94
EDGEComb, VICTOR A	1,658.44	LIBBY, DONDRA (LE)	1,465.12
EDGERLY, PETER D.; HEIRS OF	1,423.95	LIBBY, VIVIAN C	1,581.47
ESLIN, M; HEIRS OF & NELSON,		LIBBY, VIVIAN C (cottage)	5,506.94
M. & SMITH, G., ET AL	1,060.58	LUDWIG, DOUGLAS	3,206.79
ESTEY, JAMES	2,759.40	MCCLURE, JULIA	212.12
ESTEY, JAMES	711.53	MCGRAW, BOBBI JO	1,210.02
FERRANTE, DAVID J	1,647.70	MCLELLAN, KIMBERLY B	3,217.53

Name	Amt. Due	Name	Amt. Due
MORSE, NAHUM	938.86	SKENE, JR., ALEXANDER J.	1,670.07
MUNROE, WESTLEIGH	2,284.94	SMITH, KIMBERLY	1,992.89
NELSON, JOHN W	301.62	SPEAR, MARISHA	1,053.42
NEWCASTLE VACATION, LLC	8,814.86	STEVENS, CASEY T.; TRUSTEE	1,594.00
NICOLL, GORDON	801.03	STRAW, LEE R	3,892.36
PERRELLO, DONALD	1,318.34	SULLIVAN, SR., JEFFERY S.	130.69
PINNACLE INVESTMENT PROPERTIES, INC	8,814.86	SZCZEPANSKI, JOHN E	477.04
POPP, STEPHEN J	4,126.85	TAYLOR, JAMES E	1,622.64
REED, JACOB S	340.86	THAYER, JOSEPH T III	690.05
SANDNER, JEFFREY R	12.66	THAYER, JOSEPH T III	3,711.57
SANDNER, JEFFREY R	457.35	WILSHIRE, TAYLOR G	519.69
SHADIS, PATRICIA V	2,213.34	WOOD, ERIC M	1,491.97
SIDELINGER, DAVID	700.79	YARMEY, ANN	2,517.64

Unpaid 2018 Property Taxes

Name	Amt. Due	Name	Amt. Due
ADP, DEALER SERVICES, INC.	12.53	FOWLER EXCAVATION	1,156.00
AT & T MOBILITY, LLC	134.25	FOWLER EXCAVATION	1,241.00
BLUEBERRY BROADCASTING, LLC	76.97	FOWLER EXCAVATION	1,287.00
BMK, LLC dba	263.13	FOWLER EXCAVATION	1,415.50
BREWER, DWIGHT	38.16	FOWLER EXCAVATION	755.25
CDK GLOBAL LLC	51.91	FOWLER EXCAVATION	826.50
CLARK, MICHAEL H	37.59	FOWLER EXCAVATION	857.38
COASTAL MAINE WOOD FLOORS	46.88	FOWLER EXCAVATION C/O	1,287.00
COASTAL MAINE WOOD FLOORS	50.54	GREATAMERICA FINANCIAL LEASING CO.	42.96
COASTAL MAINE WOOD FLOORS	50.12	GREYHAWK LEASING, LLC	55.49
COLBY AUTO CENTER	17.56	HOMEPORT SUPPLY, LLC	109.19
COLBY AUTO CENTER	122.74	HUNT, DON INC.	76.97
COLBY AUTO CENTER	129.96	KRAH BUILDERS, INC	7.16
COLBY AUTO CENTER	128.88	LINCOLN COUNTY PUBLISHING	4,143.85
COLBY AUTO CENTER	128.88	MARITIME ENERGY	209.43
DIRECTV, LLC	44.75	MARLIN LEASING	143.20
DISH NETWORK, LLC	30.43	MCFARLAND, ELLEN	59.07
DOE, LOUIS L. INC.	254.18	MCFARLAND, ELLEN M	59.07
EDELSTEIN, MONTE	3.61	MEXICALI BLUES	12.53
EMPORIUM ENGRAVING, LLC	44.75	MIKE'S PLACE	34.30
ENDLESS SPA	89.50	MIKE'S PLACE	34.30
FAUX, GEORGE	85.97	MIKE'S PLACE	36.10
FAUX, GEORGE F	268.50	MIKE'S PLACE	35.80
FOSTER, ROBERT L	107.40	MIKE'S PLACE	35.80

Name	Amt. Due	Name	Amt. Due
MJP FORESTRY	17.90	SIMONDS ORIGINALS FIBER ART	21.48
NELSON, RAOUL	66.64	SPROUL'S FURNITURE STORE	7.16
NEWCASTLE CPD INC.	141.41	STEVENS, THOMAS A	23.27
NEWCASTLE INN	19.69	STONE EDGE FARM	8.95
NEWCASTLE POTTERY DESIGN	14.32	STRAW, LEE	84.84
NEWCASTLE PRE-SCHOO	16.11	STRAW, LEE	50.12
NEWCASTLE PRE-SCHOOL	16.11	STRAW, LEE R	41.17
NEWCASTLE PUBLICK HOUSE	179.00	TAXMAN INC.	12.05
NuCO2 SUPPLY LLC	21.48	TAXMAN INC.	23.27
PAPER MOON	1.79	The Trustees of Lincoln Academy	2.40
PITKIN, MOLLY LCPC	17.90	THE TRUSTEES OF THE	
POSTAL CENTER USA	64.44	LINCOLN ACADEMY	288.19
SANDNER, JEFFREY & BRENDA	298.00	TIDEWATER TELECOM, INC.	55.49
SANDNER, JEFFREY & BRENDA	318.00	TIME WARNER CABLE	
SANDNER, JEFFREY & BRENDA	348.00	INTERNET LLC	6,955.94
SANDNER, JEFFREY & BRENDA	361.00	TIME WARNER CABLE	
SANDNER, JEFFREY & BRENDA	361.00	NORTHEAST	15,744.84
SANDNER, JEFFREY & BRENDA	379.05	LLC	
SANDNER, JEFFREY & BRENDA	375.90	TIPSY BUTLER B & B	7.16
SANDNER, JEFFREY & BRENDA	375.90	TRUE NORTH SURVEYING	
SEACOAST ENERGY SOLUTIONS	259.55	SERVICES	46.93
SHADIS, PATRICIA LAW OFFICE	35.80	TRUE NORTH SURVEYING	
SHADIS, PATRICIA LAW OFFICE	35.80	SERVICES	48.74
SHEEPSCOTT VILLAGE DAY CARE	21.48	TRUE NORTH SURVEYING	
SHEEPSCOTT VILLAGE DAY CARE	21.48	SERVICES	48.33
SIMONDS ORIGINALS FIBER ART	21.66	TRUE NORTH SURVEYING	
SIMONDS ORIGINALS FIBER ART	21.48	SERVICES	48.33

**List of taxpayers and full commitment book is available on the
Towns website**

Town Clerk

2019 Births-Our Newest Residents – 6 recorded births

Number and Location of Births

Newcastle - 1; Damariscotta - 1; Brunswick - 3; Augusta - 1

2019 MARRIAGES – Our Newest Couples

<u>Couple</u>	<u>Date of Marriage</u>
Fraser, Sarah Hanley/Raben, Daniel James	08/10/2019
Lawlor, Patrick Christopher/Gorajek, Carolyn Marie	08/31/2019
Kostenbader, Thomas/Chase, Angela Blayne	09/07/2019
Wolf, April Cynthia/Thomas, Gary LeRoy	10/01/2019
Leonard, Jillian Elizabeth/Garber, Paul Michael	10/12/2019
Farren, Aileen Frances/Doonan, Brian Terrence Jr	09/28/2019
Grundman, Michael George/Sodomka, Jennifer Lynn	10/12/2019
Russell, George Albert/Shoen, Misty Danae	11/02/2019
Toscano, Kimberly Joan/Mills, Jason John	01/11/2020
Kaplinger, Kaydie May/Russell, Benjamin Christian	07/27/2019
Sellick, Susan Elizabeth/Gagnon, Stephen Ralph	07/21/2019

2019 DEATHS – Our Losses

<u>Name</u>	<u>Age</u>	<u>Location</u>	<u>Date</u>
Adlington, Roberta Louise	76	Newcastle	11/11/2019
Anderson, Patricia Ann	83	Newcastle	01/25/2020
Bond, Edith G.	92	Newcastle	04/20/2020
Bruno, Barbara Jackson	92	Newcastle	11/06/2019
Dahmen, Joseph Emil	80	Newcastle	07/02/2019
Flint, Rita D	92	Newcastle	01/10/2020
Genthner, Monika	78	Bristol	04/28/2020
Grover, Clayton P.	87	Newcastle	10/04/2019
Hutchins, Coleman B.	75	Newcastle	08/29/2019
Knowlton, Marcus Perrin	90	Newcastle	03/20/2020
Lindberg, Edith Roberta	93	Newcastle	10/09/2019

Lothrop, John	77	Newcastle	05/23/2020
Radoulovitch, Daisy Stephens	96	Newcastle	01/05/2020
Schaller, Kenneth E	93	Newcastle	12/28/2019
Walsh, Eugene F.	102	Newcastle	08/13/2019
Walton, William	68	Newcastle	10/12/2019
Total	16		



February 26, 2020

Selectboard
Town of Newcastle
P.O. Box 386
Newcastle, Maine 04553-0386

We have audited the financial statements of the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newcastle, Maine for the year ended June 30, 2019. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards (and, if applicable, *Government Auditing Standards* and the Uniform Guidance), as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated November 13, 2019. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town of Newcastle, Maine are described in Note 1 of Notes to Financial Statements. We noted no transactions entered into by the Town of Newcastle, Maine during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

As described in Note 1 of Notes to Financial Statements, the Town of Newcastle, Maine changed accounting policies related to Governmental Accounting Standards Board (GASB Statement) No. 83, "*Certain Asset Retirement Obligations*" and GASB Statement No. 88, "*Certain Disclosures Related to Debt, Including Direct Borrowing and Direct Placements*" in 2019. There was no impact in the financial statements based on the cumulative effect of these accounting changes.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the governmental activities, each major fund and the aggregate remaining fund information of the Town of Newcastle, Maine's financial statements were:

- Fair value of investments
- Depreciation expense which is based on the estimated useful lives of capital assets
- OPEB related assets, liabilities and expenses which are based on actuarial valuations
- Accrued compensation
- Deferred property tax revenues

Management's process for determining the above estimates is based on firm concepts and reasonable assumptions of both historical and future events. We evaluated the key factors and assumptions used to develop the estimates in determining that they are reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements are reflected in the deposits and investments, capital assets, long-term obligations and fund balance footnotes.

The financial statement disclosures are neutral, consistent and clear.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. A schedule of any uncorrected misstatements has been presented to management with the management representation letter. We did not identify or propose any adjustments of misstatements as a result of audit procedures that were material, either individually or in the aggregate, to each opinion unit's financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated November 15, 2019.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town of Newcastle, Maine's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town of Newcastle, Maine's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

However, we noted certain other matters that we reported to management of the Town of Newcastle, Maine in a separate letter dated February 25, 2020.

Other Matters

We applied certain limited procedures to the Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - General Fund, Budgetary Comparison Schedule - Budgetary Basis - Budget and Actual - Education Fund, Schedule of Changes in Net OPEB Liability, Schedule of Changes in Net OPEB Liability and Related Ratios, Schedule of Contributions - OPEB and Notes to Required Supplementary Information, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

We were engaged to report on the Schedule of Departmental Operations - General Fund, combining and individual nonmajor fund financial statements, capital asset schedules and schedule of expenditures of federal awards, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

Restriction on Use

This information is intended solely for the information and use of the Selectboard and management of the Town of Newcastle, Maine and is not intended to be, and should not be, used by anyone other than these specified parties.

