

**Select Board & Board of Assessors Meeting - Agenda**  
**April 22, 2024, 7:00pm**  
**Fire Station Community Room, 86 River Rd**

- 1. Call to Order**
- 2. Amendments to the Agenda**
- 3. Minutes of the previous meetings**
  - a. March 25, 2024
  - b. April 9, 2024
- 4. Public Comments on Items Not on the Agenda**
- 5. New Business**
  - a. Community Resilience Partnership
  - b. RFP for Winter Maintenance
  - c. Appointment of Election Clerks
- 6. Unfinished Business**
  - a. May 15, 2024 Special Town Meeting Warrant Articles - Secondary Education
  - b. Annual Town Meeting Warrant
- 7. Town Manager Report and Communications**
- 8. Fiscal Warrants**
  - a. FY24 Twentieth AP Warrant: \$258,901.08
- 9. Executive Session**
  - a. None
- 10. Future Agenda Items**
  - a. Fish Ladder Agreement
  - b. Ground Lease Agreement
  - c. Harbor Management Ordinance
- 11. Adjournment of Meeting**

## Manager commentary for April 22<sup>th</sup>, 2024 Agenda packet items

**5. New Business Items:** This location on the agenda is meant for items that have not previously been put before the Select Board. Ideally, they are placed here as an introduction and for in-depth discussion before a final draft is later presented as an Unfinished Business item at a future meeting. However, if the new item is time sensitive or the Select Board has no issue with the item as presented, the Board may choose to vote on the item.

### New Business Item: **5A – Community Resilience Partnership**

Manager’s Commentary: Town staff have met with our service providers Lincoln County Regional Planning Commission (LCRPC) and Coastal Rivers Conservation Trust a few times since our last communication and have assisted us with walking through the process for the Town of Newcastle to get enrolled in the state program (much of the information about the program was shared at the [January 8<sup>th</sup> Select Board meeting](#)).

There are a couple of documents that staff have worked to fill out. Since all staff involved in the process are relatively new to Newcastle, it would be very beneficial to get your input on the responses we’ve provided before we take them to the larger community workshop planned for June 1<sup>st</sup>, 2024. This includes the Community Resilience Self-Evaluation on [PAGE 9](#) (and particularly looking for responses to the four questions on the first page) as well as the List of Community Actions ([PAGE 13](#)). Finally, there’s a draft of the survey ([PAGE 20](#)) we’re prepared to release next week (April 23<sup>rd</sup>) after we’ve received any feedback from the Select Board. Someone from LCRPC or Coastal Rivers will be in attendance to answer any questions you may have and help track changes.

### New Business Item: **5B – RFP for Winter Maintenance**

Manager’s Commentary: This was the last season of a five-year contract with Hagar Enterprises to provide winter snow removal for the Town of Newcastle. Hagar Enterprises provided a number as part of the budget process to continue to provide services next winter season (FY25 budget) and the Select Board and Finance Committee discussed this to some extent during the budget workshop. It would be helpful to further explore our options and discuss the pros and cons before staff dedicate the time to developing a request for proposals.

### New Business Item: **5C – Appointment of Election Clerks**

Manager’s Commentary: This is a Maine State Statutes requirement. Municipal officers appoint election clerks by May 1<sup>st</sup> of each general election year. [MRSA Title 21-A §503-A](#) Below is a motion that will give staff the most flexibility to keep the list accurate and modified as necessary for the next two years. Included on [PAGE 24](#) Is a list of the current slate of election clerks.

A Possible Motion: ***“To confirm all election clerks as appointed by the Interim Town Clerk and authorize an Interim Town Clerk or Town Clerk to appoint new election clerks as necessary. The term of the appointments will be two years, expiring in April 2026.”***

**6. Unfinished Business Items:** Agenda items that have been brought before the Select Board previously in the current fiscal year. Ideally these are items that have been reviewed and are ready for vote, but the Select Board reserves the right for greater discussion, modification, or further postponement.

Unfinished Business Item: **6A – May 15, 2024 Special Town Meeting Warrant Articles - Secondary Education**

Manager Commentary: This Special Town Meeting to approve the Secondary Education budget has historically been scheduled to immediately follow the Great Salt Bay Elementary School’s Town Meeting to approve their budget.

In developing the Warrant for this Special Town Meeting, I presumed that the Select Board was interested in recommending the same as the School Board. As part of the budget process, we had seen line item versions of the schools budget and discussed the totals and its impact on the overall budget, but this is the first time you’re seeing it in the state required format as presented on [PAGE 25](#) If you have objections or would like to discuss changing any of the dollar amounts in the categories. This would be the opportunity.

A Possible Motion: ***“To establish a Special Town Meeting and set the Warrant for May 15th immediately following the GSB Elementary School Budget Meeting, which starts at 6:30 p.m., in the Great Salt Bay Community School at 559 Main Street Damariscotta and send notice to R. Benjamin Frey to inform the inhabitants of the Town of Newcastle of said meeting.”***

Unfinished Business Item: **6B – Annual Town Meeting Warrant**

Manager’s Commentary: Included on [PAGE 29](#) is the warrant for the June Ballot and annual Town Meeting. Why so early? We need to get this information to the printer to be included in the annual report before our next regular meeting on May 13<sup>th</sup>. There are 34 articles included in this years’ warrant. The first 5 articles are by secret ballot. We will need to utilize the fire station bays for this half of the event this year.

ARTICLE 3 – [LINK](#) to the line item budget for Great Salt Bay

ARTICLE 4 – [LINK](#) to the line item budget on the Secondary Education Budget

ARTICLE 5 – [LINK](#) to the GSB Reorganization Plan as shared with the Select Board at the April 9th meeting (page 8)

Articles 6-34 will be by open town meeting and will be held at Lincoln Academy.

ARTICLE 7 is related to all the work that’s been done this winter to bring the Core Zoning Code into compliance with the new state law in time for the June 30<sup>th</sup> deadline. See [Proposed Core Zoning Code Amendments 2024.03](#)

ARTICLE 8 amends the Shoreland Zoning Code to further comply with DEP regulations and clarify or clean up sections of the ordinance. Documents related to this effort:

- [Proposed Shoreland Ord. Amend. 2024.02.15](#)
- [Shoreland Land Use Tables - Default, Current, Proposed](#)
- [Shoreland Zoning Map dated March 2024](#)

Articles 9-15 are the 7 different categories of the line-item municipal budget. This year has seen some changes in both the format and the approach to preparing and finalizing a budget. On March 11th, 2024, the Town Manager gave a presentation on the budget. The Select Board and the Finance Committee met in workshops on March 6<sup>th</sup>, March 13<sup>th</sup>, and March 20<sup>th</sup> to hear from provider agencies, staff, and a comprehensive review of the budget. At their March 25<sup>th</sup> regular meeting, the Select Board made changes to the budget. On April 1<sup>st</sup>, they held an additional workshop on Capital Roads before making any recommended changes to that part of the budget. At their meeting on April 9<sup>st</sup>, the Select Board made some additional changes to the budget for which these articles were then developed. Included in the packet after the Warrant on [PAGE 41](#) is a list of the changes that were made by the Select Board to the budget originally presented on March 11<sup>th</sup>. And finally, there's a Budget Summary ([PAGE 42](#)) showing the projected overall increase of 6.95%.

All of the documents related to the Budget Process this year can be found on our website [HERE](#).

There is one item that was discussed early in the process and recommended to be on the list for a vote that I neglected to include. That was for a \$500 increase in the pay for each of the 5 members of the Select Board (a budget change of \$2,500. If the board would like to modify warrant article 9 to address this – Monday would be the best chance to do so.

Articles 16-31 are relatively standard practice to give the Select Board the authority to address needs throughout the year without having to first call a Special Town Meeting. One specific I would like to point to: ARTICLE 27. This number has not moved from 6% for several years. The state set maximum is currently 8.5%. In other towns I've worked for, the practice has been to follow the state, however, you as the board should ultimately decide.

Articles 32-34 look to create and fund three new Reserve Funds.

Staff will be working to develop more educational information about the articles ahead of the Town Meeting.

A Possible Motion: ***"To set the Annual Town Meeting Warrant for June 11th and concluding on June 17th and send notice to R. Benjamin Frey to inform the inhabitants of the Town of Newcastle of said meeting."***

Fiscal Warrants: **8A – FY24 Twentieth AP Warrant**

Manager Commentary: This can be found starting on [PAGE 43](#).

A Possible motion: ***"To approve the twentieth FY24 AP Warrant for \$258,901.08."***

**Select Board & Board of Assessors Meeting - Minutes**  
**March 25, 2024, (immediately following the Special Town Meeting)**  
**Fire Station Community Room, 86 River Rd**

**Present Board Members:** Karen Paz, Joel Lind, Tor Glendinning, Thomas Kostenbader, Rufus Percy  
**Staff:** Kevin Sutherland, Town Manager, Michelle Cameron, Treasurer

**Minutes transcribed by Emma McKearney, Deputy Town Clerk**

1. **Call to Order:** Meeting started at 7:26pm.
2. **Amendments to the Agenda**
3. **Minutes of the previous meeting**
  - a. **March 11, 2024:** *Rufus made a motion to approve the minutes of March 11, 2024, as written. Motion was seconded by Tor. Motion passed 4-0, 1 abstain.*
4. **Public Comments on Items Not on the Agenda**
  - a. **David Levesque:** David, Glidden Street resident, continues to urge the Select Board to prioritize working on a contract with Spectrum for franchise fees.
  - b. **Carol Voigt:** Carole, Mills Road resident, would like the missing crosswalk signal at the corner of Mills Rd and Main St/Academy Hill addressed due to driver and pedestrian safety concerns. The Chair reported that the signal has been ordered and will be installed by the Road Commissioner upon delivery. Carol also shared concerns about minimum road widths for developments on long parcels to ensure emergency vehicles can safely operate and the condition of the sidewalks on Mills Rd. Town Manager provided information regarding their repair both short and long term.
  - c. **Rufus Percy:** Rufus, Select Board member, questioned the process of getting a building condemned. This would be addressed by the Code Enforcement Officer or ordinance.
  - d. **Kevin Voigt:** Kevin, Mills Road resident, questioned if anyone knew what the explosion by Louie Doe's was on Saturday night during the storm. Thomas, Select Board member, stated that this wasn't an incident the Fire Department was called to. He stated that CMP uses pulses of electricity to get things off the lines.
5. **New Business**
  - a. **Carry Forward for Sidewalk Crossing Beacon:** Money was submitted into the wrong revenue account last spring. The Town's Road Commissioner has ordered the crosswalk sign. *Tor made a motion to authorize the Town Treasurer to carry forward \$8,687.50 from FY23 into FY24 as a credit to Traffic Signs, account number 107-44-03. Motion was seconded by Thomas. Motion passed unanimously.* Select Board discussed that instances like this may be a good use of undesignated funds to address this type of need more quickly then credit back the account.
  - b. **County Budget:** *Tor made a motion to approve and return a signed copy of the Assessors' Return. Motion was seconded by Joel. Motion passed unanimously.*
  - c. **Postpone 4/8 Workshop and Meeting:** Town Staff and Select Board would like the opportunity to attend the solar eclipse. *Rufus made a motion to postpone the planning Select Board workshop on Weight-Posted Roads and the regular meeting to April 9, 2024, at 6pm for the Posted Roads Workshop and the Select Board Meeting at 7pm in the Fire Station Community Room. Motion was seconded by Tor. Motion passed unanimously.*

## 6. Unfinished Business

- a. **Possible Amendments to the Manager's FY25 Budget:** *Tor made a motion to increase Professional Development for more trainings by \$1,200, to increase SCBA to purchase additional replacement equipment by \$2,000, to decrease hourly call pay line while still supporting the increase rate of \$19 to \$21 by \$800, to create a new reserve account "Building Maintenance Reserve Fun," to move \$50,000 from "Building Reserve Fund" to "Building Maintenance Fund," to create and fund a new reserve account "PFAS Reserve Fund" with \$11,000, to create and fund a new reserve account "Severe Storm Reserve Fund" with \$168,000 of Undesignated Fund balance, to increase the "Revaluation Reserve Fun" budget to cover the full cost of the revaluation for FY25 by \$14,500, to decrease "Veterans Park Reserve" budget to \$0, and to increase interest on the Checking Revenue budget line to \$25,000. Motion was seconded by Rufus. Funding in the PFAS Reserve Fund will be used for bottled water and water filtration systems. 90% of the costs incurred will be reimbursed by the State. There will be another Budget Workshop scheduled for April 1, 2024, at 7pm in the Fire Station Community Room to address Capital Roads Projects with the Road Commissioner, Seth Hagar. Town Staff has started the process to determine the ownership of Hassan Ave. The last time the Town's Attorney retainer was increased was 3 years ago; paid as a lump sum. Joel made a motion to increase Legal Fees by \$2,000 per retainer request. Motion was seconded by Tor. Motions passed unanimously.*
- b. **Update on Select Board Priorities:** Town Manager and Select Board reviewed the Select Board's list of priorities that was updated November 21, 2023. Town Manager provided an update on the May Day Storm and Lynch Road minor span. Newcastle estimated about \$2 Million in damages, repairs, clean up, and addressing the Lynch Road minor span. Money for reimbursement for the storm has been given to the State for the State to gather their contribution to the reimbursement before releasing that money to the Town. Other categories are in progress of submitting for reimbursement.

