

Board of Selectmen & Assessors Meeting - Agenda
July 27, 2020 @ 7:00p.m.
Via Zoom Meeting/YouTube Live Streaming

1. Call to Order:

2. Election of Officers

- 2.1 Chair
- 2.2 Vice Chair

3. Amendments to the Agenda (Pending Approval)

4. Minutes

- 4.1 June 8, 2020
- 4.2 June 15, 2020
- 4.3 June 22, 2020
- 4.4 June 29, 2020
- 4.5 July 13, 2020

5. New Business

- 5.1 Board and Committee Re-appointments
- 5.2 September Referendum Ballot Items (Zoning Code, Charter, Board Broadcast Funding)

6. Unfinished Business

- 6.1 Academy Hill Project Update

7. Town Administrator Report and Communications

8. Fiscal Warrants

- 8.1 Town Warrant \$ 20,281.89
- 8.2 Town Warrant \$ 49,.097.82
- 8.3 Academy Hill Rec \$ 165,367.01

9. Board of Assessors

- 9.1 FY 2021 Tax Commitment

10. Executive Session(s)

- 10.1 Legal

11. Adjournment

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Manager's Email Prior To The Meeting For Circulation To The Rest Of The Board (townmanager@newcastlemaine.us)

Upcoming Events

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

Executive Session 1 M.R.S.A. Section 405 (6) A – Personnel, C – Real Estate, D - Labor Contracts, E – Legal, H – Consultation With CEO Concerning Enforcement Action

Board of Selectmen & Assessors Meeting – Minutes
June 8, 2020 @ 7:00p.m.
Via Zoom Meeting/YouTube Live Streaming

Attendees: Benjamin Frey, *Chair*, Brian Foote, Joel Lind, Carolyn Hatch, Wanda Wilcox, Jonathan Duke (Town Administrator)

1. Call to Order: 7:03pm

2. Amendments to the Agenda (Pending Approval)

- 5.4 Flooring and painting in the Community Room at Fire Station Proposal – Motion to add by Foote, Seconded by Lind, Passes 5-0

3. Minutes

- 3.1 May 26, 2020 – Motion to approve as written by Foote, Seconded by Lind, Motion passes 5-0

4. New Business

5. Unfinished Business

- 5.1 Academy Hill Project Update – Seth Hagar – Project began, complications found, conflicts with water lines. Found three water lines the water district is not familiar with the path. Sewer laterals coming out of homes are not always known due to age of many homes. A series of sizes of lines exist due to years of updating size of lines without removing previous ones. Adds work that is not part of the original plan. Traffic control discussed. Tree work organized through CMP. Widening by a foot due to water line location. Gravel passed MDOT tests. Town has independent engineer. Process exists to ensure materials meet spec and standards within bid spec for project. Provides basis for BOS determining specs are met. Email list for community weekly updates, updates on signs, BOS biweekly updates for communication so far.

North Newcastle Road paved end to end. Completed until more permanent fix can be done when possible. On budget, on tonnage. Duke noted that work signs that belonged to the contractor were stolen. Duke apologized to Seth for the town. Understands frustrations exist, but theft is not an acceptable solution, hopes we can find better ways to deal with frustrations and that this is not the norm for our community. It took work to remove the sign. Seth did not ask for the topic to be discussed. Welcomes the return of the sign.

Checked with BOS about condition of dirt roads.

- 5.2 Town Office Operations Modification Project – Lighting Improvements

Most of project roughed in, framed up. Goal is to get to a place where staff can return to the office to work as soon as possible. Glass at front counter will be the last item for being ready for opening to the public. Old lighting affects work environment. Low cost options explored. Lower wattage solution presented with pay back over approximately seven years. Lights are big component of electric bill.