Very Best,



RHR Smith & Company, CPAs

TOWN OF NEWCASTLE, MAINE

BUDGETARY COMPARISON SCHEDULE - BUDGETARY BASIS
 BUDGET AND ACTUAL - GENERAL FUND
 FOR THE YEAR ENDED JUNE 30, 2019

	Budgeted Amounts		Actual Amounts	Variance Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1, Restated	\$ 1,295,326	\$ 1,295,326	\$ 1,295,326	\$ -
Resources (Inflows):				
Property taxes	4,581,795	4,581,795	4,543,419	(38,376)
Excise taxes	353,200	353,200	434,933	81,733
Intergovernmental:				
State revenue sharing	90,000	90,000	93,842	3,842
Homestead exemption	115,613	115,613	115,613	-
BETE	6,624	6,624	6,666	42
Tree growth	32,000	32,000	34,018	2,018
Local road assistance	35,000	35,000	38,316	3,316
Other	3,200	3,200	5,112	1,912
Charges for services	21,160	21,160	23,761	2,601
Interest on taxes	12,000	12,000	19,009	7,009
Interest income	14,000	14,000	76,570	62,570
Miscellaneous revenues	6,500	6,500	17,098	10,598
Amounts Available for Appropriation	<u>6,566,418</u>	<u>6,566,418</u>	<u>6,703,683</u>	<u>137,265</u>
Charges to Appropriations (Outflows):				
General government	436,759	436,759	430,000	6,759
Public safety	202,199	202,199	192,150	10,049
Health and welfare	97,184	97,184	98,484	(1,300)
Public works	500,214	500,214	452,277	47,937
County tax	378,122	378,122	378,122	-
Education	3,397,838	2,190,440	2,080,743	109,697
Debt service:				
Principal	21,516	21,516	21,516	-
Interest	5,568	5,568	7,824	(2,256)
Unclassified	206,807	206,807	82,470	124,337
Transfers to other funds	155,850	1,232,283	1,232,283	-
Total Charges to Appropriations	<u>5,402,057</u>	<u>5,271,092</u>	<u>4,975,869</u>	<u>295,223</u>
Budgetary Fund Balance, June 30	<u>\$ 1,164,361</u>	<u>\$ 1,295,326</u>	<u>\$ 1,727,814</u>	<u>\$ 432,488</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE A

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
General government:	\$	\$	\$	\$	\$
Town admin/treasurer/tax coll.	62,062	-	62,062	66,839	(4,777)
Town clerk/registrar	48,898	-	48,898	80,359	(31,461)
Code enforcement	18,000	-	18,000	16,037	1,963
Selectmen	15,000	-	15,000	15,000	-
Town office building	17,042	-	17,042	12,273	4,769
Election workers	800	-	800	1,093	(293)
Playground	-	-	-	3,513	(3,513)
Planning board	1,000	-	1,000	3,859	(2,859)
Insurance	78,208	-	78,208	25,539	52,669
Fringe benefits	1,862	-	1,862	63,235	(61,373)
Deputy	56,800	-	56,800	40,004	16,796
Operations and services	60,369	-	60,369	74,026	(13,657)
Leases	-	-	-	4,502	(4,502)
Independent contractors	49,718	-	49,718	21,490	28,228
Other administration	27,000	-	27,000	2,231	24,769
	<u>436,759</u>	<u>-</u>	<u>436,759</u>	<u>430,000</u>	<u>6,759</u>
Health and welfare:					
Septic waste contract	2,300	-	2,300	2,300	-
Transfer station	91,884	-	91,884	91,884	-
General assistance	3,000	-	3,000	4,300	(1,300)
	<u>97,184</u>	<u>-</u>	<u>97,184</u>	<u>98,484</u>	<u>(1,300)</u>
Public works:					
Snow removal	380,934	-	380,934	303,228	77,706
Roads maintenance	119,280	-	119,280	149,049	(29,769)
	<u>500,214</u>	<u>-</u>	<u>500,214</u>	<u>452,277</u>	<u>47,937</u>

SCHEDULE A (CONTINUED)

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Public safety:					
Fire chief	48,898	-	48,898	50,447	(1,549)
Officers' salary	3,460	-	3,460	2,720	740
Firemen / call pay	15,100	-	15,100	10,738	4,362
Phones	2,300	-	2,300	1,940	360
S.C.B.A.	4,290	-	4,290	4,958	(668)
Communications	3,200	-	3,200	3,259	(59)
Training	3,000	-	3,000	3,096	(96)
EMA director	850	-	850	1,700	(850)
New equipment	5,000	-	5,000	4,983	7
Vehicle maintenance	11,356	-	11,356	11,280	76
Turn out gear	4,500	-	4,500	4,470	30
Health officer	100	-	100	200	(100)
Infrastructure	56,060	-	56,060	-	56,060
Admin	4,560	-	4,560	4,879	(319)
Vehicles/gas and oil	7,000	-	7,000	4,282	2,718
Animal control officer	11,752	-	11,752	2,681	9,071
Community room	-	-	-	12,242	(12,242)
Sheepsfoot fire station	16,120	-	16,120	4,628	11,492
Ambulance	4,653	-	4,653	-	4,653
Protection	-	-	-	63,637	(63,637)
	<u>202,199</u>	<u>-</u>	<u>202,199</u>	<u>192,150</u>	<u>10,049</u>
County tax	<u>378,122</u>	<u>-</u>	<u>378,122</u>	<u>378,122</u>	<u>-</u>
Education:					
Elementary education	2,074,341	-	2,074,341	2,074,341	-
Secondary education	1,317,095	(1,207,398)	109,697	-	109,697
Adult ed	6,402	-	6,402	6,402	-
	<u>3,397,838</u>	<u>(1,207,398)</u>	<u>2,190,440</u>	<u>2,080,743</u>	<u>109,697</u>

SCHEDULE A (CONTINUED)

TOWN OF NEWCASTLE, MAINE

SCHEDULE OF DEPARTMENTAL OPERATIONS - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2019

	Original Budget	Budget Adjustments	Final Budget	Actual	Variance Positive (Negative)
Debt service:					
Principal	21,516	-	21,516	21,516	-
Interest	5,568	-	5,568	7,824	(2,256)
	<u>27,084</u>	<u>-</u>	<u>27,084</u>	<u>29,340</u>	<u>(2,256)</u>
Unclassified:					
Cemeteries	13,500	-	13,500	45,196	(31,696)
Parks	600	-	600	455	145
Net for profit and other orgs	35,582	-	35,582	35,582	-
Abatements	-	-	-	1,237	(1,237)
Overlay	157,125	-	157,125	-	157,125
	<u>206,807</u>	<u>-</u>	<u>206,807</u>	<u>82,470</u>	<u>124,337</u>
Transfers to other funds:					
Education fund	-	1,076,433	1,076,433	1,076,433	-
Capital projects funds	155,850	-	155,850	155,850	-
	<u>155,850</u>	<u>1,076,433</u>	<u>1,232,283</u>	<u>1,232,283</u>	<u>-</u>
TOTAL DEPARTMENTAL OPERATIONS	\$ 5,402,057	\$ (130,965)	\$ 5,271,092	\$ 4,975,869	\$ 295,223

See accompanying independent auditors' report and notes to financial statements.

TOWN OF NEWCASTLE, MAINE

COMBINING SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2019

	Special Revenue Funds	Capital Projects Funds	Permanent Funds	Total Nonmajor Governmental Funds
REVENUES				
Intergovernmental	\$ 16,981	\$ -	\$ -	\$ 16,981
Investment income, net of unrealized gains/(losses)	-	2,173	18,521	20,694
Interest income	3	-	-	3
Other	3,810	19,952	2,000	25,762
TOTAL REVENUES	<u>20,794</u>	<u>22,125</u>	<u>20,521</u>	<u>63,440</u>
EXPENDITURES				
Other	17,191	176,038	-	193,229
EXPENDITURES	<u>17,191</u>	<u>176,038</u>	<u>-</u>	<u>193,229</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	<u>3,603</u>	<u>(153,913)</u>	<u>20,521</u>	<u>(129,789)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	155,850	-	155,850
Transfers (out)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	<u>-</u>	<u>155,850</u>	<u>-</u>	<u>155,850</u>
NET CHANGE IN FUND BALANCES	3,603	1,937	20,521	26,061
FUND BALANCES - JULY 1	<u>9,959</u>	<u>238,610</u>	<u>183,183</u>	<u>431,752</u>
FUND BALANCES - JUNE 30	<u>\$ 13,562</u>	<u>\$ 240,547</u>	<u>\$ 203,704</u>	<u>\$ 457,813</u>

See accompanying independent auditors' report and notes to financial statements.

SCHEDULE F

TOWN OF NEWCASTLE, MAINE
 COMBINING BALANCE SHEET - NONMAJOR CAPITAL PROJECTS FUNDS
 JUNE 30, 2019

	Conservation Town Forest	Road Reserve	Alewives Reserve	Park Reserve	Public Works Equipment Reserve	Playground Reserve	Municipal Building	Computer Reserve	Total
ASSETS									
Investments	\$ 22,307	-	\$ -	\$ -	\$ -	-	\$ -	-	\$ 22,307
Due from other funds	-	52,372	67,368	2,140	26,010	11,800	36,500	22,117	218,307
TOTAL ASSETS	\$ 22,307	\$ 52,372	\$ 67,368	\$ 2,140	\$ 26,010	\$ 11,800	\$ 36,500	\$ 22,117	\$ 240,614
LIABILITIES									
Due to other funds	\$ 67	-	-	-	-	-	-	-	\$ 67
TOTAL LIABILITIES	\$ 67	-	-	-	-	-	-	-	\$ 67
FUND BALANCES									
Nonspendable	-	-	-	-	-	-	-	-	-
Restricted	-	-	-	-	-	-	-	-	-
Committed	-	52,372	-	2,140	26,010	11,800	36,500	22,117	150,939
Assigned	22,240	-	67,368	-	-	-	-	-	89,608
Unassigned	22,240	52,372	67,368	2,140	26,010	11,800	36,500	22,117	240,547
TOTAL FUND BALANCES	\$ 22,307	\$ 52,372	\$ 67,368	\$ 2,140	\$ 26,010	\$ 11,800	\$ 36,500	\$ 22,117	\$ 240,614
TOTAL LIABILITIES AND FUND BALANCES	\$ 22,307	\$ 52,372	\$ 67,368	\$ 2,140	\$ 26,010	\$ 11,800	\$ 36,500	\$ 22,117	\$ 240,614

See accompanying independent auditors' report and notes to financial statements.

2019 Plumbing Permits

2019	Permit	Customer	Type	Map	Lot	Address
1/2/2019	19-01	Lincoln Academy	I	5	5	381 Academy Hill Rd
1/7/2019	19-02	Rafat Zaidi	I	7A	36	18 Stonebridge Circle
1/14/2019	19-03	Robert Stewart	I	7	6	153 W Hamlet Rd
3/7/2019	19-04	Martin E Gromley	S(Septic)	8	76	509 N Newcastle Rd
3/7/2019	19-05	Logan Krah	I	4	53A	W Old County Rd
3/12/2019	19-06	Tony Constantino	I	11	28	22 Waterview Ln
3/18/2019	19-07	Randolph Lee	I			Academy Hill Rd
4/4/2019	19-08	Lincoln Academy	I	5	53	81 Academy Hill Rd
4/4/2019	19-09	Gene Vogt	I	4	58A	275 Sheeps cot Rd
4/8/2019	19-10	Sharon Sperry	I	6	35C	11 Highland Rd
4/8/2019	19-11	Nancy Cameron	S(Septic)	16	13B	Lincoln Lane
4/22/2019	19-12	Glen & Connie Devenger	S(Septic)	5	1-001	River Rd
4/29/2019	19-13	Cassandra Neptune-Benner	S(Septic)	3	66-01	River Rd
Permit #14 is a VOID						
5/20/2019	19-15	George Faux	I	7	40	321 Mills Rd
6/3/2019	19-16	Lincoln Academy	I	5	53	81 Academy Hill Rd
6/3/2019	19-17	Julie Pendleton	I	8	65A	593 N. Newcastle Rd
6/4/2019	19-18	Thomas McLennan	S(Septic)	6	35	82 Highland Rd
6/4/2019	19-19	Judith Burke	I	7A	49	77 Stonebridge Circle
6/10/2019	19-20	Tim Gibbons	I	7	33A	37 Pond Rd
6/10/2019	19-21	Lisa Vallejo	I	7	47	279 Mills Rd
6/24/2019	19-22	Raymond Taylor	I	12	13	21 High St

6/25/2019	19-23	Donald & Nancy Cameron		16	13C	20 Lincoln Lane
7/8/2019	19-24	Glen & Connie Devinger		5	1-001	229 River Rd
7/22/2019	19-25	Nick Azzaretti		5	50	123 Academy Hill Rd
7/22/2019	19-26	Cynthia Sabina		4		47 Chase Farm Rd
8/8/2019	19-27	John Mills		3	61	Castlewood Rd
8/12/2019	19-28	Wendi Smith		7	6A	147 W Hamlet Rd
*8/26/2019	19-29	Peter Moor				EDGEOMB APPLICATION
9/4/2019	19-30	Timothy Parker		4	65	44 Indian Trail
9/4/2019	19-31	Chris Barstow		7	23A	65 Kistler Way
9/4/2019	19-32	Kariska Puchalski		4	3	86 The Kings Hwy
9/30/2019	19-33	Liz Proffetty		4	47A	118 W. Old County
10/7/2019	19-34	Timothy Parker		4	65	44 Indian Trail
10/15/2019	19-35	Mallory Property Holdings		2	39	16 Osprey Point
10/28/2019	19-36	Gordon Davis		6	14B	N. Newcastle Rd
11/6/2019	19-37	Megan Libby		6	46	506 N. Newcastle Rd
11/6/2019	19-38	Michelle Phelps		9	13	Bunker Hill Rd
12/2/2019	19-39	Justin Wood		2	63	269 Lynch Rd
12/4/2019	19-40	Laurie Asche		13	59	67 Glidden St

Planning Board

The Newcastle Planning Board, as per Maine State statute, is the town zoning board which considers and acts on all applications required by the Land Use Ordinance. The Planning Board does not do any actual “planning” except that it may recommend changes to the ordinance.