7. **Town Manager Report and Communications:** Town Manager reviewed his report. Topics discussed were: Tier III PFAS testing in Newcastle and nomination papers are available. Nomination papers are available for: two seats for Select Board/Assessors/Overseers of the Poor (3 year terms), one seat for School Board (3 year term), and one seat for Great Salt Bay Sanitary District Trustee (3 year term). Deadline to file nomination papers is April 12, 2024, at noon.

## 8. Fiscal Warrants

- a. **FY24 Eighteenth AP Warrant: \$2,635,931.48:** *Karen made a motion to approve the eighteenth FY24 AP Warrant for \$2,635,931.48. Motion was seconded by Rufus. Motion passed unanimously. \$2.4 Million from the warrant was a check written to move Newcastle's municipal funds over to The First National bank.*

## 9. Executive Session

- a. **Consideration of real property acquisition (Title 1 §405.6.C):** *Rufus made a motion to enter into executive session to consider the acquisition of real property as permitted by MRSA Title 1, Section 405 6 C. Motion was seconded by Joel. Motion passed unanimously.*

## 10. Future Agenda Items

- a. **Fish Ladder Agreement**
- b. **Ground Lease Agreement**
- c. **Harbor Management Ordinance**

11. **Adjournment of Meeting:** *Karen made a motion to adjourn the meeting at 9:06pm. Motion was seconded by Rufus. Motion passed unanimously.*

**Select Board & Board of Assessors Meeting - Minutes**  
**April 9, 2024, 7:00pm**  
**Fire Station Community Room, 86 River Rd**

**Present Board Members:** Karen Paz, Joel Lind, Tor Glendinning, Thomas Kostenbader, Rufus Percy  
**Staff:** Kevin Sutherland, Town Manager

**Minutes transcribed by Emma McKearney, Deputy Clerk**

1. **Call to Order:** Meeting started at 7:19pm.
2. **Amendments to the Agenda**
  - a. *Tor made a motion to add LCRPC (Lincoln County Regional Planning Commission) appointments to the agenda. Motion was seconded by Joel. Motion passed unanimously. Item will be listed as item 5D.*
3. **Minutes of the previous meeting**
  - a. **March 25, 2024:** Motion was tabled as the minutes were not presented to the Select Board.
4. **Public Comments on Items Not on the Agenda**
5. **New Business**
  - a. **Abatement:** A resident was being charged for incorrect acreage. *Rufus made a motion to authorize an abatement for Tasneem Zaidi in the amount of \$117.53. Motion was seconded by Thomas. Motion passed unanimously.*
  - b. **Ballot Question – Restructuring of GSB School District:** Lynsey Johnston, AOS93 Superintendent, was present to explain the ballot question and restructuring of AOS93. Select Board sought information from Lynsey regarding their plan to get information to the public. Lynsey stated that they have held public meetings, there's been significant coverage in the Lincoln County News, they will have more articles in the newspaper, and they are planning on sending out one-page mailings to residents. There have been questions about why the AOS and voters would want to restructure GSB. There would be a greater ability to have local control at the school level in addition to some cost savings. **SOUND LOST --- made the motion** *that is be and is hereby Ordered that pursuant to Title 30-A, Section 2528 of the Maine Revised Statues, the Article set forth below be placed on the ballot of a municipal referendum election of the Town of Newcastle, to be held on Tuesday, June 11, 2024; that the Warrant for the municipal referendum election be approved in the form presented to at this meeting; and that an attested copy of this Order be placed on file with the Town Clerk of the Town of Newcastle. Do you favor approving the school administrative reorganization plan prepared by the Great Salt Bay Reorganization Planning Committee to reorganize the Great Salt Bay Community School District, the Town of Bremen Municipal School Unit, the Town of Damariscotta Municipal School Unit, and the Town of Newcastle Municipal School Unit into a regional school unit, with an effective date of July 1, 2025? Motion was seconded by ---. Motion passed unanimously.*
  - c. **Standard Lease Approval of Intertidal Location:** The applicant was in attendance to explain his request. Town manager explained how this is a decision of the Select Board and not of the Conservation Commission. *Joel made a motion to consent to George Faux Inc's request to have a standard lease of suspended culture oysters that has a corner of the DMR recognized site within an intertidal location. Motion was seconded by Thomas. Motion passed unanimously.*
  - d. **Appointments to LCRPC Board:** *Joel made a motion to appoint Mal Carey and George Park to Lincoln County Regional Planning Commission's Board through June 30, 2024. Motion was seconded by Thomas. Motion*

*passed unanimously. Mal and George will be considered for re-appointment at the first Select Board meeting with the new Select Board on June.*

## 6. Unfinished Business

- a. **Appointment to the Board of Appeals:** *Rufus made a motion to re-appoint Leonardo M De Azevedo to the Board of Appeals with a term expiring June 30, 2026. Motion was seconded by Joel. Motion passed unanimously.*
- b. **Additional Amendments to the FY25 budget:** *Mal Carey, resident, wanted to ensure the Hassan Ave project was included in the Capital Roads Projects. Select Board confirmed that it was. Ben Frey, Finance Committee Member, sought comparison of the municipal portion of the budget and the educational portion – 11.83% for municipal and 5.52% for education. Karen made a motion to support the proposed budget amendments 11, 13, 14, 15, and 16 as presented to account for an increase of 9.51% to the initially proposed budget. Motion was seconded by Rufus. Karen made a motion to amend the motion to modify line 11 to \$86,669 (Capital Roads Projects Reserve) and keep items 13, 14, 15, and 16 as proposed. Motion was seconded by Joel. Motion passed unanimously. With the amended budget for Capital Roads Projects Reserve, the budget increased by 6.95% compared to the initially presented budget proposal.*

**7. Town Manager Report and Communications:** *Town Manager reviewed his report. Topics discussed were: seasonal posting of roads have been lifted, the starting of the Community Resilience Partnership with Lincoln County Regional Planning Commission and Coastal Rivers Conservation Trust, nomination papers are due by noon on April 12<sup>th</sup>, the upcoming secondary education budget meeting and the passing of Paul Bryant – a longtime member of the Fire Department, Fire Chief for 15 years, and Harbormaster for 50 years. An updated financial report was provided.*

## 8. Fiscal Warrants

- a. **FY24 Nineteenth AP Warrant: \$35,099.06:** *Joel made a motion to approve the nineteenth FY24 AP Warrant for \$35,099.06. Motion was seconded by Thomas. Motion passed unanimously.*

## 9. Executive Session

## 10. Future Agenda Items

- a. **Fish Ladder Agreement**
- b. **Ground Lease Agreement**
- c. **Harbor Management Ordinance**

**11. Adjournment of Meeting:** *Tor made a motion to adjourn the meeting at 8:49pm. Motion was seconded by Joel. Motion passed unanimously.*



# Community Resilience Partnership

Program Contact: Ashley Krulik  
ashley.krulik@maine.gov  
Community Resilience Partnership | Office of  
Policy Innovation & Future (maine.gov)

## Community Resilience Self-Evaluation

**Instructions:** This tool is intended to help organize your community’s approach to increasing resilience to natural hazards and climate change impacts. Answer the questions to the best of your knowledge and seek information from your colleagues in municipal and county government and organizations in your community. Provide any relevant information in the explanation field. If it is difficult to give a clear yes or no response to a question, use the explanation field to explain why. **There are no wrong answers and the responses here will not affect your community’s eligibility to receive grants.** Where the response to a question is no, that may indicate an area of opportunity to address through a Community Action Grant.

<b>Community name:</b>	Town of Newcastle
<b>Self-Evaluation responses provided by:</b> Please include contact info	Kevin Sutherland townmanager@newcastlemaine.us
<b>Date:</b>	4/15/2024
<b>Was this evaluation discussed during a community workshop?</b> Include the date of the workshop.	No

Once the questions on the following pages are complete, use these prompts to identify potential next steps for your community:

<b>What are two things your community is doing well?</b>	
<b>What are two areas that could be improved in the short-term?</b>	
<b>What is important for your community to address in the long-term?</b>	
<b>What specific 3 to 5 actions are priorities for your community?</b>	

Minimizing Risk and Exposure to Hazards	
<b>1) Has your community assessed the likelihood of various types of hazards or disruptive events?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Your local or county hazard mitigation plan is a good starting place to find this information. Hazards can include storms, floods, wind, fire, extreme temperatures, drought, etc. Likelihood could be indicated either numerically or qualitatively as low, medium, or high.	Explanation: At the January 10, 2022, the Select Board accepted the county's Hazard Mitigation plan
<b>2) Has your community assessed how the likelihood of each hazard has changed over time and may change in the future?</b>	<input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>
If your community has not tracked trends historically, you might infer past trends by determining if current priorities have shifted compared to past hazard mitigation plans. For example, drought or wildfire might be an emerging concern.	Explanation:
<b>3) Has your community assessed the impacts or consequences of each type of hazard for the community?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
For example, flooding on Main Street impedes emergency services or affects local businesses.	Explanation: More so in the past year given the number of extreme events. We are aware of our problem areas.
<b>4) Is your community taking steps to reduce exposure to multiple risk types?</b>	<input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>
Your local or county hazard mitigation plan probably contains this information.	Explanation:
<b>6) Is your community preparing for low-probability-but-high-consequence events?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
These events could be, for example, a 1-in-100 year flood, or a prolonged electricity outage or heating fuel shortage. What events might the community need to consider?	Explanation: we've had several of these flood events in a short amount of time. 2023 May Day storm has us focusing on mitigation and improvements to infrastructure
<b>7) Has your community assessed the consequences of multiple events or different types of hazards occurring in geographic or temporal proximity?</b>	<input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>
Examples could include back-to-back flooding events or a power outage during a heat wave.	Explanation: Mostly it's been about clean up costs at this point in time.
<b>8) Is your community assessing emerging risks (e.g. drought, wildfire) and identifying blind spots?</b>	<input type="checkbox"/> <b>Yes</b> <input checked="" type="checkbox"/> <b>No</b>
In addition to natural hazards, consider public health threats that might be worsened by climate change, such as contamination of drinking water sources and vector-borne diseases from ticks and mosquitos.	Explanation:

<b>Understanding Sensitivity and Building Resilience</b>	
<b>9) Is your community tracking underlying societal characteristics and trends that increase vulnerability?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
This information might be found in your community's comprehensive plan or economic development plan. Examples of characteristics and trends might include older or low-income populations, low housing availability, reliance on a single economic driver, aging infrastructure, environmental degradation, etc.	Explanation: The community, through the current comprehensive plan and other community conversations, recognizes the unavailability of affordable housing options, limited working age populations, limited job opportunities for people at all skill levels, and the interconnectivity of these and other factors that may increase vulnerability and reduce the community's ability to address its resilience.
<b>10) Is your community proactively addressing vulnerabilities associated with these underlying characteristics?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
Look in your community's comprehensive plan or economic development plan for strategies that might address these trends.	Explanation: The community is very focused on increasing housing availability and has begun to address this through updates and overhauls to land use ordinances as well as considering additional updates, assisting property owners in the development of additional affordable housing and pursuing sustainable patterns of development.
<b>10) Does your community have financial resources in reserve to cope with or absorb shocks?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
For example, a rainy-day fund.	Explanation: The Newcastle Select Board has an Undesignated Fund Balance Policy where its goal is to maintain at least 3 months of overall operating expenses in its fund balance. Currently, the Town is maintaining a level above this. Additionally, as part of the FY25 budget process, the Town will consider allocating some additional general fund balance specifically to address severe storm damage in a reserve fund.
<b>12) Is your community building flexible human capacity that can be drawn on in emergencies?</b>	<input checked="" type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>
For example, community emergency response teams (CERT) or mutual aid agreements with neighboring communities.	Explanation: We work collaboratively with the Town of Damariscotta on many issues, the fire departments in the region have a long standing mutual aid agreement, and we continue to strengthen our relationship with county and state EMA.