Heat pump quotes received. Several options for cooling/heating explored. Heat pumps will reduce oil use. Similar opportunity for long term savings exists. Due to COVID shutdown expenditures in Administration budget affected, some not spent, some new needs surfacing. As a result, lighting and heat pumps added would still leave the current budget year department budget within budget. A

transfer of funds would not need to be authorized. The money is approved for the department spending upon preCOVID plans, now reallocated to new purpose within the administration budget. Feedback from frustrated residents wanting town office open reviewed and thoroughly acknowledged. Not clear that lighting changes and heat pump installations would change the timing of the opening due to the projected date of the glass installation. Reentry process is being worked out. Goal is to keep processing while working around finish work being done on the office.

Foote motioned to contract Lakeside Electric for heat pumps for \$12,326.62 and lighting for \$4,726.66. Seconded by Lind. Passes 5-0

Community Room at Fire Station – Flooring has been falling apart for a while, needs replacement. Quotes for flooring and heat pump for community room were received and presented to the BOS. Funds left over from roof project could go toward this project. Would mean community room would be ready for opening, elections and BOS meetings in person. Outside lighting is still a concern.

- 5.3 Annual Town Meeting Warrant Amendment– July 14, 2020 – Guidance from State of Maine was provided for operating legally in the pandemic. School budget usually approved via public meeting. The town does not need to have article re GSB budget. The GSB budget will have an effectively public hearing on their budget allowing public comment, with separate ballot on July 14th. The public process portion for Town Warrant and Secondary School warrant will be somewhat similar. One meeting with public hearing with all items which now would include an article to appropriate funds for operating secondary schools. Article 3. The absentee ballots would wait until the GSB held their public meeting and their ballot can be included in the packet. Updates to Warrant made for clarity.

Reviewed remaining articles on the Annual Town Meeting Warrant. Polling location and time frame options explored in light of governor’s order and requirements for safety. Town office drop box qualifies for secure drop off spot for ballots. Ballots must be ordered 30 days prior to receiving them.

Foote motioned to approve changes made to the Annual Town Meeting Warrant as presented by the Town Administrator, Seconded by Lind. Motion Passes 4-1.

1

Absentee Ballot process: Requests can be made anytime. Leave a message, fax or send an email. Can go online directly through secretary of state’s office. Each person must call to make their request for a ballot. Clerk must speak directly with each voter if telephone requests for ballots are made. Will post instructions on website.

- 5.4 Discussed above. Town Report text discussed.

Short meeting for next Monday at 6:30pm.

6. Town Administrator Report and Communications

7. Fiscal Warrants

8. Board of Assessors

9. Executive Session(s)

10. Adjournment

Executive Session 1 M.R.S.A. Section 405 (6) A – Personnel, C – Real Estate, D - Labor Contracts, E – Legal, H – Consultation With CEO Concerning Enforcement Action

DRAFT

DRAFT

DRAFT

Adjourned at 9:11pm

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Administrator's Email Prior To The Meeting For Circulation To The Rest Of The Board (townadministrator@newcastlemaine.us)

Upcoming Events

All Public Buildings: Closed To The Public

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

Board of Selectmen & Assessors Meeting - Minutes
June 15, 2020 @ 6:30p.m.
Via Zoom Meeting/YouTube Live Streaming

Attendees: Benjamin Frey, *Chair*, Brian Foote, Joel Lind, Carolyn Hatch, Wanda Wilcox, Jonathan Duke (Town Administrator)

1. Call to Order: 6:30pm

2. Amendments to the Agenda (Pending Approval)

Foote moved to add 5.2 and the three warrants to the agenda. Lind seconded. Motion passed 5-0

3. Minutes

4. New Business

5. Unfinished Business

- 5.1 Community Room Project – HVAC, Paint, Flooring – Update from previous meeting. Duke and Lind presented details. Floor is 20 years old and failing. Concern about flooring as possible liability. Concern raised about the hole in the road at fire station, no lighting. Exterior lighting needs to be addressed. The chairs that are cloth cannot be disinfected. Smaller tables would make it possible to maintain distances. Existing tables are unusually heavy. Heat pumps -very efficient and very quiet - cheaper this year than next year. Budget goal of maintaining flat mill rate still can be accomplished. Request for accounting of all projects. Functionality of the community room affects elections and various town meetings. July 14th is the first upcoming election.