The Board is comprised of 5 members and 2 alternates, all of whom are volunteers. The members come from diverse vocational backgrounds which include construction, engineering, real estate and business. The members have a desire to preserve and improve Newcastle and are dedicated to serving the long-term interest of the town. Members are not compensated, and in addition to meetings, they may drive to visit application sites or to attend Maine Municipal Association workshops in their service to Newcastle.

The Planning Board members are appointed by the Board of Selectmen. Meetings are scheduled on the third Thursday of each month at 6:30 p.m.; the meeting may be cancelled, with notice on the town website, if there are no agenda items or due to the lack of a quorum. Additional meetings may be added when necessary to accommodate deadline requirements of applicants. Public hearings require two weeks of proper public notification. All meetings are open to the public and are held at the Newcastle Town Office meeting room on Pump Street.

With the recent retirement of Rem Briggs, Nick Buck is the new Vice-Chair and Peter McNaughton has moved from alternate to full member. The Board roster is as follows: Bonnie Stone as Chair, Nick Buck as Vice-Chair, David Hewett, Jim Brinkler and Peter McNaughton as members. In addition, David Bailey is the alternate. The Board is seeking another volunteer as an alternate.

In 2019, the Planning Board calendar contained a wide-range of applications. Those projects which were approved include: Split Rock Distillery storage building, Stonebridge Circle combination of 2 lots, Grange Hall retaining wall restoration, Louis Doe Home Center storage building and Pond Road driveway culvert installation.

As chair, I would like to express my gratitude to the volunteers for their dedicated work on behalf of the town and for the assistance of Code Enforcement Officer Ken Vinal, Tax Assessor Jim Murphy, Town Attorney Peter Drum and to our wonderful staff at the town office.

Respectfully submitted,
BONNIE STONE, Chair

Members

Bonnie Stone, Chair

Nick Buck, Vice-Chair

David Hewett

Jim Brinkler

Peter McNaughton

Alternate: David Bailey

Design Review Committee

The town of Newcastle shares qualities unique to the mid-coast region of Maine. A vernacular has evolved yet its historic characteristics remain largely intact.

The purpose of the Design Review Ordinance is to promote the protection and preservation of buildings; structures and places of historic value, and to promote design that is compatible with the present character of three historically significant areas. The ordinance defines these areas as Village, Sheepscot, and Damariscotta Mills districts.

The town's village district, of mixed-residential and business-use, is comprised predominantly of buildings constructed before 1930. The district of Sheepscot village, notably the first area of European settlement in Newcastle, is today a unique concentration of residences mostly constructed before 1900. The Damariscotta Mills district is recognized separately as a hamlet of residences that were once part of a thriving cluster of water-powered mills. The three historic areas include many significant structures representing period architectural styles and details; all of which contribute to the historic setting along with other more contemporary buildings.

Newcastle property owners and its residents can view the design review district maps located in the town office and the community room adjacent to the Newcastle Fire Station on the River Road to establish if their property falls under the jurisdiction of the Design Review Ordinance. If your property is within these districts, any new construction of buildings and landscape structures, or the alteration to the exterior of an existing building, which can be seen from a public way or body of water, is subject to design review.

During 2019 sixteen (16) applications came before the Design Review Committee. These included renovations or modifications to existing structures (13), new construction (1), signs (2).

Design Review Committee consists of six (6) volunteers including a representative from each of the three design review districts. In addition, a Newcastle resident serving as an alternate representative,

a representative of the Newcastle Historical Society, and a licensed architect currently sit on the board.

If your property is in a design review district and you are planning exterior changes, contact the town office for a Design Review application. A Design Review process sheet is available to assist you in preparing your application for review. You can also access these forms on-line at <http://www.newcastlemaine.us/uploads/DesignReviewApplicPktDec14.doc.pdf>

The Design Review Committee meets on the 1st Thursday of every month at 6:30 pm at the Fire Station Community Room on River Road. All meetings are open to the public. Applications are due 7 days prior to the meeting date.

TOR GLENDINNING, Chair

– Architect

SHARON MORRILL, Vice Chair

– Damariscotta Mills District

CATHERINE BURKE

– Sheepscot Village District

BETSY EVENS

– Historical Society Representative

DEBORAH POOR

– Village District

NANCY BAGLEY - Alternate

19-10	Mark Doe, Louis Doe Home Center	92 Mills Road Map 5 Lot 54	New storage building, 50' x 100'	9/5/19	Approved with suggestions		
19-11	Michelle Peele	71 Glidden Street Map 13 Lot 58	Replacing windows	10/3/19	Approved with 6 over 6 grill pattern		
19-12	Tim Gibbons (Chris McKenney, builder)	37 Pond Road Map 7 Lot 33A	Remodel of house and replacement of deck	10/3/19	Approved with suggestions to add color to garage		
19-13	Tor Glendinning	137 River Road Map 11 Lot 14	Installation of solar array	10/3/19	Approved		
19-14	Barbara Warner (Sean Beaudry, installer)	3 Pond Road Map 15 Lot 6	Heat pump installation	11/7/19	Approved with suggestion		
19-15	Patti Montana	9 Mills Road Map 13 Lot 32	Renovation of the house	11/7/19	Approved with conditions		
19-16	Steve Harvey	48 Main Street Map 12 Lot 22	Addition of window, exterior door, landing & stairway to a new deck	11/7/19	Approved		

Veterans Memorial Park Committee

The Newcastle Veterans Memorial Park has had another successful year of blooms and lawn for all to enjoy.

As we write this report the tulips are in full bloom and the lawn has had its first Allan Ray mowing. Lincoln Academy students planted the tulips last fall. The message of their project is “to come together, plant hope gardens, build community and promote mental health.” Renys Department Store donated the bulbs again this year as they have every year for 20 plus years.

In late May, we will be planting annuals and mulching the gardens. The annuals and the soil conditioner are thanks to a generous grant from The Old Bristol Garden Club. Louis Doe Home Center very kindly delivers the mulch each spring.

The Chamber of Commerce beautifully decorated the huge Christmas tree and placed lights in the crabapple trees this past winter.

The new benches are thanks to an anonymous donor and last year’s grant from The Old Bristol Garden Club.

We want to thank all the volunteers who have helped in the past and those who continue to help when asked to assist with special projects. If you would like to volunteer in any capacity at the Park please leave your name and phone number at the Town Office.

We are grateful for the taxpayer support of the Newcastle Veterans Memorial Park, which honors all our service men and women.

BETSY EVANS
ELLEN MCFARLAND
ALLAN RAY

K-12 Education Report

Kim Schaff, Principal, Great Salt Bay Community School
Craig Jurgensen, Superintendent of Schools, AOS 93
Stephanie Nelson, Chair, Newcastle School Committee

Looking back at 2019, I am reminded that our schools must always be looking forward as we prepare our students to be “21st century learners” with the promise of making them “future ready” lifelong learners. We know that critical thinking, cooperation, communication, and creativity are essential for our students to succeed. To ensure our instructional practice includes these foundational skills, teachers at all levels and throughout all of our schools continually review and revise their curriculum and teaching practices. Professional development and growth is central to developing strong teaching skills. To that end, Central Lincoln County School System has formed a professional development committee for teachers and another for support staff. These committees work complementarily to plan and present meaningful, current, targeted learning opportunities for all staff. In October, all AOS 93 staff attended the annual conference of the Association of Computer Technology Educators of Maine in Augusta. In November, a professional development day with sixteen different sessions focused on school safety with all staff gathering at GSB. All staff have also individually completed trainings on mandated topics including reporting abuse and neglect, student confidentiality, suicide prevention, civil rights, bullying prevention and harassment.

The vibrancy of our local communities and their support for our CLCSS schools is essential for the attainment of student aspirations and success. Maine law recognizes the critical role schools have in the lives of our children: “Compulsory education is essential to the preservation of the rights and liberties of the people and the continued prosperity of our society and our nation. Maintaining regular student attendance is necessary to achieve the goal of an educated citizenry.” It takes the commitment of many people to create and maintain a strong and effective school. Great Salt Bay

Community School has many parents and community members supporting its mission and place in the town. Two recognized groups who provide core support are the Great Salt Bay Community School Board and the PTO. The School Board's primary responsibilities are for budget, policy development, and oversight. The PTO works to provide support for many school and community enrichment activities with its organizing and fundraising. Additionally, Principal Schaff works diligently fulfilling her leadership role to ensure the school is well-staffed and focused on meeting the needs of all students with the most qualified professional staff available. Principal Schaff also ensures that GSB buildings and grounds are well maintained and cared for. Principal Schaff and I are very proud of the work our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students.

GSB enrollment in October 2019 was 430 students in grades K-8. There were 90 Newcastle students attending secondary programs including Lincoln Academy, Medomak Valley High School, Kent's Hill School, Cony High School, Camden Hills High School, Maine School of Math and Science, and Waynflete School, as well as several students participating in home school programs.

School budgets provide the backdrop for telling the story of every school. How a school appropriates and uses its available funding translates to and defines what is important to the administration, teachers, support staff and the community because it represents what these groups want and need to provide for their students. Budget preparation is a complicated process. From one budget year to another, school administrators work with local officials and community members to ensure that each school budget is adequate, equitable, and predictable and that it is developed with input from all stakeholders in a clear and transparent process.

Our work together in the schools and communities is complex, sometimes challenging, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we live and work. We are increasingly coming together as a learning community to engage in expanding our shared commitment for improving the education we provide to our children. I encourage you to visit

the AOS 93 and Great Salt Bay Community School websites (www.aos93.org) for current news and information about our students and school activities, as well as school policies, School Board meeting agendas and minutes. This website will also provide you with links to individual school websites and to useful information from numerous resources. Whenever you have a question or wish to become involved in your community school, please call me or Principal Schaff.

Respectfully Submitted by
CRAIG JURGENSEN
Superintendent of Schools

Great Salt Bay Community School

Great Salt Bay Community School is a K-8 grade school serving the children of Bremen, Damariscotta, and Newcastle. The mission of the school is to provide a nurturing, safe, and enjoyable environment in which all children are challenged and inspired to pursue excellence in all aspects of their education.

At all grade levels our learning curriculum is guided by the Maine learning standards. As described by the Maine Department of Education, these “academic standards provide a set of clear expectations as to what students should know, understand, and be able to explain as they progress through each K-12 grade level.” These standards include: English language arts, mathematics, science & technology, social studies, health & physical education, and visual & performing arts. The strength of our educational programming is validated by our students’ performance on the district and state assessments, reports from high school educators, and most importantly the feedback from our students and their parents and guardians. Our teachers and staff strive to provide our students with an enriching, vibrant, 21st century education.

Recognizing that co-curricular and extracurricular programs are an integral part of the total educational program, our school offers students opportunities that include drama club, jazz band, math team, robotics club, 8th grade girls’ group, and yearbook. Our student athletes can participate in archery, basketball, cheerleading, cross country, field hockey, golf, soccer, softball, and track & field. In all of these sports, students have the opportunity to develop their athletic skills as well as good sportsmanship while playing against other schools in AOS 93, as well as the other schools in the Busline League.

Throughout the year, the school hosts a number of events to strengthen the sense of community within the school and with the families of GSB. In the fall we gather together for our Open House and PTO sponsored Welcome Back Dinner, the Harvest Fair, and parent/teacher conferences. In the winter we showcase our music

and arts programs with the Winter Band and Choral Concerts, the Strings Concert, and the on-going display of our students' artwork. In the spring we encourage families to get involved in Unplug It Week, the Bike Rodeo, spring concerts, and finally our 8th grade graduation.

Recognizing the importance of connecting our students to their community, our school has built strong community educational collaborations. These include the Coastal Rivers Conservation Trust, Farms Kitchen, Hidden Valley Nature Center, Kieve, Miles of Friends, Skidompha Library, the Twin Villages Food Bank and the CLC YMCA. Moreover, we pride ourselves in our efforts to give back to community.