Improving Long-term Adaptive Capacity	
<b>13) Does your community have plans or policies that anticipate future climate risks and community sensitivity trends?</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Examples might include a comprehensive plan chapter that describes how the community is planning for climate change impacts, or a capital improvement plan that requires construction projects to consider future conditions like sea level rise, extreme rain, or drought.	Explanation: While the community does recognize and generally anticipate increasing impacts due to climate change in both the Comprehensive Plan and town policies, expanding the scope of the plans to both update and add to the issues being addressed is already necessary.
<b>14) Are there resources to sustain new capacity when needed?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
This is different from Question 10 in that these resources would need to sustain a new long-term commitment rather than a one-time, short-term response. For example, if flooding emerges as an issue, a revenue source such as a stormwater utility fee could sustain a new community stormwater management program.	Explanation:
<b>15) Does the community have policies in place to build back smarter or recover with resilience after a disruptive event?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Examples might include a flood ordinance that requires compliance with the current building codes after substantial damage, or a communitywide post-disaster recovery plan.	Explanation:
<b>16) Does the community stress test to ensure plausible risks are manageable?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
This might be a table-top exercise with emergency management and community stakeholders, or a financial health analysis.	Explanation:
<b>17) Does the community have a policy or process for managing uncertainty?</b>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the community have a way of making important decisions when information is incomplete or unavailable?	Explanation:

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	Complete	
IP	In Progress	
+	Future Priority	
<b>Strategy Area A: Embrace the Future of Transportation</b>		
Accelerate the Transition to Electric Vehicles (EVs)		
<p><b>Note:</b> A maximum of \$7,500 of a Community Action Grant may be applied to the purchase of an electric vehicle for municipal or tribal fleets (Action A1). Eligible vehicles for Action A1 include light-duty, medium-duty, and heavy-duty on-road electric vehicles as well as electric riding mowers and electric outboard engines that are part of a municipal fleet, all subject to the maximum award amount. <b>Where applicable, Efficiency Maine's electric vehicle rebate (Action A1) or EV charging rebate (Action A2) must be included in the applicant's project budget.</b></p>		
+	A1	Purchase or lease electric vehicles for municipal or tribal government-owned vehicle fleets. <a href="#">Efficiency Maine: Municipal EV rebates (\$)</a>
+	A2	Install EV chargers in public parking areas. <a href="#">Efficiency Maine: EV supply equipment initiative (\$)</a>
+	A3	Adopt ordinances to encourage EV charging infrastructure, including at multifamily dwellings, businesses, and public parking areas. <a href="#">Municipal Electric Vehicle Readiness Toolkit (Southern Maine Planning and Development Commission)</a>
+	A4	Adopt an anti-idling ordinance. <a href="#">Example: Bar Harbor Municipal Code</a>
Improve Mobility and Reduce Vehicle Miles Traveled (VMT)		
+	A5	Implement strategies that increase public transit ridership and alternative transportation modes, including bike and walking infrastructure.
+	A6	Implement strategies that encourage municipal/tribal employees to commute via carpools, public transit, bike/walk, or other alternatives to single-occupancy vehicles.
+	A7	Adopt a telework policy for municipal/tribal government staff positions that can work remotely some days per week.
✓	A8	Adopt land use and development policies in plans and codes that reduce the need for driving (e.g. locating schools, workplaces, and shopping near where people live; encouraging density of development near housing and transportation).
+	A9	Adopt a Complete Streets policy which addresses safety, bike/pedestrian uses, and transit. <a href="#">Maine DOT Complete Streets</a>
✓	A10	Adopt a broadband plan that reduces the need to drive by increasing access to high speed internet for underserved residents to support telecommuting, access to remote education and telehealth. <a href="#">Connect Maine planning and infrastructure grants (\$)</a>
<b>Strategy Area B: Modernize Maine's Buildings</b>		
Transition to Cleaner Heating and Cooling, and Efficient Appliances in Municipal/Tribal Buildings		

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	<b>Complete</b>	
IP	<b>In Progress</b>	
+	<b>Future Priority</b>	
<b>Note:</b> Energy efficiency projects (Actions B1-B5) such as heat pumps, VRF systems, LED lighting upgrades, water heaters, etc. must be eligible for Efficiency Maine's incentives. <b>The applicant's project budget must include applicable Efficiency Maine rebates or incentives.</b>		
+	B1	Adopt and execute a plan for energy efficiency and building envelope weatherization improvements for municipal/tribal buildings. Collaborate with local school district for school building improvements.
		<a href="#">Efficiency Maine: Public Sector (\$)</a>
IP	B2	Upgrade to energy efficient interior lighting in municipal/tribal buildings.
		<a href="#">Efficiency Maine: Public Sector (\$)</a>
✓	B3	Upgrade to energy efficient appliances in municipal/tribal buildings.
		<a href="#">Efficiency Maine: Public Sector (\$)</a>
IP	B4	Install a heat pump system or VRF system for heating/cooling and heat pump water heating in municipal/tribal buildings.
		<a href="#">Efficiency Maine: Public Sector (\$)</a>
✓	B5	Upgrade streetlights and exterior lighting for municipally/tribally-owned facilities with energy efficient LED lighting (and minimize light pollution with downlighting where possible).
		<a href="#">Efficiency Maine: Public Sector (\$)</a> . Note from Town: Streetlights are upgraded to LED, but exterior lighting on municipal facilities are not.
+	B6	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.
<b>Advance the Design and Construction of New Buildings</b>		
+	B7	Adopt the energy efficiency stretch building code (currently IECC 2021).
		<a href="#">International Energy Conservation Code 2021</a>
+	B8	Require EV charging readiness and solar energy readiness for all new construction.
		<a href="#">Municipal Electric Vehicle Readiness Toolkit (Southern Maine Planning and Development Commission)</a>
+	B9	Support regular professional development for code enforcement officers, especially Efficiency Maine's code trainings.
		<a href="#">Efficiency Maine trainings</a>
+	B10	Adopt C-PACE ordinance for commercial property owners to install renewable energy systems, energy efficiency measures, and EV charging infrastructure (pending state program launch).
		<a href="#">Efficiency Maine: Energy Loan Comparison Chart (PDF)</a>
<b>Strategy Area C: Reduce Emissions through Clean Energy Innovation</b>		
<b>Reduce Greenhouse Gas (GHG) Emissions</b>		
+	C1	Conduct a baseline for energy usage by municipal/tribal government including electricity, heating and transportation fuels, and other energy sources.

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)	
<b>Town of Newcastle April, 2024</b>			
✓	<b>Complete</b>		
IP	<b>In Progress</b>		
+	<b>Future Priority</b>		
+	C2	Identify and track a simplified set of emissions indicators for community emissions reduction (e.g. number of EVs registered in the community, number of homes with solar panels, number of heat pump rebates from Efficiency Maine).	
+	C3	Adopt a resolution setting targets and a plan for reducing emissions and advancing clean energy from municipal/tribal operations that align with the state's targets.	
<b>Advance Clean Energy Adoption</b>			
+	C4	Adopt a renewable energy ordinance(s) that allows, enables, or encourages community-appropriate renewable energy and energy storage installations.	<a href="#">US DOE SolSmart program and technical assistance</a>
✓	C5	Adopt a streamlined permitting process for small-scale renewable energy installations.	<a href="#">US Department of Energy: SolarApp</a>
<b>Transition to Clean Energy</b>			
+	C6	Enter into a long-term service contract or power purchase agreement (PPA) or adopt a clean power purchase policy to ensure increasing local government energy supplies come from renewable energy.	<a href="#">USDA Rural Development: Rural Energy for America (\$)</a>
+	C7	Install a renewable energy project (solar, wind, geothermal, anaerobic digestion, etc.) on municipal/tribal property (e.g. school rooftop, wellhead protection area, landfill, brownfield site, etc.).	<a href="#">USDA Rural Development: Rural Energy for America (\$)</a>
<b>Strategy Area D: Grow Jobs and Protect Natural Resource Industries</b>			
<b>Support Maine's Natural Resource Economy</b>			
+	D1	Adopt policies that enable, support, or incentivize local food production and consumption, including community gardens.	
+	D2	Adjust procurement policies to prioritize climate-friendly Maine forest products (e.g. mass timber, wood-fiber insulation) in construction projects.	
<b>Support Clean Energy Jobs and Businesses</b>			
+	D3	Assess the suitability of privately-owned brownfield and disturbed/contaminated sites for clean energy projects and encourage project development.	<a href="#">US EPA RePowering America's Land program</a>
+	D4	Establish incentives for clean energy industry or businesses to locate in community.	

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	<b>Complete</b>	
IP	<b>In Progress</b>	
+	<b>Future Priority</b>	
+	D5 Encourage and support clean energy industries in economic development plans.	
<b>Strategy Area E: Protect the Environment &amp; Promote Natural Climate Solutions</b>		
Protect Natural and Working Lands and Waters		
+	E1 Set targets for increasing green space and tree planting to increase shade and water access in public spaces and carbon sequestration.	<a href="#">DACF Project Canopy (\$)</a>
+	E2 Incorporate a goal into conservation plans of conserving 30% of land in the community by 2030 (including undeveloped town property), with a priority on addressing conservation gaps related to high biodiversity areas, undeveloped blocks, and land and water connectivity.	<a href="#">IWF: Beginning with Habitat</a>
+	E3 Create or update a watershed plan to identify flooding and water quality priorities and adaptation options.	<a href="#">ME DEP Nonpoint Source Priority Watersheds List &amp; grants (\$)</a>
✓	E4 Develop a natural resource and habitat inventory that includes climate stressors and impacts.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>
+	E5 Conserve, revegetate and reconnect floodplains and buffers in riparian areas.	
✓	E6 Preserve climate-threatened natural areas such as wetlands, riparian areas, and headwater streams through zoning or other regulations.	
+	E7 Implement a source water protection program.	
+	E8 Adopt policies that prioritize natural, nature-based or ecologically enhanced shoreline protection for coastlines, rivers, and lakes.	
+	E9 Identify and protect sites for living shorelines and saltmarsh migration areas.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>
+	E10 Identify and protect open space in the floodplain to increase flood buffers and community resilience.	<a href="#">ME Natural Areas Program: Maps, Data, and Technical Assistance</a>
<b>Strategy Area F: Build Healthy &amp; Resilient Communities</b>		
Plan for Community Resilience		
+	F1 Conduct a community vulnerability assessment that identifies climate risks and vulnerable populations and includes a review of existing plans and policies. Adopt a climate resilience plan that describes high priority strategies for reducing risk and vulnerabilities (may be a standalone plan or included in a comprehensive plan).	



# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	<b>Complete</b>	
IP	<b>In Progress</b>	
+	<b>Future Priority</b>	
+	F2	Update the local or county EMA hazard mitigation plan to address changing/future conditions and identify specific strategies to reduce vulnerability and increase resilience to climate change impacts.
+	F3	Develop or enhance early warning systems and community evacuation plans.
IP	F4	Develop a storm debris management plan.
<b>Reduce Flood Risk</b>		
+	F5	Complete the Maine Flood Resilience Checklist. <a href="#">Maine Flood Resilience Checklist</a>
	F6	Participate in the National Flood Insurance Program (NFIP). <a href="#">FEMA's Community Rating System</a>
+	F7	Enroll in the NFIP's Community Rating System (CRS) at Class 9 or better, reducing flood insurance premiums for community residents. <a href="#">FEMA's Community Rating System</a>
+	F8	Achieve CRS Class 6 or better, maximizing flood insurance savings for community residents. <a href="#">FEMA's Community Rating System</a>
✓	F9	Map sea level rise projections in the local or county EMA hazard mitigation plan.
IP	F10	Require consideration of sea level rise projections and impacts in planning and permitting coastal development.
IP	F11	Adopt freeboard requirements in the special flood hazard area and higher freeboard critical infrastructure and long-lifespan assets.
IP	F12	Adopt a low-impact design (LID) standard for stormwater management. <a href="#">Low Impact Design Manual for Maine Communities (PDF)</a>
<b>Strengthen Public Health</b>		
+	F13	Identify and plan to reduce public health threats in the community that are exacerbated by climate change. <a href="#">US CDC Health Harm Cards and Climate &amp; Health Planning Worksheet</a>
+	F14	Develop and implement an extreme temperatures emergency plan, including strategies that increase use of cooling centers by residents. <a href="#">US CDC Heat &amp; Health Tracker Resources: Heat Response Plans and Use of Cooling Centers</a>
+	F15	Establish a peer-to-peer program for checking in on vulnerable community members during extreme heat or cold events.
+	F16	Increase community-level resilience to mosquito-borne diseases by implementing vector controls to decrease mosquito habitat. <a href="#">Maine CDC Mosquito-Borne Illness Prevention &amp; Response Guidance for Maine Towns and Communities (PDF)</a>

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	Complete	
IP	In Progress	
+	Future Priority	
+	F17	Implement school-based programs to educate students about prevention of mosquito- and tick-borne diseases. <a href="#">Maine CDC Vectorborne School Curricula</a>
<b>Strategy Area G: Invest in Climate-Ready Infrastructure</b>		
Assess climate vulnerability of infrastructure		
+	G1	Conduct a vulnerability assessment for critical community infrastructure that includes: 1) the climate hazards to which infrastructure assets are exposed and how the intensity and likelihood will change over time; 2) the susceptibility to damage or failure given location, design, age, condition, and state of repair; and 3) the consequences that impairment or failure of the infrastructure will have on the community.
+	G2	Develop a Capital Investment Plan that a) identifies vulnerable municipal/tribal facilities and assets, and b) prioritizes resilience in improvements and/or new construction.
Utilize climate-ready standards, designs, and practices to improve infrastructure		
IP	G3	Improve and protect drinking water, wastewater treatment, and stormwater facilities to reduce physical damage and sustain function during extreme weather events.
+	G4	Adopt a policy that prioritizes green infrastructure to manage stormwater in developed areas.
+	G5	Adopt DEP's Stream Smart Crossing Guidelines as standard practice for culvert and bridge improvements. Identify vulnerable crossings and apply for DEP improvement funds. <a href="#">DEP Stream Smart Crossings Grants and Pocket Guide (\$)</a>
IP	G6	Assess wastewater treatment facilities for clean energy potential (solar, anaerobic digester, etc.).
<b>Strategy Area H: Engage Maine People</b>		
+	H1	Establish or recognize an official committee of community stakeholders.
Increase public awareness of climate change impacts and opportunities to take action		
+	H2	Create a climate change education, outreach, and engagement program, focusing on mitigation and adaptation for residents and businesses. <a href="#">US CDC Climate &amp; Community Health (PDF)</a>

# Community Resilience Partnership

## List of Community Actions

Revised April 2023

See Instructions on Introduction tab below.

Strategy Areas & Actions (mark Column A as complete, in progress, future priority, etc.)		Additional Resources (\$=funding source)
<b>Town of Newcastle April, 2024</b>		
✓	<b>Complete</b>	
IP	<b>In Progress</b>	
+	<b>Future Priority</b>	
+	H3	Amplify public health advisories for climate-related health and weather events, such as air quality advisories, extreme heat or cold events, extreme storms, power outages, waterborne disease outbreaks, harmful algal blooms, vectorborne disease trends, etc.
		NWS advisories (weather.gov/gyx and weather.gov/car); DEP air quality advisories (maine.gov/dep/air/ozone/index.html); ME Tracking Network displays of near real-time heat illness, cold illness, or tickborne diseases (data.mainepublichealth.gov/tracking)
+	H4	Engage youth in resilience, clean energy, and energy use reduction.
+	H5	Engage populations that are vulnerable to climate impacts in resilience, clean energy, and GHG emissions reduction.
Engage the business community and recognize climate leadership		
+	H6	Create and support an energy reduction campaign or challenge among businesses.
+	H7	Initiate a community bulk purchasing program with a vendor, or vendors, to provide low cost equipment such as heat pumps and solar for interested residents and businesses.
		<a href="#">Portland's "Electrify Everything!" Initiative</a>
<b>Note:</b> Bulk purchasing (Action H7): Grant funds may not be used to purchase or subsidize equipment or services for residential or commercial properties, but may be used for program design and capacity building.		



**Residents of Newcastle, your input is needed!** Please complete this survey to help your town identify which climate concerns, projects, and strategies are of the highest priority.

**Background:**

The Town of Newcastle is enrolling in the State of Maine's Community Resilience Partnership (CRP). The CRP assists Maine Communities with preparing for and adapting to climate change. After enrolling, Newcastle is eligible for grant funding for projects aligned with the goals and strategies of the statewide climate plan, "Maine Won't Wait."

Your feedback will help the Town of Newcastle center local priorities in the Community Resilience Partnership enrollment process. *Thank you!*

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**Return the survey in person at the Newcastle Town Office or via mail to:**

Newcastle Town Office  
ATTN: NAME  
4 Pump St, Newcastle, ME 04553

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**Survey**

1. **Do you live in Newcastle, Maine?** *Please Circle Your Answer.*

Yes

No

Part-Time

2. **If you are a Part-Time resident, please explain.** (i.e. seasonal resident, business owner)

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3. **If you are not a resident of Newcastle, please explain.** (i.e. work in Newcastle, enjoy visiting, etc.)

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4. **What is your Household Size?** (To glean how living circumstances impact your climate priorities and concerns.) *Please Circle Your Answer.*

Living Alone

2-3 People

4-5 People

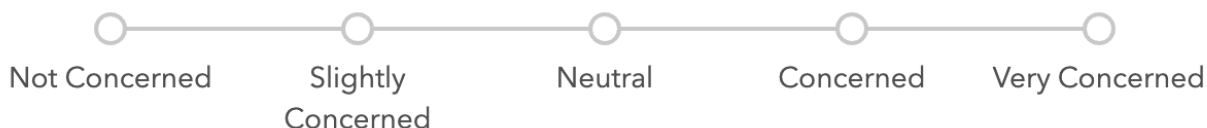
6+ People



5. **What is your Age Group?** (To gauge how different generations prioritize climate action.)  
*Please Circle Your Answer.*

Under 18    18-24    25-34    35-44    45-54    55-64    65+

6. **How concerned are you that climate change will affect you individually?**



7. **How concerned are you that climate change will affect the Town of Newcastle?**



8. **Thinking about Newcastle, what climate hazards concern you the most?**

*Check multiple boxes if needed.*

<input type="checkbox"/> Flooding	<input type="checkbox"/> Wildfires	<input type="checkbox"/> Air Quality
<input type="checkbox"/> Human Health	<input type="checkbox"/> Increased Precipitation & Intense Storms	<input type="checkbox"/> Drought
<input type="checkbox"/> Ocean Acidification	<input type="checkbox"/> Water Quality	<input type="checkbox"/> Extreme Heat
<input type="checkbox"/> Impacts to Infrastructure and Economic Activity	<input type="checkbox"/> Rise of Invasive Species & Impacts to Native Species	<input type="checkbox"/> Sea Level Rise

**Other:** *(Please list/describe)*

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9. Rank the following climate strategies for Newcastle to address from highest (1) to lowest (8) priority. Please do not rank multiple options as the same number.

Rank 1-8	Strategy Area
	<i>Transportation:</i> reduce emissions, improve mobility by supporting biking and walking infrastructure, and support a transition to electric vehicles
	<i>Buildings:</i> transition town buildings to energy efficient heating/cooling and appliances
	<i>Clean Energy:</i> support the transition to clean energy
	<i>Jobs and Natural Resource Industries:</i> support natural resource economy (such as fishing and forestry) and clean energy jobs
	<i>Environmental Protection:</i> protect natural and working lands and waters
	<i>Healthy Communities:</i> plan for community resilience to a changing climate, reduce flood risk, and strengthen public health
	<i>Infrastructure:</i> assess the vulnerability of infrastructure—including water, wastewater, and transportation systems—to climate change and make improvements.
	<i>Engage Maine People:</i> increase public awareness of climate change impacts and opportunities to take action, engage the business community and support climate leadership

10. What are two areas where you believe that Newcastle is doing well to address climate change?

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11. What are two areas that you believe are important for Newcastle to address in the future relating to climate change?

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12. Are you taking any personal actions to combat climate change? (i.e. solar panels, heat pumps, LED lights, etc.)

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Any final questions, comments, or concerns?

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**Interested in learning and participating more?**

Please send us an email at [survey@coastalrivers.org](mailto:survey@coastalrivers.org) to receive information on an upcoming Community Workshop to discuss and identify Newcastle’s climate priorities.

Please also let us know if there are any impediments to your participation in the Community Workshop (i.e. need a ride, accessibility concerns, etc), and we will do our best to accommodate your requests!

**Newcastle’s Community Workshop is DATE at LOCATION.**

*We invite you to join us for a short presentation about the local impacts of climate change and to share your thoughts on what Newcastle should do about it.*



# Town of Newcastle

[www.NewcastleMaine.us](http://www.NewcastleMaine.us)

Emma L. McKearney – Deputy Town Clerk

**5C**

4 Pump Street

PO Box 386

Newcastle, ME 04553

Tel. (207) 563-3441

FROM: Emma L. McKearney, Deputy Town Clerk  
TO: Newcastle Select Board  
DATE: April 19, 2024  
RE: Town of Newcastle Election Clerks

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The Town of Newcastle appreciates the hard work and time that residents of Newcastle have volunteered to be Election Clerks. The individuals listed below remain on the Town's call list come every election.

Carolyn Hatch  
Cindy Parker  
Douglas Straus  
Eli Daiute  
Emily Sabino  
Heather Leslie  
Kohl Kanwit  
Jodie Clark  
John Mills  
Julie Tenan  
Laura Devin  
Linda Mills

Linda Powers  
Lorraine Anderson  
Maria Solorzano  
Marva Nesbit  
Mary Vaughan  
Maureen Hoffman  
Megan (Lafontaine) Kostenbader  
Melanie Tilton  
Nancy Bagley  
Patricia Matrai  
Sam Hatch  
William Vaughan

The Town thanks everyone for their commitment to the election process and their continued support to serve during the elections.

Be well.

Emma L. McKearney

CC: Kevin L. Sutherland, Town Manager



TOWN OF NEWCASTLE  
 WARRANT FOR SPECIAL TOWN MEETING  
 For Secondary Education Budget  
 Wednesday, May 15, 2024

To R. Benjamin Frey, of Newcastle, in the County of Lincoln and the State of Maine

Greetings:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Newcastle in said county and state, qualified by law to vote in the town affairs, to meet at the Great Salt Bay Community School on Wednesday, the 15th day of May, A.D. 2024 immediately following the GSB Elementary School Budget Meeting, which starts at 6:30 p.m., then and there to act upon Article 1 thru 16 as set out below.