Finally, Great Salt Bay Community School is fortunate to have an active PTO. The mission of the PTO is "to act as an organization that supports GSB students in their many activities and provide assistance to GSB staff in their numerous programs." The PTO organizes fundraisers, including a Jog-a-thon in September, with all proceeds benefiting the school in the form of school-wide cultural events, classroom tools, student scholarships, and extracurricular events. The PTO provides parents the opportunity to learn more about what goes on at GSB, as well as information on issues and topics that are important to parents and students. In addition to the PTO, the school community benefits from the Friends of Great Salt Bay. This non-profit organization is specifically dedicated to supporting our school with a mission to "Enhance the Education of GSB students."

Each year the Great Salt Bay Community School strives to make the educational experience stronger for its students. Our goal is to "Be Better Than Our Best." Our students are blessed to live in a community that recognizes that supporting its public school is one of the most important investments of all. Together we are making our future stronger as a community and as a nation by educating our children. Thank you for your support of Great Salt Bay Community School.

School Enrollment

October Enrollment 2019

ELEMENTARY ENROLLMENT											
	Pre-K	Kdgn.	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade	6th Grade	7th Grade	8th Grade	TOTAL ELEM.
Bristol	27	13	20	17	22	21	15	23	16	18	192
Tuition In										1	1
Open Enrollment	1	2			1						4
Bristol Total	28	15	20	17	23	21	15	23	16	19	197
Bremen		7	5	5	2	3	6	10	8	7	53
Damariscotta			20	23	14	20	20	21	16	17	176
Newcastle		5	12	11	13	20	18	23	27	26	155
Open Enrollment			1	1	2	2	1	3	5	1	16
Superintendent's Agree		1						1	1		3
Tuition In		5	1		2	3	3	3	3	7	27
GSB, CSD Total	38	42	31	39	48	49	56	61	66	66	430
Jefferson		27	18	17	20	20	28	22	23	17	192
Tuition In		1									1
Non-resident Students			1	1	1			1		1	5
Jefferson Total	28	19	18	21	20	28	23	23	23	18	198
Nobleboro		13	14	10	14	14	12	13	16	15	121
Non-resident students			1	1			3		3	3	11
Superintendent's Agree							1				
Nobleboro Total	13	15	11	14	14	15	14	14	19	18	133
South Bristol		3	2	3	4	5	4	9	3	5	38
Superintendent's Agree				1				1			2
Open Enrollment			1	1	1	3	1	6		2	15
So. Bristol Total	3	3	5	5	5	8	5	16	3	7	55
TOTAL ELEMENTARY	28	97	99	82	102	111	112	132	122	128	1013

SECONDARY ENROLLMENT and home school

	9th Grade	10th Grade	11th Grade	12th Grade	TOTAL SEC.
Bremen	4	7	10	7	28
Bristol	28	22	16	25	91
Damariscotta	36	24.5	25	24.5	110
Jefferson	29	25	28	15	97
Newcastle	28	20	16	26	90
Nobleboro	16	22	17	20	75
South Bristol	4	7	10.5	3	24.5
TOTAL SECONDARY	145	127.5	122.5	120.5	515.5

AOS No. 93 Total K-12

1515

Lincoln Academy

To the Residents of Newcastle:

Greetings from Lincoln Academy! My name is Jeff Burroughs, and I began my tenure as Lincoln Academy's 44th Head of School in July of 2019. I am honored to write to you, the residents of our sending towns, to update you on current happenings at Lincoln Academy.

In September we welcomed 500 local students from 23 towns and 35 residential students from 14 countries around the world. This represents a drop in our residential program numbers, which was not entirely unexpected after we graduated 31 boarding students in the class of 2019. Meanwhile, local numbers are on the rise: for the second year in a row the ninth grade class has 150 incoming students, exceeding previous projections about declining local enrollment.

At the halfway point in our school year, the LA community is focusing on school climate and norms. We are actively engaging staff, students, and parents in discussing ways we can continue to support students in a safe and positive learning environment. Meanwhile classes, sports, and extracurricular activities remain in full swing.

In academics, more than 130 students take at least one Advanced Placement (AP) course each year. Many take multiple courses and sit for multiple exams. This year, 35 students are enrolled in vocational programs at the Bath Regional Career and Technical Center (BRCTC). Our teachers mentor students in independent studies in a wide variety of subjects from multivariable calculus to jazz piano, photography, and physics. About one third of the student body participates in music classes, and this year over 50 LA musicians qualified for District III, All State, and All State Jazz honors festivals. In visual arts, students have over a dozen courses to choose from in drawing, painting, ceramics, printmaking, and more.

About half of LA students participate in at least one sport and many are two and three-sport athletes. Last spring the girls tennis team won their second consecutive State Championship, and this

fall the boys cross country team won the Kennebec Valley Athletic Conference Championship for the fourth year in a row. Several teams were also recognized for good sportsmanship awards. This year we are pleased to add a Unified Basketball team to our winter sports offerings.

Popular extracurricular activities include our State Champion Debate and Math Teams, Model United Nations, Outing Club, Special Olympics, and a wide variety of service and student-interest clubs. This year's musical theater production, *Guys and Dolls*, will hit the stage in March, and we are delighted that more than 50 students have been cast in the show, the biggest cast in over a decade. Our ATEC building is now open and staffed until 4 p.m. every weekday, and many students and community members are taking advantage of this state-of-the-art facility to make projects using our 3D printers, laser cutter, CNC machine, and other equipment.

In November we participated in a high school fair for middle school students who have a choice of high schools. We value the principles of school choice, and hope that the majority of AOS students as well as other students around the region will continue to choose LA. Without the continued support of our sending towns, Lincoln could not continue to serve generations of families in the midcoast region. Thank you for that support.

Sincerely,
JEFFREY S. BURROUGHS
Head of School

P.S. Please come to campus to see a game, concert, or play at LA! The calendar on our website (www.lincolnacademy.org) has details.

Adult and Community Education

CLC Adult & Community Education provided services to nearly nine hundred people in 2019. We offered the HiSET (formerly GED) high school equivalency diploma program, basic literacy and math instruction, college preparation classes in mathematics and English language arts, college placement testing, college and career advising, medical certificate programs and a wide variety of community enrichment classes for all ages. Except for our community enrichment classes and some of our medical certificate courses, all of our programs and services are offered at no cost to our learners.

During the 2018 – 2019 school year, we had twenty-two learners enrolled in our high school equivalency program. Before the year was out, twelve of them completed the program and earned a diploma! A graduation ceremony was held on May 30th that celebrated the effort and dedication of these remarkable honorees.

For the first time, we offered summer education hours for students to continue working on their high school equivalency programs without the usual summer break. Four students took advantage of this option and I anticipate their program completion within the coming year. Anyone who is seventeen or older and out of high school but without a diploma, should contact us to explore options and develop a plan. Our dedicated staff is ready and eager to provide instructional support and ongoing encouragement in order to help each learner reach his/her goals.

During the 2018 – 2019 school year, twenty-seven people accessed our college transition courses and services. Many of those are now enrolled in college or in a workforce training program of some kind. Anyone seeking support in navigating the college transition process, in meeting the academic placement requirements for college acceptance, determining college and career goals, or in understanding and completing college related paperwork/forms should contact us. Our college transition coordinator and instructional staff are ready to help with all of the above.

Approximately six hundred community members accessed one or more of our low cost, high impact community enrichment offerings in 2018 – 2019. Our partnership with the RSU 40 Adult & Community Education program enables us to provide a single point of access for information about classes throughout the Lincoln County area. Our partnership with LincolnHealth allows us to offer several medical certificate courses including Certified Nursing Assistant (CNA) at no cost and with an apprenticeship option as well, Certified Residential Medication Aide (CRMA), Heartsaver Adult/Child/Infant CPR/AED, and a Babysitters' Training Course. We are also partnering with The Academy of Medical Professions to offer a range of other health certificate programs via both online portals and face-to-face at locations in Topsham and Camden. These partnerships provide residents in our community with a greater array of educational and workforce certificate options than we've been able to offer in the past. Our most recent collaboration with Collette Travel has enabled us to offer our first ever overseas travel tour – to the French Riviera next September!

I am now in my third year as the Director of the CLC Adult & Community Education program and I continue to be amazed by the difference our programs can make in people's lives. The desire to learn and grow is thriving in Lincoln County and we are so very proud to be helping people make their dreams come true!

For more information about any of our programs and services, please visit our website: <http://clc.maineadulted.org>

Respectfully submitted,
PAMELA J. SPERRY
CLC Adult &
Community Education Director

Skidompha Library

This past year brought significant change to the library. I began my role as the new Executive Director on June 3, 2019. Thank you to Pam Gormley for her twenty years of service to this community as our previous director.

I am thankful to the Town of Newcastle for its 2019 increased contribution to Skidompha's operating budget after 10 years of flat funding. We take public trust seriously, and have used funds granted to us to support literacy, promote education, and support small business growth to create a more prosperous Lincoln County. The town's contribution remains critical to maintaining our level of service for the people of Newcastle.

We had a busy year at Skidompha. In 2019, your library...

- Had over 1,200 registered Newcastle patrons.
- Circulated over 47,000 books and resources. We remain a valued source for borrowed books, audio books, large print books, public computers, and free high speed wi-fi access.
- Provided meeting, performance, and fundraising space to local nonprofits, community organizations, and small business owners.
- Brought high-quality lecturers to our region through our Chats with Champions series.
- Hosted exhibitions for dozens of local artists in our Carey Art Gallery and quilters in our Atrium.
- Hosted a Winter Community Read, featuring One Goal by Amy Bass.
- Offered free passes to The Portland Museum of Art, The Farnsworth Art Museum, The Boothbay Railway Museum, and a Maine State Parks pass.
- Introduced The Lincoln County News Digital Archive, which provides new access to historic issues of The Lincoln County News and our shared regional history.
- Partnered with Lincoln Theater to host the "Stories to Screen" program that provided free books to children, and offered free

screenings of the accompanying movies.

- Offered genealogical consultations and preserved original historic documents and artifacts.
- Hosted free children’s programming including: twice-weekly Story Times for young families, a summer reading program (attended by over 750 children!), Girls Who Code computer coding club, Resilient Girls Book Club, Junior Journalists writing program, arts and crafts, and more.
- Hosted free teen programming including: teen creative magazine “EPOCH,” creative writing classes in partnership with The Telling Room, free food pantry for teens, arts and crafts, and summer reading suggestions.

We are grateful for your continued support as we maintain these essential and unique community programs and offerings.

With thanks,
MATTHEW GRAFF,
Executive Director

Lincoln County Sheriff's Office

Greetings,

As I begin my 18th year as your County Sheriff, I feel it is important for you to know just how hard the men and women of the Sheriff's Office are working for you. Countywide we responded to almost 16,500 calls for service, almost 2,000 of these calls were in Newcastle alone. Many of the calls in Newcastle that required our immediate response involved investigations of motor vehicle crashes, reports of erratic operation of motor vehicles and 911 calls that were abandoned prior to determining their intent. When possible, Lincoln County Deputies attempt to reduce crime by using discretionary time to perform property checks on commercial or public buildings, as well as private property upon request. This increased visibility has shown to deter crime and improve response times to emergency calls for service. In 2019, Lincoln County Deputies performed almost 750 of these type of checks in your town.

As a new decade begins, our agency is taking steps to "keep up with the times." We will place in service our first ever hybrid vehicle within the Patrol Division. We have plans to study the impact this vehicle has to both the environment and our budget with plans to purchase more if it is determined this makes sense for the citizens of Lincoln County and our budget. Additionally, we also have plans to collaborate with our County EMA and establish a small unmanned aircraft system (sUAS) program. Most commonly referred to as "drones." This program is expected to be used for many different types of purposes such as search and rescue, crash investigations, and shellfish enforcement. This partnership with our County EMA Office will assure that an sUAS is always available for whatever need countywide.

The Sheriff's Office also has plans to collaborate with the Lincoln County Communication Center on a program called RUOK (Are You OK). This program will allow seniors and others who may be homebound to be contacted by phone on a regular basis to verify

their well-being and give them a sense of security. If you or someone you know is interested in participating in this program, please reach out to any member of the Sheriff's Office or call my administrative office at 882-6576.

Once again, thank you for the opportunity to serve as your Sheriff. Please reach out to me at any time if I can be of assistance to you.

Respectfully Submitted,
TODD B. BRACKETT
Sheriff

Newcastle Fire Company Taniscot Engine Company

The Newcastle Fire Company in 2019 had a busy year. The Fire Company responded to 149 calls for service or an emergency, the breakdown is on a following page.

Training is one of the most important functions at the Fire Station. We were able to offer a wide variety of training to the Newcastle Fire Company members; they attended Training classes and Fire Attack schools in and outside of the County for a total of over 600 hours of training which includes over 150 hours of driver training alone. Joint training with our mutual aid Fire Companies is going well. Newcastle Fire and Damariscotta Fire share joint training time. The regular training schedule for the Newcastle Fire Company is two Tuesday evenings a month. The Fire Company was able to participate in six Fire Preventions and safety programs in 2019 at our schools and assisted living facilities.

The fund raising efforts of the Newcastle Fire Company Inc. are always ongoing. The fund raising efforts for the year 2019 was for monies to pay down the debt incurred with the purchase of a 2016 half ton utility vehicle and the purchase of two Bullard Thermal Imagers at a cost of over \$12,000.00. Our goal was reached and the Imagers have been purchased and are in service on the 2012 Pumper. Replacement of outdated equipment is always ongoing.

The motorized equipment in the Fire Stations is in good serviceable order and is constantly being assessed by the Fire Company, Mechanics, and Pump Service Mechanics for reliability and service life. The 1995 Pumper Truck required a “front suction valve” replacement and an annual pump service and pump test this brought the pumper back up to standards. The cost of this service alone was a little over \$5,500.00.

The Fire Company is able to upon request offer 911 address signs to our community. These signs are blue reflective backing with reflective numbers, one or two sided, to be mounted on a post or building. There is a charge of \$10.00 for each sign, in an effort to

recuperate the cost of them. These signs on your house or business greatly helps the Fire Department, Police Officers and Ambulance to locate the address in need of assistance.

After a good response to the invitation of stopping by the Newcastle Fire Station to see what goes on there or just get some answers to your questions, I would like to extend the invitation made in the past for any Taxpayer/Citizen to stop by and get the scoop on Fire Company operations and/or finances.

Please feel free to stop by the Fire Station at 86 River Road weekdays. The hours at the Fire Station are hit and miss for now so please call ahead if possible to be sure someone is in the station and not out on call. Tel. (563-3888)

The Newcastle Fire Company would like to thank all of the Town Folks who support us in our efforts to respond to an emergency in the Town of Newcastle and our Mutual Aid Neighbors with the appropriate tools, equipment and training needed to do the job.

Newcastle Fire Chief
CLAYTON HUNTLEY



THERE'S A FIGHTER IN YOU.

FIND THE FIGHTER IN YOU

MakeMeAFirefighter.org

SEVEN OUT OF TEN FIREFIGHTERS AND EMERGENCY RESPONDERS ARE VOLUNTEERS.

and your community needs more volunteers like you. We invite you to join a family that'll always have your back and train you up to serve our community in ways few can. We may even give you our secret chili recipe.



READY TO LEARN MORE?

Newcastle Fire Company
207-563-3888
newcastlefd@roadrunner.com

Great Salt Bay Sanitary District

Great Salt Bay Sanitary District (GSBSD) is a publicly owned, quasi-municipal utility organized to provide safe drinking water in Damariscotta and Newcastle, and to provide wastewater treatment services in the Towns of Damariscotta, Newcastle, and Nobleboro. The District currently has 1,428 water customers and 713 wastewater users. Scott Abbotoni is the Water Division Manager and LeeAnna Libby is the Wastewater Division Manager.

Our mission is to provide safe drinking water, adequate fire protection and effective wastewater treatment. The District is committed to public health, customer service and environmental protection.

The Drinking Water Division's water supply is "Little Pond" a pristine 77-acre spring fed pond with an ultraviolet light water treatment system as a primary disinfectant and Sodium Hypochlorite as a secondary disinfectant.

The Welton Tank on Standpipe Road in Damariscotta and the Academy Hill Tank in Newcastle feed the Twin Villages water for fire suppression and quality drinking water.

In 2017 the Water Division replaced 1,600 feet of 120-year-old cast iron pipe with new 8-inch H.D.P.E. pipe from Main Street to Lewis Point Road. This will help with water quality and increased fire flows throughout the water system.

The Wastewater Division's treatment facility for Damariscotta and Newcastle consists of three aerated lagoons with a capacity of eight million gallons.

In 2012 the lagoons were cleaned; aeration system was upgraded and the lagoon liners were inspected.

In 2016 an upgrade to the Plant's office, electrical and blower system was finished. In 2018 an equipment storage garage was erected at the Main plant.

The Damariscotta Mills area of Newcastle and Nobleboro has a small sand filter fed by septic tanks which are maintained by the District.

The Great Salt Bay Sanitary District's operations are carried out by five full-time employees and are overseen by an elected six-member Board of Trustees. Representing Damariscotta are William Brewer, John Gallagher, and Lewis Cameron. Newcastle Trustees are Alan Ray and Clayton Huntley and representing Nobleboro is Robert Whear. The Trustees meet the second Wednesday of each month at 5 p.m. at the District office located at 121 Piper Mill Road in Damariscotta. The public is encouraged to attend.

Office hours are; Monday – Friday 7:00am - 3:00pm, for more information, please contact our Water Division at 563-3010 or our Wastewater Division at 563-5105.

Respectfully submitted,

SCOTT L. ABBOTONI
Water Division Manager

LEEANNA LIBBY
Wastewater Division Manager

Nobleboro-Jefferson Transfer Facility

The Transfer Station, operated by Nobleboro and Jefferson, and under contract with Bremen, Damariscotta and Newcastle, provides for the disposal of most types of solid waste generated in the five towns. In 2019 our household waste, construction, demolition and bulky waste all went to Waste Management in Norridgewock, Me. We use the services of Lincoln County Recycling to recycle cardboard, newspaper, plastic and many other products. We also recycle our universal hazard waste (televisions, computer, fluorescent light bulbs, mercury switches and rechargeable batteries)

I would like to recognize our employees Barry Howell-Manager, Brandon Achorn-Assistant Manager and Glenn Daiute transfer station attendant. Last year we lost Linwood Rideout as he had another job opportunity and we wish him well. Our employees continue to do a great job at keeping the facility clean and organized. In 2020 there will be some changes as Barry Howell slows down to get ready for his retirement. We will be looking to hire a new manager in the spring.

I hope your trip to the Transfer Station continues to be a positive experience.

I would like to thank everyone who takes the time to recycle. This effort really helps us save money in the long run. We do have programs for recycling paint, food waste, metals, electronics, paper and cardboard. In 2019 we had a hazardous waste day for people to get rid of their hazardous chemical and other hazardous materials. We hope to do the same again this year. We will be advertising for this so be watching for it.

The outlook for 2020 is to continue our efforts to recycle as much as possible. We would like to see more people separating their food waste so we can compost this. It would take a lot of weight out of our mainstream waste. Everything you recycle helps reduce the amount it costs to put items into the mainstream trash.

For 2020 we were able to hold the cost of the five towns the same as in 2019. With the way the economy is I feel Barry has done a great job in keeping the budget to a 0 % increase. This in return is a help to all Towns.

The Transfer Station is open from 8:00 a.m. to 4:00 p.m., Tuesday through Saturday. The front gate is closed at 3:50 p.m. each night to allow time to close out the computer. We are closed on Sunday and Monday. This allows our staff to have two days off in a row.

We will continue to review our operations in effort to provide good service and the most efficient Transfer Station possible. We are interested in your comments and recommendations and will attempt to incorporate them whenever possible.

Respectfully submitted,
RICHARD SPEAR
Transfer Station Agent

Fish Agent

2019 was another productive year at the Alewife stream. We harvested 1,936 bushels of Alewives, which amounts to an estimated 116,000 pounds. We sold the majority of our catch to individual lobstermen, who continue to come to Damariscotta Mills from all over the state. A smaller but important market for our fish was area Fish Co-ops. We sell our Alewives on a “first come first serve” basis, so it’s not unusual to find lobstermen waiting for us to start dipping at 5 am, sometimes having waited in their trucks since 10pm the previous evening. Our success this year was due not only to the large number of fish available to harvest but also to the commitment of the crew, who show up to dip fish rain or shine, morning and afternoon. The number of harvesting hours each day has been increasing as have the number of days we harvest fish, up from 15 days the last two years to 18 in 2019. My thanks to Kurt Oehme, Jim Brinkler, JB Smith and Richard Powell for their efforts this year.

Work around the fish stream continues this year, most focused on the walkway between the fish house and the harvesting area. The crumbling concrete and collapsing walkway are being replaced to improve access to the fish ladder and harvest area. The increase in space behind the fish house will improve our ability to safely load trucks with bait amidst the crowds of folks that come to watch. The Check Office was moved temporarily to enable heavy equipment to access the area. It will be placed back where it was on a new foundation when the walkway replacement project is complete.

Much of the infrastructure related to harvesting Alewives is between 60 and 70 years old and in need of extensive repair or replacement in the years to come. Most critically, the conveyor, which we have repaired and patched for years, has reached a point where it likely won’t be operational for the 2020 harvest. Plans are underway to replace the conveyor, hopefully in time for the 2020 harvest. This is critical as most of the harvesters are between 60 and 70 years old and their fish shoveling days are well behind them.

In 2019 the Fish Committee was expanded from three members to five, which enabled Newcastle selectman Joel Lind to join the group. As Fish Agent, I look forward to Newcastle's increased involvement in the harvest and around the fish ladder in general. Seems like the future is bright in the Alewife business, and we will all benefit from it moving forward.

As always, I'd like to recognize Kurt Oehme of Nobleboro and Leigh Morrill of Newcastle for their almost daily help on the fish ladder. Their tasks include everything from annual maintenance of the fish ladder to being on call for bird entanglement issues (thankfully none again this year), to trimming greenery, and donning snorkel gear to retrieve rings or cell phones dropped into the ladder. Kurt and Leigh's involvement is key to the smooth operation of the fish ladder in Damariscotta Mills.

Respectfully Submitted,
MARK BECKER
Fish Agent, Towns of Nobleboro
and Newcastle

Shellfish Management

for the period

January 1st to December 31st, 2019

The information provided is required by DMR regulation (Chpt. 7.30.4.) and will be used in the preparation of the Annual Shellfish Management Review.

Enforcement Activities Worksheet

The Municipal Shellfish Warden is provided a written job description:

	YES	NO
Hours patrolled during report period:		5
Number of harvesters checked during report period:		2
Number of warnings issued during report period:		0
Number of summons issued during report period:		0
Number of court appearances during report period:		0
Number of convictions during report period:		0

Lincoln County Television (LCTV)

As Lincoln County Community Television (LCTV) begins its 31st year as the local community television station, THANK YOU to the residents of the Lincoln County communities who have financially supported our station throughout these years.

Originally the station was managed and funded by the municipalities of Damariscotta, Newcastle, Nobleboro, Waldoboro, and Wiscasset. In addition, community media service is provided to Alna, Bristol, Dresden, Edgecomb and Westport Island. In recent years we have received funding from Bristol, Edgecomb, and Alna and many local businesses.

Beginning as a totally volunteer organization, there is a need to keep up with changing technology. In 2004, the first part-time manager was hired. Increasing services to our Towns requires additional advanced equipment and paid personnel. Our talented volunteers and a small number of paid part-time staff are committed to quality programming.

We fulfilled one of our long-time goals in 2019 with an emergency back-up generator which will protect our equipment and ensure that we will be providing 24-hour broadcasting. We have done limited upgrades to equipment but we look to improve even more in 2020.

We look toward 2020 as a banner year for Lincoln County Television (LCTV)! We see a bright future. A change in leadership, an engaged Board of Directors, and some exciting new programming show great promise; these will add to our existing community bulletin board, local government meetings, high school basketball games, and the yearly coverage of the Pumpkinfest Parade and Regatta. Some locally produced shows are: WuzzUp, Spotlight on Seniors, Community Conversations, Gruesome Glenn's Friday Fright Night and in 2020 - historical programming highlighting the State of Maine's bicentennial. Also planned is a wide range of community-interest programming that includes nonprofit interviews and discussions with a variety of Town officials. General topics of interest

will be discussed such as paramedicine, mental health issues, and the opioid problem to name a few.

LCTV is committed to forging new, stronger relationships with the Towns who support us. We have opened the lines of communication with Town leaders and welcome input and suggestions. In addition to the ongoing support of the Towns, there are plans for some fundraising events including an exciting concert series at the Lincoln Theater during the winter months.

Our primary goal for 2020 is to identify how we can better serve you. We are committed to showcasing our vibrant communities and our amazing history.

Currently, Town Government and other locally produced programs are also available streaming, as video on demand at www.lctv.org; and, of course, 24-hour programming on Channel 1301 for Spectrum customers and Channel 7 for Tidewater customers. Community members may contact LCTV's station via lctv1@lctv.org; writing to LCTV, 29 Sheepscot Road, Newcastle, ME 04553; or by phone 207-563-6338. The Lincoln County News publishes the weekly schedule on its television page.