**ARTICLE 1:** To choose a moderator by written ballot to preside at said meeting.

**ARTICLE 2:** To see what sum the Town will be authorized to expend for Regular instruction.

School Committee Recommends	\$1,476,413
Select Board Recommends	\$1,476,413

**ARTICLE 3:** To see what sum the Town will be authorized to expend for Special Education.

School Committee Recommends	\$216,713.88
Select Board Recommends	\$216,713.88

**ARTICLE 4:** To see what sum the Town will be authorized to expend for Career and Technical Education.

School Committee Recommends	\$200.00
Select Board Recommends	\$200.00

**ARTICLE 5:** To see what sum the Town will be authorized to expend for Other instruction.

School Committee Recommends	\$0.00
Select Board Recommends	\$0.00

**ARTICLE 6:** To see what sum the Town will be authorized to expend for Student and Staff Support.

School Committee Recommends	\$17,028.53
Select Board Recommends	\$17,028.53

**ARTICLE 7:** To see what sum the Town will be authorized to expend for System Administration.

School Committee Recommends	\$59,178.22
Select Board Recommends	\$59,178.22

**ARTICLE 8:** To see what sum the Town will be authorized to expend for School Administration.

School Committee Recommends	\$0.00
Select Board Recommends	\$0.00

**ARTICLE 9:** To see what sum the Town will be authorized to expend for Transportation and Buses.

School Committee Recommends	\$82,500.00
Select Board Recommends	\$82,500.00

**ARTICLE 10:** To see what sum the Town will be authorized to expend for Facilities maintenance.

School Committee Recommends	\$0.00
Select Board Recommends	\$0.00

**ARTICLE 11:** To see what sum the Town will be authorized to expend for Debt service and other commitments.

School Committee Recommends	\$0.00
Select Board Recommends	\$0.00

**ARTICLE 12:** To see what sum the Town will be authorized to expend for all other expenditures.

School Committee Recommends	\$0.00
Select Board Recommends	\$0.00

**ARTICLE 13 SUMMARIZES THE PROPOSED SCHOOL BUDGET**

**ARTICLE 13** (*Recorded vote*): To see what sum the Town will authorize the school committee to expend for the fiscal year beginning July 1, 2024, and ending June 30, 2025, from the Town's contribution to the total cost of funding public education from grade 9-12 as described in the Essential Programs and Services Funding Act, non-state-funded school construction projects, additional local funds for school purposes under the Maine Revised Statutes, Title 20-A, §15690, unexpected balances, tuition receipts, state subsidy and other receipts for the support of schools.

School Committee Recommends	\$1,852,033.63
Select Board Recommends	\$1,852,033.63

**ARTICLES 14 THRU 15 RAISE FUNDS FOR THE PROPOSED SCHOOL BUDGET****School Budget Funding Explanation**

Article 14: Required Local (EPS) Raise Amount	\$ 940,466.22
Article 15: Additional Local Raise Amount	\$ 355,586.60
Total Local Funds Raised	\$ 1,296,052.82
Fund Beginning Balance	\$ 153,972.04
State Subsidy	\$ 402,008.77
Total School Budget Request	\$ 1,852,033.63

**ARTICLE 14** (*Recorded vote*): To see what sum the Town will appropriate for the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act (**School Committee Recommends \$1,342,474.99**) and to see what sum the Town will raise as the Town's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act in accordance with the Maine Revised Statutes, Title 20-A, section 15688.

School Committee Recommends	\$940,466.22
Select Board Recommend	\$940,466.22

*Explanation: The Town's contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act is the amount of money determined by state law to be the minimum amount that a municipality must raise in order to receive the full amount of state dollars.*

**ARTICLE 15** (*Written ballot required*): To see what sum the Town will raise and appropriate in additional local funds which exceeds the State's Essential Programs and Services allocation model by \$355,586.60, as required to fund the budget recommended by the School Committee.

School Committee Recommends	\$355,586.60
Select Board Recommends	\$355,586.60

*Explanation: The additional local funds are those locally raised funds over and above the Town's local contribution to the total cost of funding public education from grade 9 to grade 12 as described in the Essential Programs and Services Funding Act and local amounts raised for the annual payment on non-state funded debt service that will help achieve the Town budget for educational programs.*

**ARTICLE 16:** Shall the Newcastle School Committee be authorized to expend such other sums as may be received from federal or state grants or programs or other sources during the fiscal year for education purposes provided that such grants, programs, or other sources do not require the expenditure of other funds not previously appropriated?

School Committee Recommends      Yes  
Select Board Recommends            Yes

Given under our hands at Newcastle, Maine this 22nd day of April 2024.

Karen Paz, Chair      \_\_\_\_\_

Joel Lind      \_\_\_\_\_

Tor Glendinning      \_\_\_\_\_

Thomas Kostenbader      \_\_\_\_\_

Rufus Percy      \_\_\_\_\_

## ANNUAL TOWN MEETING WARRANT AND SECRET BALLOT ELECTION

Tuesday, June 11, 2024

And

Tuesday, June 17, 2024

To R. Benjamin Frey, a resident for the Town of Newcastle, in the County of Lincoln, State of Maine,

### GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Newcastle in said County and State, qualified by law to vote in town affairs, to meet at the Fire Station building at 86 River Rd on Tuesday, the 11th day of June, A.D. 2024 at 8:00 am, then and there to act upon Article 1 - Article 5 by secret ballot as set out below, the polling hours therefore to be from 8:00 am until 8:00 in the evening; Articles 6-34 are to be voted on at Open Town Meeting to be held Monday, the 17<sup>th</sup> day of June, A.D. 2024 at 6:00 in the evening to meet at 81 Academy Hill Road, in the Lincoln Academy cafeteria.

**ARTICLE 1:** To elect a moderator by written ballot to preside at said meeting.

**ARTICLE 2:** To elect by secret ballot, in accordance with the vote of the town, the following offices:

1. One (1) trustee of the Great Salt Bay Sanitary District for a three-year term
2. One (1) member of the Great Salt Bay School Committee for a three-year term
3. Two (2) Select Board members/Assessors and Overseers of the Poor for a three-year term

**ARTICLE 4:** Do you favor approving the GREAT SALT BAY, CSD ELEMENTARY education budget for the upcoming school year that was adopted at the latest Great Salt Bay, CSD Annual Budget Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act?

**ARTICLE 3:** Do you favor approving the NEWCASTLE SECONDARY education budget for the upcoming school year that was adopted at the latest Newcastle Special Town Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act?

**ARTICLE 5:** Do you favor approving the school administrative reorganization plan prepared by the Great Salt Bay Reorganization Planning Committee to reorganize the Great Salt Bay Community School District, the Town of Bremen Municipal School Unit, the Town of Damariscotta Municipal School Unit, and the Town of Newcastle Municipal School Unit into a regional school unit with an effective date of July 1, 2025?

## OPEN TOWN MEETING

Tuesday, June 17, 2024, 6:00 pm

For Fiscal Year 2025: July 1, 2024 - June 30, 2025

And, to notify and warn said inhabitants to meet at the Lincoln Academy cafeteria in said town on Tuesday, the 17<sup>th</sup> day of June 2024 A.D., at 6:00 in the evening, then and there to act on Articles 6 through 34 as set out below, to wit:

**ARTICLE 6:** Shall the town utilize remote electronic keypad voting as the method of voting for all articles at this Town meeting, the June 17, 2024, Annual Town Meeting?

**ARTICLE 7:** Shall the Town adopt the proposed amendments to the Core Zoning Code, as drafted in the document titled 'Proposed Core Zoning Code Amendments 2024.03' and addressed at the Public Hearing held by the Planning Board on March 28, 2024?

**ARTICLE 8:** Shall the Town adopt the proposed amendments to the Shoreland Zoning Ordinance and the associated Shoreland Zoning Map, as drafted in the documents titled 'Proposed Shoreland Ord. Amend. 2024.02.15', 'Shoreland Land Use Tables - Default, Current, Proposed.pdf', and the Shoreland Zoning Map dated March 2024, as addressed at the Public Hearing held by the Planning Board on March 28, 2024?

**ARTICLE 9:** Shall the town raise & appropriate for the General Government category as follows:

<b>GENERAL GOVERNMENT</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>COMPENSATION</b>			
01 - SELECT BOARD	15,000.00	15,000.00	15,000.00
03 - TOWN MANAGER	70,741.42	90,000.00	100,940.00
04 - TOWN CLERK/REGISTRAR	51,637.72	55,000.00	50,000.00
05 - TREASURER/TAX COLLECTOR	31,294.38	55,000.00	64,397.00
06 - ADMIN ASST	0.00	0.00	56,760.00
07 - ELECTION WORKERS	1,367.27	1,200.00	2,000.00
16 - FULL-TIME DEPUTY	50,607.02	54,370.00	0.00
17 - HARBOR MASTER	3,000.00	3,500.00	3,500.00
18 - FULL-TIME BONUS	0.00	0.00	2,000.00
20 - OVERTIME COMPENSATION	1,372.01	1,000.00	500.00
<b>01 - COMPENSATION TOTAL</b>	<b>225,019.82</b>	<b>275,070.00</b>	<b>295,097.00</b>

	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>FRINGE BENEFITS</b>			
01 - FICA/MEDICARE	22,230.77	19,554.00	23,014.00
02 - MMA HEALTH TRUST INS/MEDICARE	71,771.49	96,244.00	100,334.00
03 - RETIREMENT	19,757.22	24,361.00	21,936.00
04 - VISION/DENTAL/LIFE	272.45	4,932.00	3,060.00
05 - INCOME PROTECTION PLAN	2,504.52	2,000.00	2,000.00
06 - MANAGER AGREEMENT	414.90	0.00	12,000.00
07 - previously DENTAL	2,401.66	0.00	0.00
<b>02 - FRINGE BENEFITS TOTAL</b>	<b>119,353.01</b>	<b>147,091.00</b>	<b>162,344.00</b>
<b>INSURANCES</b>			
05 - PROPERTY & CASUALTY LIABILITY	19,753.00	20,000.00	21,349.00
10 - MMA UNEMPLOYMENT INSURANCE	139.00	1,000.00	500.00
15 - MMA WORKERS COMPENSATION INS	127.50	8,600.00	7,000.00
<b>03 - INSURANCES TOTAL</b>	<b>20,019.50</b>	<b>29,600.00</b>	<b>28,849.00</b>
<b>CONTRACTED SERVICES</b>			
01 - ASSESSORS' AGENT	22,500.00	25,200.00	26,400.00
05 - LEGAL FEES	28,000.00	28,000.00	30,000.00
06 - PAYROLL COMPANY	2,765.15	2,400.00	3,100.00
07 - AUDIT SERVICES	10,500.00	10,500.00	12,000.00
<b>04 - CONTRACTED SERVICES TOTAL</b>	<b>63,765.15</b>	<b>66,100.00</b>	<b>71,500.00</b>
<b>OPERATIONS/SERVICES</b>			
04 - MMA ANNUAL DUES	3,443.00	3,546.00	3,746.00
05 - POSTAGE/ENVELOPES	5,289.33	5,000.00	7,200.00
07 - ELECTION SUPPLIES	143.73	2,500.00	2,500.00
09 - COMPUTER SUPPORT	7,430.07	7,000.00	8,500.00
10 - COMPUTER HARDWARE	60.00	1,000.00	0.00
11 - HARRIS (TRIO) SOFTWARE	23,541.82	34,000.00	28,300.00
12 - WEBSITE	2,100.00	2,500.00	2,665.00
15 - AVAILABLE	0.00	0.00	0.00
20 - TAX MAPS	7,100.00	3,800.00	3,800.00
30 - TOWN REPORT	2,677.00	2,600.00	2,750.00
35 - RECORDS RESTORATION/PRESERVATN	0.00	2,700.00	0.00
55 - ADS	4,117.70	2,000.00	4,000.00
75 - MILEAGE REIMBURSEMENT	227.45	1,000.00	500.00
80 - PROFESSIONAL DEVELOPMENT/FEES	2,252.22	3,000.00	5,000.00
81 - SB/PB VIDEO RECORDINGS	2,700.00	4,200.00	2,750.00
91 - RECORD REG OF DEEDS	2,490.00	3,500.00	2,500.00
95 - OFC & OTHER SUPPLIES	4,355.54	6,000.00	4,927.00
<b>25 - OPERATIONS/SERVICES TOTAL</b>	<b>67,927.86</b>	<b>84,346.00</b>	<b>79,138.00</b>

	<b>FY23 Actual*</b>	<b>FY24 Budget</b>	<b>FY25 Select Board</b>
<b>LEASES</b>			
01 - COPIER	3,583.51	3,000.00	3,600.00
<b>26 - LEASES TOTAL</b>	<b>3,583.51</b>	<b>3,000.00</b>	<b>3,600.00</b>
<b>TOWN OFFICE BUILDING</b>			
01 - HEATING FUEL	2,291.95	1,500.00	2,000.00
02 - ELECTRICITY	2,971.66	2,500.00	2,500.00
03 - WATER & SEWER	806.08	800.00	810.00
04 - MAINTENANCE & REPAIRS	9,899.56	5,000.00	4,000.00
05 - TELEPHONES	2,464.87	2,700.00	2,700.00
06 - JANITORIAL	2,198.00	4,300.00	4,880.00
<b>65 - TOWN OFFICE BUILDING TOTAL</b>	<b>20,632.12</b>	<b>16,800.00</b>	<b>16,890.00</b>
<b>HARRIET BIRD PLAYGROUND</b>			
01 - HEATING FUEL	518.08	600.00	600.00
02 - ELECTRICITY	393.80	400.00	400.00
04 - MAINTENANCE & REPAIRS	1,949.67	2,000.00	2,000.00
<b>67 - HARRIET BIRD PLAYGROUND TOTAL</b>	<b>2,861.55</b>	<b>3,000.00</b>	<b>3,000.00</b>
<b>CEMETERY MAINT</b>			
01 - CEMETERY MAINTENANCE	500.00	3,000.00	4,000.00
02 - CEMETERY MOWING CONTRACT	19,000.00	14,400.00	20,000.00
<b>70 - CEMETERY MAINT TOTAL</b>	<b>19,500.00</b>	<b>17,400.00</b>	<b>24,000.00</b>
<b>VETERAN PARK</b>			
01 - MAINTENANCE/PLANTINGS	597.50	1,000.00	750.00
<b>78 - VETERAN PARK TOTAL</b>	<b>597.50</b>	<b>1,000.00</b>	<b>750.00</b>
<b>MISC</b>			
99 - CONTINGENCY	4,029.73	28,258.40	50,000.00
<b>99 - MISC TOTAL</b>	<b>4,029.73</b>	<b>28,258.40</b>	<b>50,000.00</b>
<b>101 - GENERAL GOVERNMENT TOTAL</b>	<b>547,289.75</b>	<b>671,665.40</b>	<b>735,168.00</b>

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**ARTICLE 10:** Shall the town raise & appropriate for the Community and Public Services category as follows:

<b>COMMUNITY AND PUBLIC SERVICES</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>WASTE DISPOSAL</b>			
05 - SEPTIC WASTE CONTRACT	2,300.00	2,300.00	2,300.00
10 - TRANSFER STATION	117,863.70	125,316.00	143,700.00
<b>10 - WASTE DISPOSAL TOTAL</b>	<b>120,163.70</b>	<b>127,616.00</b>	<b>146,000.00</b>
<b>GENERAL ASSISTANCE</b>			
04 - AVAILABLE	0.00	0.00	0.00
99 - BUDGET	0.00	3,000.00	2,000.00
<b>51 - GENERAL ASSISTANCE TOTAL</b>	<b>0.00</b>	<b>3,000.00</b>	<b>2,000.00</b>
<b>PROVIDER AGENCIES</b>			
09 - AMERICAN LEG	450.00	450.00	0.00
10 - CLC YMCA	0.00	5,000.00	0.00
11 - COASTAL KIDS	2,000.00	2,000.00	4,000.00
13 - MIDCOAST CONSERVANCY	3,000.00	3,000.00	3,000.00
14 - ECUMENICAL FOOD PANTRY	500.00	500.00	500.00
15 - HEALTHY KIDS	1,700.00	1,700.00	0.00
16 - HEARTY ROOTS	0.00	0.00	2,000.00
17 - LCTV	13,500.00	13,500.00	13,500.00
18 - MAINE BROADCASTING	100.00	100.00	100.00
19 - MIDCOAST ME COMMUNITY ACTION	1,500.00	1,500.00	1,400.00
20 - NEW HOPE FOR WOMEN	830.00	996.00	996.00
21 - SKIDOMPHA LIBRARY	27,612.00	27,612.00	27,612.00
22 - SPECTRUMS GENERATION	1,756.00	1,756.00	1,756.00
23 - ADULT EDUCATION	6,595.00	8,812.00	0.00
<b>89 - PROVIDER AGENCIES TOTAL</b>	<b>59,543.00</b>	<b>66,926.00</b>	<b>54,864.00</b>
<b>102 - COMMUNITY AND PUBLIC SERVICES</b>	<b>179,706.70</b>	<b>197,542.00</b>	<b>202,864.00</b>

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**ARTICLE 11:** Shall the town raise & appropriate for the Planning and Development category as follows:

<b>PLANNING AND DEVELOPMENT</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>COMPENSATION</b>			
06 - CODE ENFORCEMENT OFCR/LPI	18,541.22	27,000.00	27,864.00
21 - DEVELOPMENT ADMINISTRATOR	48,245.30	56,151.00	53,857.00
<b>01 - COMPENSATION TOTAL</b>	<b>66,786.52</b>	<b>83,151.00</b>	<b>81,721.00</b>
<b>OPERATIONS/SERVICES</b>			
80 - PROFESSIONAL DEVELOPMENT FEES	0.00	0.00	3,700.00
18 - HARBOR MASTER CELL PHONE	511.23	500.00	0.00
75 - MILEAGE REIMBURSEMENT	0.00	0.00	250.00
<b>25 - OPERATIONS/SERVICES TOTAL</b>	<b>511.23</b>	<b>500.00</b>	<b>3,950.00</b>
<b>PLANNING BOARD</b>			
05 - PLANNING BOARD ADMINISTRATION	0.00	3,000.00	0.00
06 - PLANNING BOARD CONSULTATION	0.00	10,000.00	5,000.00
07 - BROADBAND CAPACITY	0.00	35,000.00	0.00
<b>75 - PLANNING BOARD TOTAL</b>	<b>0.00</b>	<b>48,000.00</b>	<b>5,000.00</b>
<b>103 - PLANNING &amp; DEVELOPMENT TOTAL</b>	<b>67,297.75</b>	<b>131,651.00</b>	<b>90,671.00</b>

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**ARTICLE 12:** Shall the town raise & appropriate for the Public Safety category as follows:

<b>PUBLIC SAFETY</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>COMPENSATION</b>			
08 - FIRE CHIEF PAY	12,126.07	12,000.00	12,000.00
09 - FD OFFICERS	11,175.00	16,350.00	16,350.00
10 - FD HOURLY CALL PAY	17,113.50	16,000.00	17,000.00
<b>01 - COMPENSATION TOTAL</b>	<b>40,414.57</b>	<b>44,350.00</b>	<b>45,350.00</b>

	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>FIRE DEPARTMENT</b>			
09 - PHONES	1,968.32	1,500.00	2,000.00
15 - FIRE DEPT. DUES	813.99	700.00	700.00
20 - S.C.B.A.	5,769.27	8,000.00	8,000.00
25 - COMMUNICATIONS	8,358.68	7,500.00	6,000.00
30 - TRAINING	396.03	4,000.00	3,000.00
40 - NEW EQUIPMENT	5,392.91	10,000.00	10,000.00
42 - EQUIPMENT/VEHICLE MAINT	16,736.36	15,690.00	15,000.00
45 - PERSONAL PROTECTION EQUIPMENT	7,990.29	12,600.00	12,600.00
50 - INSURANCES	0.00	0.00	0.00
52 - HOSE REPLACEMENT	0.00	5,000.00	5,000.00
55 - ADMINISTRATIVE/OFFICE	3,383.39	4,000.00	3,000.00
60 - VEHICLE GAS & OIL	4,524.54	5,500.00	5,000.00
<b>05 - FIRE DEPARTMENT TOTAL</b>	<b>55,333.78</b>	<b>74,490.00</b>	<b>70,300.00</b>
<b>ANIMAL CONTROL SERVICES</b>			
01 - ANIMAL CONTROL SERVICES	4,708.66	3,500.00	3,600.00
02 - LC ANIMAL SHELTER	2,753.52	2,680.00	0.00
03 - WILD ANIMAL CONTROL	737.00	1,000.00	0.00
<b>55 - ANIMAL CONTROL SERVICES TOTAL</b>	<b>8,199.18</b>	<b>7,180.00</b>	<b>3,600.00</b>
<b>EMERGENCY HEALTH SERVICES</b>			
01 - AMBULANCE/EMERGENCY MED SERVIC	82,702.86	74,241.00	81,941.00
02 - EMA DIRECTOR STIPEND	850.00	850.00	0.00
03 - HEALTH OFFICER STIPEND	100.00	100.00	100.00
<b>56 - EMERGENCY HEALTH SERVICES TOTAL</b>	<b>83,652.86</b>	<b>75,191.00</b>	<b>82,041.00</b>
<b>INFRASTRUCTURE</b>			
01 - HYDRANTS (16)	49,327.01	51,000.00	55,000.00
02 - STREET LIGHTS	2,540.75	2,000.00	2,600.00
03 - FLASHING LIGHT-ROUTE ONE	314.93	400.00	400.00
<b>57 - INFRASTRUCTURE TOTAL</b>	<b>52,182.69</b>	<b>53,400.00</b>	<b>58,000.00</b>
<b>FIRE STATION/COMMUNITY ROOM</b>			
01 - HEATING FUEL	3,920.37	6,000.00	6,500.00
02 - ELECTRICITY	3,104.99	4,000.00	4,000.00
03 - WATER/SEWER GSBSD	806.08	800.00	850.00
04 - MAINTENANCE & REPAIRS	1,956.29	7,000.00	7,000.00
06 - JANITORIAL SERVICES FOR CR	1,092.00	2,000.00	2,250.00
<b>66 - FIRE STATION/COMMUNITY ROOM TOTAL</b>	<b>10,879.73</b>	<b>19,800.00</b>	<b>20,600.00</b>

	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>SHEEPSCOT FIRE STATION</b>			
01 - HEATING FUEL	1,100.94	1,000.00	1,000.00
02 - ELECTRICITY	325.77	400.00	500.00
04 - MAINTENANCE & REPAIRS	1,606.02	1,500.00	1,000.00
<b>68 - SHEEPSCOT FIRE STATION TOTAL</b>	<b>3,032.73</b>	<b>2,900.00</b>	<b>2,500.00</b>
<b>105 - PUBLIC SAFETY TOTAL</b>	<b>253,695.54</b>	<b>277,311.00</b>	<b>282,391.00</b>

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**ARTICLE 13:** Shall the town raise & appropriate for the Public Works category as follows:

<b>PUBLIC WORKS</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>CONTRACTED SERVICES</b>			
08 - TECHNICAL ASSISTANCE	24,500.00	10,000.00	15,000.00
<b>04 - CONTRACTED SERVICES TOTAL</b>	<b>24,500.00</b>	<b>10,000.00</b>	<b>15,000.00</b>
<b>FACILITIES</b>			
01 - ELECTRICITY SAND/SALT SHED	298.15	600.00	400.00
02 - MAINTENANCE SAND/SALT SHED	5,000.00	5,000.00	1,500.00
03 - MAINTENANCE PUBLIC LANDING	0.00	0.00	0.00
<b>40 - FACILITIES TOTAL</b>	<b>5298.15</b>	<b>5,600.00</b>	<b>1,900.00</b>
<b>WINTER OPERATIONS</b>			
01 - SNOW REMOVAL-ROADS	277,498.29	280,505.00	466,520.00
02 - SNOW REMOVAL DOWNTOWN & MAIN	52,144.02	52,144.00	54,230.00
03 - PERMITS-SNOW REMOVAL	2,500.00	4,500.00	4,500.00
04 - MISCELLANEOUS WINTER OPERATION	0.00	3,500.00	2,000.00
05 - WINTER SALT	87,999.44	88,000.00	80,000.00
<b>41 - WINTER OPERATIONS TOTAL</b>	<b>420,141.75</b>	<b>428,649.00</b>	<b>607,250.00</b>