Coastal Rivers Conservation Trust

Caring for the lands and waters you love in the Damariscotta-Pemaquid Region

In April 2019, Damariscotta River Association and Pemaquid Watershed Association joined together to form Coastal Rivers Conservation Trust. Coastal Rivers is a 501(c)(3) non-profit, membership supported, and nationally accredited land trust and conservation organization dedicated to preserving and promoting the natural, cultural, and historical heritage of the greater Pemaquid peninsula and Damariscotta River region.

Coastal Rivers has active programs in the areas of land conservation, stewardship, nature education, water quality monitoring, marine conservation and cultural preservation.

Some highlights from 2019:

- Public access to trails, natural areas and shoreline on Coastal Rivers nature preserves. Baker Forest Preserve in Newcastle is popular with hikers and at the same time it protects wildlife habitat. With the addition of the Tipping Rock parcel adjacent to Baker Forest, a larger area is now under protection. Dodge Point Public Reserved Land is a particularly popular hiking destination which is owned by the State of Maine and is co-managed by the Maine Department of Agriculture, Conservation, and Forestry and Coastal Rivers Conservation Trust. At the beginning of the school year in 2019, a great group of Lincoln Academy sophomores partnered with Coastal Rivers staff and volunteers to work on the trails at Dodge Point.
- There are 8 other nature preserve properties in Newcastle either owned or managed by Coastal Rivers, most of which are open to the public for low impact recreation.
- Coastal Rivers provides seasonal water quality monitoring of the estuary and collects important data concerning the health of Damariscotta River, including a horseshoe crab monitoring program. Coastal Rivers keeps an eye on the Damariscotta River estuary under expert staff guidance and in consultation with

leading scientists.

- Coastal Rivers education programs reached many Newcastle residents during the past year. This included programs during the school year at Great Salt Bay School, Lincoln Academy, Nobleboro Central School and other schools in the region.
- Coastal Rivers offers many programs that connect people of all ages with nature, from preschool, after-school, and homeschool programs, to school vacation and summer day camps, to workshops and walks and talks.
- Coastal Rivers Paddlers offers free guided paddle trips on the Damariscotta River and Pemaquid River system ponds and along the coast from May through September.
- Coastal Rivers provides Newcastle residents boating and fishing regulations, boating safety material, lead tackle exchange and loon habitat information.

Visitors are welcome at Coastal Rivers' many properties throughout the region. For more information about Coastal Rivers, call (207) 563-1393, email info@coastalrivers.org, or visit www.coastalrivers.org.

Minutes: Annual Town Meeting Warrant and Secret Ballot Election

Tuesday, June 11, 2019

and

Monday, June 17, 2019

To Mark Doe, a resident for the Town of Newcastle, in the County of Lincoln, State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Newcastle in said county and state, qualified by law to vote in town affairs, to meet at the Community Room in the Fire Station building at 86 River Rd on Tuesday, the 11th day of June, A.D. 2019 at 8:00 am, then and there to act upon Article 1 and by secret ballot on Articles 2 through 4 as set out below, the polling hours therefore to be from 8:00 am until 8:00 in the evening;

ARTICLE 1: To elect a moderator by written ballot to preside at said meeting. **Don Means was elected Moderator**

ARTICLE 2: To elect by secret ballot, in accordance with the vote of the town, the following offices:

1. One (1) Selectmen/Assessors and Overseers of the Poor for a three-year term **Brian Foote was elected**
2. One (1) member of the Great Salt Bay School Committee for a three-year term **Stephanie Nelson was elected**
3. One (1) member of the Great Salt Bay Sanitary District Committee for a three-year term **Clayton Huntley was elected**

ARTICLE 3: SECONDARY SCHOOL VALIDATION - Do you favor approving the NEWCASTLE SECONDARY education budget for the upcoming school year that was adopted at the latest Newcastle Special Town Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act? **Passed as written**
Yes: 177 No: 23

ARTICLE 4: ELEMENTARY SCHOOL VALIDATION - Do you favor approving the GREAT SALT BAY, CSD ELEMENTARY education budget for the upcoming school year that was adopted at the latest Great Salt Bay, CSD Annual Budget Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act? **Passed as written**
Yes: 124 No: 16

OPEN TOWN MEETING

Monday, June 17, 2019 7:00 pm

For Fiscal Year 2020: July 1, 2019-June 30, 2020

And, to notify and warn said inhabitants to meet at the Lincoln Academy Dining Commons in said town on Monday, the 17th day of June, 2019 A.D., at 7:00 in the evening, then and there to act on Articles 5 through 29 as set out below, to wit:

Motion to allow non-residents to speak. Passed

ARTICLE 5: Shall the town utilize remote electronic keypad voting as the method of voting for all articles at this Town meeting, the June 11, 2019, Annual Town Meeting? **Passed as written**

ARTICLE 6: Shall the Town direct the Board of Selectmen to raise and appropriate two million dollars through a line of credit in Fiscal Year 2020 to enable the maintenance and reconstruction of portions of Academy Hill road pursuant to standards established by a professional engineer, and to authorize the Board of Selectmen to convert the line of credit to a bond or note on terms voted by a majority of the Selectmen to be in the best interest of the town?
Passed as written

ARTICLE 7: Shall the town raise & appropriate for Administration & Operations as follows: **Passed as written**

Admin & Operations		FY18 Actual	FY19 Budget	FY20 Selectmen
1	Board of Selectmen	15,000.00	15,000.00	15,000.00
2	Board of Selectmen Recording Secretary	537.00	0.00	1,200.00
3	Town Administrator & Treasurer	59,638.25	62,062.52	80,000.00
4	Town Clerk & Registrar & Tax Collector	47,231.25	48,898.22	55,000.00
5	Full-Time Deputy	32,576.01	35,349.60	42,848.00
6	Part-Time Deputy	0.00	21,450.00	41,600.00
7	Election Workers	979.00	800.00	800.00
8	Recording Secretary	806.38	0.00	0.00
9	Overtime Compensation	583.34	1,000.00	1,000.00
Salaries Subtotal		157,351.23	184,560.34	237,448.00
10	Health Insurance	19,065.86	41,300.20	47,164.00
11	Retirement	1,807.65	1,861.88	22,822.00
12	Short Term Disability	1,526.63	2,100.00	2,000.00
13	FICA (SS &) Medicare	18,392.55	26,000.00	23,000.00
14	Property Casualty Liability Insurance	19,213.00	23,000.00	23,000.00
15	Unemployment	354.15	1,808.00	1,250.00
16	Workers Compensation	12,344.85	10,000.00	6,579.00
Insurance and Benefits Subtotal		72,704.69	106,070.08	125,815.00
17	Assessors Agent	17,940.00	18,330.00	19,700.00
18	Legal Fees	23,000.00	23,000.00	23,000.00

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19	Payroll Company	1,931.88	2,388.00	2,349.00
20	Audit Services	5,700.00	6,000.00	6,000.00
	Contracted Service Subtotal	48,571.88	49,718.00	51,049.00
21	MMA Annual Dues	3,199.00	3,343.00	3,443.29
22	Postage & Envelopes	5,062.98	3,785.00	3,858.75
23	Election Supplies	859.73	700.00	770.00
24	Computer Support	0.00	1,000.00	1,000.00
25	Computer Hardware	2,643.07	500.00	500.00
26	Computer Software	14,947.04	18,222.00	15,812.00
27	Website	731.62	850.00	850.00
28	Tax Maps	3,350.00	4,289.00	4,300.00
29	Town Report	2,488.00	2,500.00	2,500.00
30	Records Restoration	2,402.00	2,550.00	2,550.00
31	Advertising	420.01	2,500.00	2,000.00
32	Mileage	882.94	2,000.00	2,000.00
33	Professional Development & Fees	1,536.57	3,400.00	3,400.00
34	Registry of Deeds Recordings & Printings	1,634.00	3,800.00	3,800.00
35	Office & Other Supplies	6,678.12	7,000.00	7,000.00
36	Copier/Printer Lease & Supplies	415.58	3,930.00	3,930.00
	Administration, Supplies and Equipment Subtotal	47,250.66	60,369.00	57,714.04
37	Town Office – Heating Fuel	1,655.79	2,500.00	2,000.00
38	Town Office – Electricity	1,658.90	1,854.00	1,854.00
39	Town Office – Water & Sewer	658.85	774.00	1,000.00
40	Town Office – Maintenance & Repairs	1,646.95	3,500.00	3,500.00
41	Town Office – Telephone	1,878.21	2,300.00	2,300.00
42	Town Office - Janitorial	3,281.54	3,200.00	3,300.00
43	Harriet Bird Clubhouse – Heating Fuel	0.00	700.00	700.00
44	Harriet Bird Clubhouse – Electricity	313.33	464.00	464.00
45	Harriet Bird Clubhouse – Maintenance & Repairs	2,907.21	1,750.00	1,750.00
46	Cemeteries - Maintenance	400.00	1,000.00	2,500.00
47	Cemeteries - Mowing	13,080.00	12,500.00	12,000.00
48	Veteran's Park Maintenance	504.83	600.00	700.00

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	Building and Grounds Maintenance Subtotal	27,985.61	31,142.00	32,068.00
49	Miscellaneous	0.00	0	0
50	Abatements	5,201.88	0.00	0.00
TOTAL		359,065.95	431,859.42	504,094.04

ARTICLE 8: Shall the town raise & appropriate for the Public Services as follows: **Motion to reduce Skidompha Library line to \$18,641, which brings the total to \$157,811.39. Motion Failed**
Motion to move the article. Passed
Original article passed as written

Public Services		FY18 Actual	FY19 Budget	FY20 Selectmen
1	CEO/LPI Compensation	10,017.30	15,000.00	15,450.00
2	CEO Cell Phone	0.00	0.00	0.00
3	CEO Mileage	882.94	0.00	0.00
4	Development Administrator	0.00	3,000.00	0.00
5	Planning Consultation	0.00	0.00	2,000.00
6	NLPC	20,506.96	0.00	0.00
7	Planning Board	87.50	1,000.00	1,000.00
8	Design Review Committee	0.00	0.00	0.00
Planning and Development Subtotal		31,494.70	19,000.00	18,450.00
9	Solid Waste Disposal	93,200.46	91,884.00	91,884.00
10	Septic Waste Disposal	2,300.00	2,300.00	2,300.00
11	General Assistance	1,382.89	3,000.00	3,000.00
Services Subtotal		96,883.35	97,184.00	97,184.00
12	American Legion	450.00	450.00	450.00
13	CLC YMCA	0.00	0.00	0.00
14	Coastal Kids	2,000.00	2,000.00	2,000.00
15	Midcoast Conservancy	3,000.00	3,000.00	3,000.00
16	Ecumenical Food Pantry	500.00	500.00	500.00
17	Healthy Kids	1,700.00	1,700.00	1,700.00
18	LCTV	4,510.00	5,205.00	5,205.00

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19	Maine Public Broadcasting	100.00	100.00	100.00
20	Midcoast ME Community Action	1,400.00	1,400.00	1,400.00
21	New Hope for Women	830.00	830.00	830.00
22	Skidompha Library	18,641.00	18,641.00	27,612.00
23	Spectrum Generations	1,756.00	1,756.00	1,756.00
24	Adult Education	6,402.00	6,402.00	6,595.39
Provider Agency Subtotal		34,887.00	41,984.00	51,148.39
TOTAL		163,265.05	158,168.00	166,782.39

ARTICLE 9: Shall the town raise & appropriate for Public Safety as follows: **Passed as written**

Public Safety		FY18 Actual	FY19 Budget	FY20 Selectmen
1	Fire Chief	47,173.58	48,898.22	50,365.17
2	Fire Department Officers	3,069.00	3,460.00	3,460.00
3	Firemen	12,110.00	15,100.00	16,950.00
4	Phones	2,502.08	2,300.00	2,300.00
	Dues	0.00	0.00	850.00
5	S.C.B.A	4,837.96	4,290.00	6,290.00
6	Communications	2,494.72	3,200.00	3,200.00
7	Training	3,154.27	3,000.00	2,000.00
8	Dry Hydrant	0.00	0.00	0.00
9	New Equipment	6,010.64	5,000.00	6,000.00
10	Equipment & Vehicle Maintenance	10,013.31	11,356.00	11,356.00
11	PPE - Turn Out Gear	4,267.75	4,500.00	6,500.00
12	Administration & Office Supplies	4,715.29	4,560.00	3,560.00
13	Vehicles Gas & Oil	5,014.34	7,000.00	6,000.00
14	Fire Station – Heating Fuel	4,662.88	5,500.00	5,000.00
15	Fire Station – Electricity	1,864.56	2,500.00	2,200.00
16	Fire Station – Water & Sewer	495.69	1,000.00	1,000.00
17	Fire Station – Maintenance & Repairs	12,158.28	4,000.00	4,000.00
18	Fire Station - Community Room Janitorial	1,077.35	750.00	750.00