	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>ANNUAL OPERATIONS</b>			
01 - COLD PATCH	0.00	2,000.00	1,200.00
02 - GRAVEL-GRADING	28,800.00	35,700.00	40,000.00
03 - GRADING	44,000.00	43,600.00	40,000.00
04 - MOWING-ROADSIDE	2,400.00	5,000.00	5,000.00
05 - CATCH BASIN CLEANING	2,975.00	5,000.00	3,000.00
06 - CATCH BASIN REPAIR	0.00	0.00	0.00
07 - CATCH BASIN REPLACEMENT	0.00	0.00	0.00
08 - LINE STRIPING	14,372.78	10,000.00	10,000.00
09 - STREET SWEEPING	6,745.00	7,500.00	7,500.00
10 - TREE WORK	12,292.10	30,000.00	17,500.00
11 - CRACK FILLING	14,848.00	10,000.00	10,000.00
12 - BRIDGE MAINTENANCE	0.00	20,000.00	0.00
<b>42 - ANNUAL OPERATIONS TOTAL</b>	<b>126,432.88</b>	<b>168,800.00</b>	<b>134,200.00</b>
<b>GENERAL CONTRACTOR</b>			
01 - LABOR	15,101.00	9,750.00	9,750.00
02 - EQUIPMENT	12,625.09	9,600.00	9,600.00
03 - CULVERTS	19,082.96	10,000.00	18,500.00
04 - MATERIAL	1,713.20	13,000.00	11,000.00
<b>43 - GENERAL CONTRACTOR TOTAL</b>	<b>48,522.25</b>	<b>42,350.00</b>	<b>48,850.00</b>
<b>EQUIPMENT</b>			
01 - TRAFFIC CONTROL EQUIPMENT	390.00	1,000.00	750.00
02 - STREET SIGNS	6,166.00	4,000.00	2,500.00
03 - TRAFFIC SIGNS	290.00	1,000.00	1,000.00
04 - MISCELLANEOUS SIGNAGE	49.96	1,000.00	1,000.00
<b>44 - EQUIPMENT TOTAL</b>	<b>6,895.96</b>	<b>7,000.00</b>	<b>5,250.00</b>
<b>107 - PUBLIC WORKS TOTAL</b>	<b>631,790.99</b>	<b>662,399.00</b>	<b>812,450.00</b>

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**ARTICLE 14:** Shall the town raise & appropriate for Reserve Accounts as follows:

<b>TRANSFERS TO RESERVES</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>TRANSFERS TO RESERVES</b>			
01 - HARRIET BIRD CLUB HOUSE	0.00	1,500.00	1,500.00
02 - VETERAN PARK RESERVE	0.00	250.00	0.00
04 - ROADS CAPITAL PROJ	844,270.95	855,530.00	967,535.00
05 - COMPUTER RESERVE	0.00	3,000.00	0.00
07 - MUNICIPAL BUILDING RESERVE	54,522.74	50,000.00	0.00
08 - REVALUATION RESERVE	15,000.00	12,500.00	27,000.00
09 - FRINGE BENEFIT RESERVE	539.26	12,000.00	12,000.00
10 - FIRETRUCK RESERVE	0.00	50,000.00	50,000.00
11 - VPI RESERVE	0.00	50,000.00	0.00
<b>98 - TRANSFERS</b>	<b>914,332.95</b>	<b>1,034,780.0</b>	<b>1,058,035.00</b>
<b>118 - TRANSFER TOTALS</b>	<b>914,332.95</b>	<b>1,034,780.0</b>	<b>1,058,035.00</b>

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**ARTICLE 15:** Shall the town raise & appropriate for Debt Service as follows:

<b>DEBT SERVICE</b>			
	<b>FY23</b>	<b>FY24</b>	<b>FY25</b>
	<b>Actual*</b>	<b>Budget</b>	<b>Select Board</b>
<b>DEBIT SERVICE</b>			
60 - LOAN PYMT-FIRE TRUCK #9326084	27,083.04	27,084.00	27,072.00
70 - LOAN PYMT-ACADEMY HILL#4423848	226,633.07	226,633.00	222,785.00
<b>30 - DEBIT SERVICE TOTAL</b>	<b>253,716.11</b>	<b>253,717.00</b>	<b>249,857.00</b>
<b>110 - DEBT SERVICE</b>	<b>253,716.11</b>	<b>253,717.00</b>	<b>249,857.00</b>

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**ARTICLE 16:** Shall the Town authorize the Select Board to accept prospective gifts and donations providing the Board places these funds in appropriately designated reserve accounts and only used for the intended purposes stated or in the best interests of the Town?

**ARTICLE 17:** Shall the Town authorize the Select Board to accept gifts of real property or personal property for the benefit of the Town?

**ARTICLE 18:** Shall the Town authorize the Select Board to accept and expend, on behalf of the town, any State and Federal funds which may be received from time to time in the form of grants and funds from any source deemed appropriate by the municipal officers during the period of July 1, 2024, to June 30, 2025, or act on anything relative thereto?

**ARTICLE 19:** Shall the Town authorize the Select Board, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of the taxes thereon and to execute quitclaim deeds for said property, in accordance with appropriate state law and procedures?

**ARTICLE 20:** Shall the Town authorize the Select Board, on behalf of the Town, to sell and dispose of any surplus equipment owned by the Town in accordance with appropriate State law and procedures?

**ARTICLE 21:** Shall the Town direct the Select Board to establish the dates on which this year's taxes shall be due and payable?

**ARTICLE 22:** Shall the Town authorize the Select Board to fund abatements by expending overlay, and in the event the overlay is depleted, authorize funding abatements through the unassigned fund balance?

**ARTICLE 23:** Shall the Town authorize the Select Board to enter into multi-year contracts on behalf of the Town?

**ARTICLE 24:** Shall the Town authorize the Select Board to carry unexpended funds forward to the next fiscal year within the existing budget line items?

**ARTICLE 25:** Shall the Town authorize the Select Board to establish and appoint the members of standing and/or ad hoc committees of the Select Board to advise the Board regarding the administration and operations of the town government?

**ARTICLE 26:** Shall the Town authorize the Select Board to reduce the total amount of taxes to be collected by the FY 2025 total amount of estimated revenue including use of surplus for a total of \$1,365,764?

**ARTICLE 27:** Shall the Town vote to authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. § 944 upon a finding by the Select Board that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.

**ARTICLE 28:** Shall the town instruct the Tax Collector to charge interest at the rate of 8.5% per annum on all uncollected taxes and authorize the Select Board to establish the date on which interest starts to accrue, except for those taxpayers enrolled in the tax club before June 1, 2024 and have made all payments on time and to date?

**ARTICLE 29:** Shall the Town vote to authorize the Tax Collector to accept prepayments on taxes not yet committed, and to pay interest at a rate of 0% (zero percent) as a courtesy to taxpayers who wish to pay some or all of their uncommitted taxes?

**ARTICLE 30:** Shall the town authorize the Select Board to expend funds from any Town Reserve account for an unbudgeted major expense: (Note: “major” is defined as any cost not included in a corresponding operating budget)?

**ARTICLE 31:** Shall the town allow the Select Board to transfer an amount not to exceed 2% of the total annual budget request from one category to another without prior approval of a special town meeting?

**ARTICLE 32:** Shall the Town authorize the Select Board to regulate river herring fishing in all streams in which the town has an interest in accordance with the plan filed with and approved by the Commissioner of Marine Resources?

**ARTICLE 33:** Shall the Town authorize a transfer of \$168,000 from its undesignated fund balance to a newly created Severe Storm Reserve Fund?

**ARTICLE 34:** Shall the Town authorize a transfer of \$50,000 from Municipal Building Reserve Fund to a newly created Municipal Building Maintenance Reserve Fund?

**ARTICLE 35:** Shall the Town raise & appropriate \$11,000 to fund a newly created PFAS Reserve Fund?

Given under our hands at Newcastle, Maine this 22nd day of April, 2024.

Karen Paz, Chair \_\_\_\_\_

Joel Lind \_\_\_\_\_

Tor Glendinning \_\_\_\_\_

Thomas Kostenbader \_\_\_\_\_

Rufus Percy \_\_\_\_\_

A true and attested copy by: \_\_\_\_\_

Michelle Cameron, Interim Town Clerk



Approved modification to the FY25 Budget by Newcastle Select Board as of 4/9/2024

6.95%

Motion	Dept	Division	Account	Explanation	amount	Approve?
01	103	25	80	Increase Professional Development for more trainings with boards	\$1,200	Yes
02	105	05	20	Increase SCBA to purchase additional replacement equipment	\$2,000	Yes
03	105	01	10	Decrease Hourly call pay line while still supporting the increase rate of \$19 to \$21	(\$800)	Yes
04	118			Create a new reserve account "Building Maintenance Reserve Fund"	\$0	Yes
05	118	98	07	Move \$50,000 from "Building Reserve Fund" to "Building Maintenance Reserve Fund"	\$0	Yes
06	118			Create and fund a new reserve account "PFAS Reserve Fund"	\$11,000	Yes
07	118			Create and fund a new reserve account "Severe Storm Reserve Fund" with 168k of undesignated fund balance	\$0	Yes
08	118	98	08	Increase the "Revaluation Reserve Fund" budget to cover the full cost of the revaluation for FY25	\$14,500	Yes
09	118	98	02	Decrease "Veterans Park Reserve" budget to \$0	(\$250)	Yes
10	R101		15	Increase Interest on Checking revenue budget line	\$25,000	Yes
11	118	98	04	Increase the "Capital Roads Projects Reserve"	\$86,669	Yes
12	101	04	05	Increase legal fees - see retainer	\$2,000	Yes
13	118	98	07	Reduce FY25 Manager in "Building Reserve" to \$0. realized ARPA revenue will offset the need for now.	(\$50,000)	Yes
14	GSB			Amount above TM's estimate of cost increase necessary to match School Budget for GSB	\$120,177	Yes
15	SE			Amount below TM's #. Student count is stable and while tuition is up, they are looking at fund balance	(\$112,555)	Yes
16	R302			Additional Revenue for Secondary Education (Town offset by total expenditure amt SE)	\$2,009	Yes
17						
18						
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## BUDGET SUMMARY

(removed one-time use of fund balance to show more accurate change in annual operations)

	<b>FY22 Actual</b>	<b>FY23 Actual*</b>	<b>FY24 Budget</b>	<b>FY25 Manager</b>	<b>FY25 Select Board</b>	<b>Net Change \$</b>	<b>%</b>
101 - GENERAL GOVERNMENT	529,382	547,290	658,407	681,168	683,168	24,761	3.76%
102 - COMMUNITY AND PUBLIC SERVICES	174,248	179,707	197,542	202,864	202,864	5,322	2.69%
103 - PLANNING & DEVELOPMENT	15,636	67,298	131,651	89,471	90,671	-40,980	-31.13%
105 - PUBLIC SAFETY	176,780	253,696	277,311	281,191	282,391	5,080	1.83%
107 - PUBLIC WORKS	534,329	631,791	662,399	812,450	812,450	150,051	22.65%
110 - DEBT SERVICE	257,880	253,716	253,717	249,857	249,857	-3,860	-1.52%
118 - TRANSFER TOTALS	799,484	914,333	984,780	1,007,116	1,069,035	84,255	8.56%
<b>TOTAL MUNICIPAL BUDGET</b>	<b>2,487,739</b>	<b>2,847,830</b>	<b>3,165,807</b>	<b>3,324,117</b>	<b>3,390,436</b>	<b>224,629</b>	<b>7.10%</b>
GSB Community School District			1,797,250	1,907,273	2,027,450	230,200	12.81%
Adult Education			8,812	0	0	-8,812	-100.00%
Secondary Education			1,724,397	1,810,617	1,698,062	-26,335	-1.53%
<b>TOTAL EDUCATION BUDGET*</b>			<b>3,530,459</b>	<b>3,717,890</b>	<b>3,725,512</b>	<b>195,053</b>	<b>5.52%</b>
Lincoln County Tax			457,253	475,257	475,257	18,004	3.94%
<b>LINCOLN COUNTY - NEWCASTLE SHARE</b>			<b>457,253</b>	<b>475,257</b>	<b>475,257</b>	<b>18,004</b>	<b>3.94%</b>
<b>TOTAL EXPENDITURE BUDGET</b>			<b>7,144,707</b>	<b>7,517,264</b>	<b>7,591,205</b>	<b>446,498</b>	<b>6.25%</b>
101 - GENERAL GOVERNMENT			482,800	502,055	527,055	44,255	9.17%
302 - STATE & FEDERAL REIMB			791,171	781,700	783,709	-7,462	-0.94%
801 - HARBOR/MOORING			1,500	3,000	3,000	1,500	100.00%
<b>TOTAL REVENUE BUDGET</b>			<b>1,275,471</b>	<b>1,286,755</b>	<b>1,313,764</b>	<b>38,293</b>	<b>3.00%</b>
<b>PROPERTY TAXES</b>			<b>5,869,236</b>	<b>6,230,509</b>	<b>6,277,441</b>	<b>408,205</b>	<b>6.95%</b>

\*Education Budget will be voted on in Special Town Meeting on May 15, 2015

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
<b>00277 BANGOR SAVINGS BANK</b>				
0552	Fire Truck Loan Pymt	Pymt #148		
	Pymt #148 - May	E 110-30-60	2,256.92	0.00
	DEBT SERVICE - DEBT SERV / LOAN PYMT FT			
		<b>Vendor Total-</b>	<b>2,256.92</b>	
<b>00033 CENTRAL MAINE POWER CO</b>				
0552	Various Electric Accounts			
	35011988843 - T.O.	E 101-65-02	190.44	0.00
	GEN GOVT - TOWN OFFICE / ELECTRICITY			
	35016922797 - SANDLOT	E 107-40-01	39.33	0.00
	PUBLIC WORKS - FACILITIES / ELECTRICITY			
		<b>Vendor Total-</b>	<b>229.77</b>	
<b>00282 CHERYL CLIFFORD</b>				
0552	Reimbursement for Coffee	Invoice		
	Reimbursement	E 101-25-95	27.97	0.00
	GEN GOVT - OPERATIONS / SUPPLIES			
		<b>Vendor Total-</b>	<b>27.97</b>	
<b>00074 COLBY &amp; GALE</b>				
0552	INVs #9530 & #17988	Fuel / Propane		
	SHEEPSCOT STATION PROPANE	E 105-68-01	193.35	0.00
	PUB SAFETY - SHEEPSCT STA / HEATING FUEL			
	FIRE CO VEHICLE FUEL	E 105-05-60	427.53	0.00
	PUB SAFETY - FIRE DEPT / VEH GAS/OIL			
		<b>Vendor Total-</b>	<b>620.88</b>	
<b>00426 DEREK COLE</b>				
0552	Uncashed check for Payrll	Fire Dept		
	FD Payrll for uncashed ck	E 105-01-10	12.54	0.00
	PUB SAFETY - COMPENSATION / FD HOURLY			
		<b>Vendor Total-</b>	<b>12.54</b>	
<b>00314 EES Consulting Inc</b>				
0552	IT Services			
	IT Services	E 101-25-09	540.00	0.00
	GEN GOVT - OPERATIONS / COMP SUPPORT			
		<b>Vendor Total-</b>	<b>540.00</b>	
<b>00293 ELAN FINANCIAL SERVICES</b>				
0552	VISA COMMUNITY CARD	April Statement		
	Software	E 101-25-11	224.57	0.00
	GEN GOVT - OPERATIONS / SOFTWARE			
	Election Food	E 101-25-07	38.27	0.00
	GEN GOVT - OPERATIONS / ELECTION SUP			
		<b>Vendor Total-</b>	<b>262.84</b>	
<b>00010 GREAT SALT BAY COMM. SCHOOL</b>				
0552	SCHOOL/ELEMENTARY	April		
	April Appropriations	E 116-60-01	149,770.83	0.00
	SCHOOLS - SCHOOLS / ELEMENTARY			
		<b>Vendor Total-</b>	<b>149,770.83</b>	
<b>00897 HAGAR ENTERPRISES, INC</b>				
0552	Snow Pymt / Salt Inv.	#7376/7663		
	Snow removal Roads	E 107-41-01	31,167.14	0.00
	PUBLIC WORKS - WINTER OPS / SNOW REMOVAL			

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
Snow Downtown	E 107-41-02		5,793.78	0.00
	PUBLIC WORKS - WINTER OPS / SNOW DWNTWN			
Salt Usage - Dec	E 107-41-05		8,372.32	0.00
	PUBLIC WORKS - WINTER OPS / WINTER SALT			
<b>Vendor Total-</b>			<b>45,333.24</b>	
<b>00404 HSE FIRE/SAFETY EQUIPMENT</b>				
0552 INV# F-248744	21 Coats			
21 Coats	E 105-05-45		8,335.27	0.00
	PUB SAFETY - FIRE DEPT / PPE			
<b>Vendor Total-</b>			<b>8,335.27</b>	
<b>00165 KONICA MINOLTA/SYMQUEST</b>				
0552 500-0622968-000	Copier - FD			
500-0473754-000	E 105-05-55		12.55	0.00
	PUB SAFETY - FIRE DEPT / ADMIN/OFC			
<b>Vendor Total-</b>			<b>12.55</b>	
<b>01074 LINCOLN COUNTY</b>				
0552 ACO - WAGES	March			
ACO Wages - March	E 105-55-01		308.15	0.00
	PUB SAFETY - ANIMAL CNTRL / ANIMAL CNTRL			
<b>Vendor Total-</b>			<b>308.15</b>	
<b>00288 MAINE HARBOR MASTERS ASSOC</b>				
0552 HBR MASTER ANNUAL DUES	24-00000014			
Annual Dues	E 101-25-80		230.00	0.00
	GEN GOVT - OPERATIONS / PRO.DEV/FEES			
<b>Vendor Total-</b>			<b>230.00</b>	
<b>00016 MAINE MUNICIPAL EMPL. HEALTH TRUST</b>				
0552 Group Remittance - 15110	May			
Dental	E 101-02-04		226.80	0.00
	GEN GOVT - FRINGE BENEF / VISION/DENTA			
Health (Medical)	E 101-02-02		6,819.09	0.00
	GEN GOVT - FRINGE BENEF / HEALTH INS			
IPP (Income Protection)	E 101-02-05		191.12	0.00
	GEN GOVT - FRINGE BENEF / IPP			
Vision	E 101-02-04		27.88	0.00
	GEN GOVT - FRINGE BENEF / VISION/DENTA			
Supplemental Life Ins	E 101-02-07		37.80	0.00
	GEN GOVT - FRINGE BENEF / SUPP LIFE			
<b>Vendor Total-</b>			<b>7,302.69</b>	
<b>00360 MODERN PEST SERVICES</b>				
0552 Ecocare Choice - April	Pest Control			
PEST REMOVAL-ACCT#267722	E 101-65-04		103.00	0.00
	GEN GOVT - TOWN OFFICE / MAINT/REPAIR			
<b>Vendor Total-</b>			<b>103.00</b>	
<b>00109 PROPERTY CARE PLUS, INC</b>				
0552 May Mowing Contract	Spring Cleanup			
May Fees	E 101-70-02		1,800.00	0.00
	GEN GOVT - CEMETERIES / MOWING			
Spring Clean-up	E 101-70-01		2,090.00	0.00
	GEN GOVT - CEMETERIES / MAINTENANCE			
<b>Vendor Total-</b>			<b>3,890.00</b>	
<b>00409 QUADIENT FINANCE USA, INC</b>				

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
0552	Acct #7900044081240644	Postage Fees			
	Postage Fees	E 101-25-95		42.06	0.00
	GEN GOVT - OPERATIONS / SUPPLIES				
		<b>Vendor Total-</b>		<b>42.06</b>	
<b>00102 READY REFRESH/BLUE TRITON BRANDS INC</b>					
0552	TOWN OFFICE WATER				
	TOWN OFFICE WATER	E 101-25-95		8.97	0.00
	GEN GOVT - OPERATIONS / SUPPLIES				
		<b>Vendor Total-</b>		<b>8.97</b>	
<b>00164 RELIANCE EQUIPMENT</b>					
0552	Vehicle Maintenance	Inv#9980			
	Inv#9980 - Veh Maint	E 105-05-42		788.98	0.00
	PUB SAFETY - FIRE DEPT / EQ/VEH MAINT				
		<b>Vendor Total-</b>		<b>788.98</b>	
<b>00073 Tony Barry</b>					
0552	Sweeping or Mowing	APRIL			
	Road Sweeping	E 107-42-09		5,045.00	0.00
	PUBLIC WORKS - ANNUAL OPS / ST SWEEP				
	Sidewalk Sweeping	E 107-42-09		1,700.00	0.00
	PUBLIC WORKS - ANNUAL OPS / ST SWEEP				
		<b>Vendor Total-</b>		<b>6,745.00</b>	
<b>00030 TOWN OF NEWCASTLE</b>					
0552	POSTAL KEY	BOX 386	*** PAID ***	Check # 1032	
	POSTAL KEY	E 101-25-05		17.00	0.00
	GEN GOVT - OPERATIONS / POSTAGE/ENV				
		<b>Invoice Total-</b>		<b>17.00</b>	
0552	Reimbursement to HB Acct.		*** SEPARATE ***		
	Reimb - HB Acct	E 101-25-05		25.00	0.00
	GEN GOVT - OPERATIONS / POSTAGE/ENV				
		<b>Invoice Total-</b>		<b>25.00</b>	
0552	Petty Cash		*** SEPARATE ***		
	Petty Cash	E 101-25-05		19.70	0.00
	GEN GOVT - OPERATIONS / POSTAGE/ENV				
		<b>Invoice Total-</b>		<b>19.70</b>	
		<b>Vendor Total-</b>		<b>61.70</b>	
<b>00354 TOWN OF NOBLEBORO</b>					
0552	TIPPING FEES	APRIL			
	April Tipping Fees	E 102-10-10		11,974.91	0.00
	PUBLIC SRVCE - WASTE DISP / TRANSFER STA				
		<b>Vendor Total-</b>		<b>11,974.91</b>	
<b>00023 TREASURER, STATE OF ME-BMV</b>					
0552	3/29 - 4/5/2024	BMV Report	*** PAID ***	Check # 1001	
	3/29 - 4/5 BMV Report	G 1-345-00		1,074.06	0.00
	GEN'L GOV. / STATE MV FEE				
		<b>Invoice Total-</b>		<b>1,074.06</b>	
0552	4/5 - 4/12/2024	BMV Report	*** PAID ***	Check # 1031	
	4/5-4/12/24 BMV Report	G 1-345-00		913.00	0.00
	GEN'L GOV. / STATE MV FEE				
		<b>Invoice Total-</b>		<b>913.00</b>	
0552	4/12 - 4/16/2024	BMV Report			

Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
4/12-4/16/24	BMV Report	G 1-345-00	2,749.12	0.00
	GEN'L GOV. / STATE MV FEE			
		<b>Invoice Total-</b>	<b>2,749.12</b>	
		<b>Vendor Total-</b>	<b>4,736.18</b>	
<b>01161 WHITE SIGN</b>				
0552	St. Sign / Townline Sign	IVC130995		
	St. Sign - Briarwood Ln	E 107-44-02	64.40	0.00
	PUBLIC WORKS - EQUIPMENT / ST SIGNS			
	Townline Signs	E 107-44-04	504.00	0.00
	PUBLIC WORKS - EQUIPMENT / MISC SIGNAGE			
	Freight Fees	E 107-44-04	51.68	0.00
	PUBLIC WORKS - EQUIPMENT / MISC SIGNAGE			
		<b>Vendor Total-</b>	<b>620.08</b>	
<b>00310 WILLIAM H. BREWER, C.P.A.</b>				
0552	AUDIT SERVICES	4/3/24 Inv.		
	Audit Services	E 101-04-07	11,250.00	0.00
	GEN GOVT - CONTRC SRVCS / AUDIT SRVCS			
		<b>Vendor Total-</b>	<b>11,250.00</b>	
<b>00419 WRIGHT-PIERCE</b>				
0552	DT Village Improvements	Inv#235364		
	Inv#235364	G 2-513-00	3,436.55	0.00
	CAPITAL RES / GRANT VPI			
		<b>Vendor Total-</b>	<b>3,436.55</b>	
		<b>Prepaid Total-</b>	<b>2,004.06</b>	
		<b>Current Total-</b>	<b>256,897.02</b>	
		<b>Warrant Total-</b>	<b>258,901.08</b>	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: \_\_\_\_\_, 2024

JOEL LIND \_\_\_\_\_  
 TOR GLENDINNING \_\_\_\_\_  
 RUFUS PERCY \_\_\_\_\_  
 KAREN PAZ \_\_\_\_\_  
 THOMAS KOSTENBADER \_\_\_\_\_