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19	Sheepscot Fire Station – Heating Fuel	321.89	920.00	1,000.00
20	Sheepscot Fire Station – Electricity	430.20	450.00	450.00
21	Sheepscot Fire Station – Maintenance & Repairs	1,077.35	1,000.00	1,000.00
Fire Department Subtotal		127,451.14	128,784.22	134,231.17
22	Hydrants	48,313.22	48,660.00	48,660.00
23	Street Lights	6,978.60	7,000.00	7,500.00
24	Traffic Lights	244.96	400.00	400.00
Infrastructure Subtotal		55,536.78	56,060.00	56,560.00
25	Ambulance Services	4,420.00	4,653.00	15,000.00
26	Animal Control Services	2,664.64	5,000.00	5,000.00
27	Lincoln County Animal Shelter	1,752.00	1,752.00	1,752.00
28	Wild Animal Control Officer	0.00	0.00	0.00
Contracted Services		8,836.64	16,405.00	21,752.00
29	EMA Director	850.00	850.00	850.00
30	Health Officer	100.00	100.00	100.00
TOTAL		192,774.56	202,199.22	213,493.17

ARTICLE 10: Shall the town raise & appropriate for Public Works as follows: **Motion to move the article. Passed as written**

	Public Works	FY18 Actual	FY19 Budget	FY20 Selectmen
1	Road Commissioner	33,100.08	35,000.00	0.00
2	Training	0.00	0.00	0.00
3	Cell phone	0.00	0.00	0.00
4	Mills Road Electricity	445.04	600.00	600.00
Operations Subtotal		33,545.12	35,600.00	600.00
5	Snow Removal Contract – Roads	242,133.43	252,833.65	265,500.00
6	Snow Removal Contract – Main Street & Downtown	45,620.02	56,000.00	52,686.00
7	Snow Removal Contract Bond	0.00	0.00	0.00
Snow Removal Subtotal		287,753.45	308,833.65	318,186.00
8	Winter Salt	55,867.50	35,000.00	84,000.00

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9	Cold Patch	616.20	1,500.00	1,500.00
	Winter Maintenance Materials	56,483.70	36,500.00	85,500.00
10	Road Gravel	610.00	7,500.00	8,750.00
11	Grading	21,359.43	17,500.00	29,500.00
12	Roadside Mowing	1,880.00	2,750.00	3,900.00
13	Catch Basin Cleaning	0.00	2,500.00	4,000.00
14	Catch Basin Repair	0.00	1,000.00	0.00
15	Line Striping	5,311.08	4,000.00	4,000.00
16	Street Sweeping	5,891.52	5,250.00	5,500.00
	Spring Maintenance Materials	35,052.03	40,500.00	55,650.00
17	Tree Work	28,080.00	24,000.00	17,050.00
18	Culverts	483.84	2,000.00	7,100.00
19	General Contractor	49,510.61	50,000.00	95,000.00
20	Technical Assistance	0.00	1,000.00	0.00
21	Public Landing	0.00	0.00	0.00
	Year Round Maintenance Subtotal	78,074.45	77,000.00	119,150.00
22	E911 Street Signs	299.19	500.00	0.00
23	Traffic Signs	70.40	500.00	2,000.00
24	Roadside American Flags	0.00	280.00	0.00
	Signage and Flag Subtotal	369.59	1,280.00	2,000.00
	DEPARTMENT TOTAL	337,620.25	499,713.65	581,086.00

ARTICLE 11: Shall the town raise & appropriate for Reserve Accounts as follows: **Passed as written**

Reserves		FY18 Actual	FY19 Budget	FY20 Selectmen
1	Harriet Bird Clubhouse	1,500.00	1,500.00	1,500.00
2	Veteran's Park	250.00	250.00	1,250.00
3	Highway Equipment	0.00	0.00	0.00
4	Roads Capital Projects	100,000.00	127,600.00	530,000.00
5	Computer Reserve	8,200.00	6,500.00	2,000.00
6	Municipal Building Reserve	30,000.00	0.00	0.00
7	Revaluation Reserve	0.00	20,000.00	20,000.00
	Total	139,950.00	155,850.00	554,750.00

ARTICLE 12: Shall the town raise & appropriate for Debt Service as follows: **Passed as written**

Debt Service		FY18 Actual	FY19 Budget	FY20 Selectmen
1	Loan Payment – Lynch Road Project	97,251.21	0.00	0.00
2	Loan Payment – Fire Truck	27,083.04	27,084.00	27,084.00
3	Loan Payment – Town Office	54,692.56	0.00	0.00
4	Loan Payment - AH Road Project	0.00	0.00	0.00
Total		179,026.81	27,084.00	27,084.00

ARTICLE 13: Shall the Town transfer all funds from the Highway Equipment reserve fund, totaling \$26,010, to the Roads Capital Projects reserve account? **Passed as written**

ARTICLE 14: Shall the Town transfer \$106,000 from the unassigned fund balance to the Roads Capital Projects reserve account? **Passed as written**

ARTICLE 15: Shall the town authorize the Board of Selectmen to accept prospective gifts and donations providing the Board place these funds in appropriately designated reserve accounts and only used for the intended purposes stated or in the best interests of the town? **Passed as written**

ARTICLE 16: Shall the town authorize the selectmen to accept and expend, on behalf of the town, any State and Federal funds which may be received from time to time in the form of grants and funds from any source deemed appropriate by the municipal officers during the period of July 1, 2019 to June 30, 2020 or act on anything relative thereto? **Passed as written**

ARTICLE 17: Shall the town authorize the selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of the taxes thereon and to execute quitclaim deeds for said property, in accordance with appropriate state law and procedures? **Passed as written**

ARTICLE 18: Shall the Town authorize the Selectmen, on behalf of the Town, to sell and dispose of any surplus equipment owned by the Town in accordance with appropriate State law and procedures? **Passed as written**

Motion to accept remaining articles as read. Passed

ARTICLE 19: Shall the Town will vote to authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. § 944 upon a finding by the Board of Selectmen that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests. **Passed as written**

ARTICLE 20: Shall the town allow the Selectmen to establish the dates on which this year's taxes shall be due and payable? **Passed as written**

ARTICLE 21: Shall the town instruct the tax collector to charge interest at the rate of 6 % per annum on all uncollected taxes and authorize the selectmen to establish the date on which interest starts to accrue, except for those taxpayers enrolled in the tax club before June 1, 2019 and have made all payments on time and to date? **Passed as written**

ARTICLE 22: Shall the town authorize the selectmen to fund abatements by expending overlay, and in the event the overlay is depleted, authorize funding abatements through the unassigned fund balance? **Passed as written**

ARTICLE 23: Shall the Town authorize the Board of Selectmen to enter into multi-year contracts on behalf of the Town? **Passed as written**

ARTICLE 24: Shall the town authorize the selectmen to expend funds from any Town Reserve account for an unbudgeted major expense: (Note: "major" is defined as any cost not included in a corresponding operating budget)? **Passed as written**

ARTICLE 25: Shall the town allow the selectmen to transfer an amount not to exceed 2% of the total annual budget request from one category to another without prior approval of a special town meeting? **Passed as written**

ARTICLE 26: To see if the Town will vote to authorize the Board of Selectmen to carry unexpended funds forward to the next fiscal year within the existing budget line items? **Passed as written**

ARTICLE 27: Shall the Town authorize the selectmen to regulate river herring fishing in all streams in which the town has an interest in accordance with the plan filed with and approved by the Commissioner of Marine Resources? **Passed as written**

ARTICLE 28: Shall the Town authorize the Board of Selectmen to establish and appoint the members of standing and/or ad hoc committees of the Board of Selectmen to advise the Board regarding the administration and operations of the town government? **Passed as written**

ARTICLE 29: Shall the Town authorize the selectmen to reduce the total amount of taxes to be collected by the FY 2020 total amount of estimated revenue (TBD) including use of surplus. **Passed as written**

Motion to adjourn at 8:47 PM. Passed

Respectfully Submitted,
MICHELLE CAMERON
Town Clerk

Given under our hands at Newcastle, Maine this 13th day of May
2019.

Brian Foote, Chairman

Carolyn Hatch, Vice-Chair

Christopher Doherty, Board of Selectmen

R. Benjamin Frey, Board of Selectmen

Joel Lind, Board of Selectmen

A true and attested copy by:

Shelly Clifford, Town Clerk

Minutes for Special Town Meeting

Monday, March 9, 2020

To Harriet Burgoon, of Newcastle, in the County of Lincoln and the State of Maine:

Greetings: In the name of the State of Maine, you are hereby required to notify and warn the Inhabitants of the Town of Newcastle in said county and state, qualified by law to vote in town affairs, to meet at the Newcastle Municipal Fire Station Community Room, located at 86 River Road, in said Town on Monday, the 9th day of March 2020, at 6:30pm to act upon Articles 1 through 2, to wit:

ARTICLE 1: To choose a moderator by written ballot to preside at said meeting. **Don Means was elected Moderator.**

Motion to allow Jon Duke to speak. Passed

Motion to allow Priscilla Glendinning to speak. Passed

ARTICLE 2: Shall the Town of Newcastle enact the town manager plan as referenced in Maine Revised Statutes Title 30-A §2631?

Passed as Written

EXPLANATION: *This article replaces the current position of town administrator with the position of town manager, as defined in state law. The town manager position would become the chief executive and administrative official in the town but remains responsible to the Board of Selectmen for the administration of all town departments under their authority.*

Motion to adjourn at 6:55 p.m. Passed

Respectfully Submitted,
MICHELLE CAMERON, Town Clerk

Governor Janet T. Mills

Dear Friends:

It was the highest honor of my life to take the oath of office to become Maine's 75th governor. Over the next three years, I will continue to do everything in my power to make Maine the safe, beautiful, prosperous state we all want for our children and grandchildren.

During my first year in office, I directed the implementation of the voter-approved Medicaid expansion, allowing over 40,000 Maine people to gain health care coverage. We added state-guaranteed protections for people with pre-existing conditions, passed a prescription drug reform package, and restored the Maine Drugs for the Elderly and Disabled program, covering an additional 1,800 seniors. And we continue to work on strategies to bring down the cost of health care for small businesses and others. I also signed an Executive Order directing my Administration to develop effective opioid prevention efforts in schools, make Narcan more available, increase medication-assisted treatment, train recovery coaches, and expand drug courts.

Protecting Maine's environment and tackling climate change are key priorities of my Administration. I am committed to increasing Maine's Renewable Portfolio Standard to 80 percent by 2030; improving our modes of transportation; weatherizing homes and businesses; and reaching 100 percent renewable energy by 2050. By embracing the green technology of the future, we will reduce the impacts of climate change, create good-paying jobs, preserve clean air and water, and protect our state's farming, fishing, and forestry industries.

The biennial budget provided more revenue sharing, more homestead reimbursements, and more disaster assistance for towns - which all together will result in relief for property taxpayers. It invested \$115 million in education and school renovations, and we are working toward Pre-K for every 4-year-old, increasing post-high

school options that result in a valued credential, and making sure that every able adult is working. Further, I, along with government agencies, small business owners, entrepreneurs, economists, and hard-working Mainers, developed a statewide economic development plan, the first in nearly 25 years. We will diversify our economy, empower innovators, and attract young, talented people to live, work, and raise their families here in Maine.

It is time for new, dynamic ideas that will change Maine for the better. I welcome your ideas. We are all in this together. We all want Maine to have a beautiful environment, healthy people, and prosperous communities.

Thank you,
JANET T. MILLS
Governor

U.S. Senator Angus S. King Jr. **Washington, DC**

Dear Friends,

The beginning of a new year provides the opportunity to reflect on the progress of the past 12 months. If you've been watching cable TV, you might think that every waking moment of 2019 in Washington has been consumed by divisive, partisan issues – and while there's no shortage of those debates, there have also been opportunities for bipartisan cooperation. You sent me to the Senate to make the most of those opportunities, so as we enter into the New Year, I wanted to take a moment to update you on my efforts to work with members of both parties to make life better for the people of Maine.

One of my most important priorities this past year has been emphasizing preventive healthcare. Maine's distinction as the oldest state in the nation brings us wisdom, of course – but it also creates unique challenges, particularly relating to healthcare. The key to addressing these obstacles is being proactive, because the cheapest, safest medical procedure is the one that doesn't need to happen. That's why I've introduced legislation to incentivize healthier living, expand mental health screenings, and help more Americans access regular check-ups. We're making progress, but we've got a long way to go – and I'd like your help, because I know that the best ideas are the ones that come from families and communities on the front lines of these challenges. To strengthen this effort, I convened a policy forum on prevention in Bangor in October, which has already given me exciting new ideas that I'll carry with me into 2020. If you have additional thoughts on encouraging preventive healthcare, please share them with my office.

This year has also continued the growth of Maine's forest products industry – a key focus of my work to revitalize Maine's rural economy and communities. We've seen significant investment in mills across the state, creating good jobs to support rural Maine.

I'm also pleased that the investments aren't just in our mills – the industry is thriving because of its commitment to innovation. We're fortunate to have the University of Maine's top-notch researchers exploring cutting-edge ways to use our forest resources, including capitalizing on the rise of 3D printing technology with the world's largest 3D printer. Combining this work with ongoing federal support, our vast forests, and Maine's dedicated workforce, I know that the future of this industry is bright, and I'll continue working to support it on all fronts.

I'm proud of all we've accomplished together this year, but even as I reflect on all that we've achieved, it is challenging to not think of the work left undone. It sometimes can be discouraging to watch these important priorities hang in limbo, but fortunately for me, encouragement is never far. After all, I get to live in Maine – which means I get to count Maine people as my neighbors and friends. I'm always struck by the kindness that our citizens show not only to me, but also to each other. This focus on collaboration and compassion is an inspiration, and it powers my efforts bring a little bit of Maine common sense to Washington. Thank you for all you do to for our state – Mary and I are deeply grateful, and we hope that 2020 will be a good year for you, your family, your community, and the State of Maine.

Best Regards,
ANGUS S. KING JR.
United States Senator

U.S. Senator Susan M. Collins

Dear Friends,

As 2019 ends and 2020 begins, I am pleased to report that Congress made progress on a number of issues important to Maine families despite the polarization in our country.

In a major win for surviving military and retiree spouses to whom we are deeply indebted, I was proud to co-lead the repeal of what is often referred to as the “Military Widow’s Tax,” an unfair offset of survivor benefits that has prevented as many as 67,000 surviving spouses—including more than 260 from Maine—from receiving the full benefits they deserve.

The high cost of health care and prescription drugs continues to be a top issue for families and seniors. To provide continued relief for more lower- and middle-income individuals, I led the charge to extend for another two years the medical expense tax deduction that I included in the 2017 tax law. Without this extension, nearly 20,000 Mainers and millions of Americans with high medical expenses, including many with preexisting conditions, would have faced an increased tax burden. In other good news, the CREATES Act I cosponsored became law. It will prevent pharmaceutical companies from blocking access to a sufficient supply of brand-name drugs needed for the studies that allow less expensive alternatives to enter the marketplace.

Improving people’s health and wellbeing remains my priority. On a per capita basis, Maine has the highest incidence of Lyme disease in the country. In August, I held a Senate hearing at the University of Maine’s Tick Lab on this growing public health crisis. A comprehensive public health strategy to combat this epidemic is needed, and the new law I authored will do just that.

In addition, I helped champion another \$2.6 billion increase for the National Institutes of Health, our nation’s premiere biomedical research institution, including significant boosts for Alzheimer’s disease and diabetes research. Last year, NIH funded more than

\$111 million for research at 14 Maine institutions.

To help prepare the graduates of Maine Maritime Academy, I secured \$300 million for a new training ship, which will ensure rigorous instruction for MMA students for decades to come.

Significant federal funding was approved for work at Bath Iron Works and Portsmouth Naval Shipyard. Funding appropriated by Congress will pay for three new destroyers, make a down payment on an additional ship, and finance infrastructure improvements at PNSY.

As Chairman of the Transportation and Housing Appropriations Subcommittee, I have led efforts to improve our nation's crumbling infrastructure and ensure that Maine's housing needs are addressed. For Maine's roads, bridges, airports, and seaports, tens of millions in federal funding will help make urgently needed upgrades and improve safety. Funding will also support housing assistance to low-income families and seniors and aid communities in reducing homelessness among our youth. The Community Development Block Grant program will assist numerous towns and cities in our State.

The Aging Committee I chair has continued its focus on financial security for our seniors. A new law I authored will make it easier for small businesses to offer retirement plans to their employees. Our Aging Committee's Fraud Hotline fielded more than 1,200 calls this year. Congress passed a new law to crack down on robocallers who are often the perpetrators of these scams. And a new law I authored will expand the IRS' Identity Protection PIN program nationwide to prevent identity theft tax refund fraud.

At the end of 2019, I cast my 7,262nd consecutive vote. In the New Year, I will keep working to deliver bipartisan solutions to the challenges facing Maine and the nation. If ever I can be of assistance to you, please contact one of my state offices or visit my website at www.collins.senate.gov. May 2020 be a good year for you, your family, your community, and our state.

Sincerely,
SUSAN M. COLLINS
United States Senator

U.S. Representative Chellie Pingree

Dear Friends,

I hope this letter finds you well. It's a privilege to represent you and your family and I am thankful for the opportunity to update you on my work in Washington and Maine.

In 2019, I was honored to work with my colleagues to pass hundreds of bills that address everything from fighting climate change to raising the minimum wage. And while Congress has become an increasingly partisan place, I was proud to continue my habit of reaching across the aisle, introducing a number of bipartisan bills and cosponsoring even more.

On the House Appropriations Committee, I worked to support programs important to Maine, such as rural broadband investment, Head Start, PFAS clean up, and shipbuilding at Bath Iron Works. Further, I firmly believe we need to make substantial investments in all aspects of our infrastructure, from safe drinking water and modernized schools, to upgraded highways, transit, and rail. From my seat on the Appropriations Committee, I advocated for increased funding for the BUILD grants program which funds investments in transportation infrastructure by states, local governments, and transit agencies. I also pushed for increased funding for the Community Development Block Grant program, our national park system, local and organic agriculture, election security, and the Land and Water Conservation Fund.

Since my time in the Maine State Senate, lowering the cost of prescription drugs has been one of my top priorities. This year I introduced two bills that would help Americans afford their prescription medications. I also voted for a bill that would allow the Centers for Medicare and Medicaid Services to directly negotiate prices for certain drugs. I look forward to continuing this important work in 2020 so Americans are no longer faced with the choice of picking up prescriptions they desperately need or putting food on

the table.

I am sure this coming year holds many challenges and opportunities for our country, and I promise that the interests and principles of Mainers will continue to guide my work. If there is anything my offices in Washington or Maine can do to be of assistance - whether you, your town, or your organization is applying for a grant; you're facing an issue with a federal agency; or if you'd just like to share a thought or opinion - please do not hesitate to reach out.

Best wishes,
CHELLIE PINGREE
Member of Congress

State Senator Dana Dow

Dear Friends and Neighbors:

Let me begin by thanking you for allowing me the privilege of serving in the Maine Senate. I am honored that you have put your trust in me and can assure you I will continue to work tirelessly on your behalf.

As I write this, Maine and the rest of the world is in the midst of a pandemic as we battle COVID-19. Practicing safe social distancing and other directives we have never experienced before are essential to mitigate the spread of the virus. In keeping with these guidelines, unfortunately I cannot go about my usual visits throughout our communities and interacting face-to-face; however, I will continue to stay in touch by mail and social media as a means of fulfilling my desire to represent your interests at the State House.

Though we have accomplished a great deal in the past year, there is still much more to be done. More than ever, maintaining the prosperity that you have built over the last several years tops the list. We can do this by holding the line on government spending, doing our best to stay out of the way of local businesses so they can thrive as a result of their own hard work, and making sure government is the most fiscally responsible steward of your tax dollars. These will continue to be my priorities over the upcoming months as all Mainers work to recover from the unprecedented events of the last several weeks.

My colleagues elected me as Senate Republican Leader, and I have used the position to listen to constituents' and fellow Senators' ideas and viewpoints. Together, we continually strive to ensure the best interests of all Maine citizens. I also serve on the Marine Resources Committee, which has jurisdiction over the state's commercial marine fisheries management, including the processing and sale of marine fish, shellfish and aquaculture. More recently I was appointed to the Energy, Utilities and Technology Committee. As the sponsor of one of Maine's most comprehensive solar bills, I

enjoyed working with the members of this panel.

Again, thank you for electing me to serve you in the State Senate. Please feel free to contact me at 287-1505 or Dana.dow@legislature.maine.gov if you have comments, questions or if you would like assistance in navigating our state's bureaucracy.

Sincerely,
DANA DOW
State Senator

State Representative Michael Devin

Dear Newcastle Residents,

It continues to be an honor to serve you in the Maine House of Representatives. I have been working hard on your behalf to provide responsive constituent services, be your advocate in Augusta and pass legislation that improves life in our district and in our state.

This legislative session took an unusual turn as a result of COVID-19. While the second session of the Legislature generally runs through mid-April, we all agreed to end our session on March 17. This was done so as to keep to the Center for Disease Control's social distancing guidelines and keep staff, constituents and our communities safe.

Before adjourning, my colleagues and I passed emergency legislation to help Mainers through the evolving COVID-19 crisis. Among other things, we included provisions to temporarily expand unemployment insurance benefits; empower the state Department of Education to waive certain school-day requirements and ensure students continue to receive needed meals while schools are closed; allow remote participation in municipal meetings; establish a consumer loan guarantee program to help eligible Mainers access low- or no-interest loans; and authorize the Governor to prohibit utilities from terminating residential electric and water service during this period. We additionally designated at least \$11 million in state funding to further respond to COVID-19. These items are separate from the many steps being taken by Gov. Mills to address COVID-19. While I am no longer in Augusta, I remain in close contact with the administration and am working to provide relief for our community.

In addition to our COVID-19 efforts, the Legislature passed a \$73 million supplemental budget that raised rates for direct health care providers, increased the state's pre-k-12 education contribution by \$38 million, invested in transportation projects and more, all while adding another \$17.4 million to the "Rainy Day Fund." We also

passed a bond in the amount of \$105 million for transportation needs and \$15 million for broadband access. This will be sent to voters in July for final approval.

On top of these critical actions, we achieved some big successes this session. We passed an affordable housing tax credit that will help us build 1,000 more affordable housing units over the next eight years. We put new safeguards in place to prevent tragedies like last year's devastating explosion in Farmington. And we passed a package of health care bills aimed at driving down costs and increasing accessibility for all Mainers.

There is certainly more we'd like to do. It is our intention to return to Augusta and pick up the bills we were not able to finish once it is safe to do so. Until then, I am proud of what we have been able to accomplish for Maine people.

Please contact me if I can be of any help or if you want to discuss or testify on any legislation. My email is mick@mickdevin.org and my phone number is 975-3132.

Respectfully,
MICK DEVIN
State Representative

Town of Newcastle Contacts

Emergency Calls Fire, Ambulance, Police – 911

AOS 93 Superintendent's District Office	<i>Aos93.org</i>	563-3044
Animal Control Officer	Lincoln County Sheriff Non-Emergency Number	563-3200
Assessor's Agent	Jim Murphy <i>Assessor@newcastlemaine.us</i>	563-3441
Cemetery Sexton	Tom Stevens <i>Stevens.memorials@gmail.com</i>	563-1376
Central Lincoln County Ambulance	Non-Emergency Number	563-7105
Code Enforcement Officer/Local Plumbing Inspector	Ken Vinal <i>ceo@newcastlemaine.us</i>	563-3441
Fire Chief	Clayton Huntley <i>newcastlefd@roadrunner.com</i>	563-3888
Great Salt Bay School	<i>Greatsaltbayschool.org</i>	563-3091
Great Salt Bay Sanitary District	Water - Scott Abbotoni <i>water@gsbsd.org</i>	563-3010
Great Salt Bay Sanitary District	Wastewater – LeeAnna Libby <i>wastewater@gsbsd.org</i>	563-5105
Harbormaster	Paul Bryant	563-3398
Lincoln Academy	<i>Lincolnacademy.org</i>	563-3596
Lincoln County Sheriff's Office	Non-Emergency Number	563-3200
Nobleboro – Jefferson Transfer Station	Richard Spear, Transfer Station Agent	563-1610
Road Commissioner	Seth Hagar <i>roadcommissioner@newcastlemaine.us</i>	563-3441
Town Administrator	Jon Duke <i>jduke@newcastlemaine.us</i>	563-3441
Town Clerk	Michelle Cameron <i>clerk@newcastlemaine.us</i>	563-3441
Skidompha Library	<i>Matthew Graff Skidompha.org</i>	563-5513

Visit our website: *new castlemaine.us*

~ Notes ~