Community room spending is from the Fire Station budget. Town Office budget is from Administrative Budget. Each year are under budget. Duke expects will be that way as well this fiscal year. Many expenditures that have been usually spent are not being spent due to the pandemic. Routine disinfecting of areas used needs to become constant practice. Mask use procedures discussed. Town office is a public entity. Referred to State Executive Order requires masks in all public places.

Consensus reached about redoing floor and painting.

Lind motioned to ask Duke to proceed with painting for the community room in time for the July election. Foote seconded. Motion Passed 5-0.

Lind motioned for town administrator to get quote for no wax, no maintenance flooring for the community room. LET product as example. Consensus for Lind motion.

Furniture: consensus reached to have Duke investigate furniture options. Heat pump: most efficient and effective. Helps to preserve the building as well as the use of the space by people. Humidity as a concern.

Lind motioned to move forward investigating heat pump for discussion. Foote seconded. Frey motioned to table until next week. Lind seconded. Passed 5-0

- 5.2 Public hearing portion of referendum for town meeting - Twelve questions currently on ballot for July 14th. – Required by State law. Is a challenge in the pandemic context. Currently scheduled to have public hearing prior to next week's meeting. Proposal is to open public hearing this evening, comments and

DRAFT

DRAFT

DRAFT

questions sent via email, mail, etc. to BOS. During next week's public hearing, comments read out and responded to. Further comments possible in the same process for another week. Meets the legal requirements. Is not an ideal, but is the best in the current context. Notice has already been accomplished in LCN. Town report will be mailed to every resident in the town. Usually town report is produced after the warrant is released.

Motion to open a comment period for the public hearing to be held next week by Foote. Lind seconded. Motion Passed 5-0

6. Town Administrator Report and Communications

7. Fiscal Warrants

- 7.1 Town Warrant: \$302,710.33
- 7.2 Academy Hill Warrant \$165,367.01
- 7.3 Fire Station Warrant \$3,745.62

Foote motion to accept all three warrants as presented. Lind seconded. Motion passed 5-0

Absentee Ballot will be sent out middle next week. Voters can return via drop box or mail.

8. Board of Assessors

9. Executive Session(s)

10. Adjournment

Frey adjourned the meeting at 19:42pm

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Administrator's Email Prior To The Meeting For Circulation To The Rest Of The Board (townadministrator@newcastlemaine.us)

Upcoming Events

Public Hearing: Annual Town Meeting Warrant – June 22, 2020 6:30pm

All Public Buildings: Closed To The Public

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

Board of Selectmen & Assessors Meeting/Public Hearing - Minutes
June 22, 2020 @ 6:30p.m.
Via Zoom Meeting/YouTube Live Streaming

Attendees: Benjamin Frey, *Chair*, Brian Foote, Joel Lind, Carolyn Hatch, Wanda Wilcox, Jon Duke (Town Administrator), Stephanie Nelson (Newcastle School Board Representative)

1. Call to Order: 6:37 pm

2. Public Hearing

2.1 Annual Town Meeting Warrant and School Budget

Public comment portion extended to 29th of June. The BOS welcomes comments to town clerk's email: clerk@newcastlemaine.us. Comments will be posted publicly so every resident has a chance to see them. Normally at the annual town meeting, each selectperson discusses each elements of the warrant. This year, actual written ballot includes all the warrant article. An effort has been made to simplify the ballot. A preview of the municipal ballot is at minute 4:21. Information about requesting absentee ballot is on News and Notices on the home page of the town website.

Duke walked through each article of the ballot, the warrant for town of Newcastle. Please review the YouTube stream at that time for detail about the ballot, with a view of the ballot a part of the stream.

Nelson provided an overview of school board budget at time 18:49. Nelson walked through each point of the education budget with explanation with respect to past and present spending, with changes represented in percentages up or down. The town has no debt. Adult Ed had previously been a part of the school budget, but is now part of the municipality budget. A required amount determined by the state funding code plus the additional amount determined by the school committee to be raised by the town. The budget is organized the same way this year as usually is. Duke: In the past, this is the warrant voted upon at the special meeting usually the night of GSB meeting. This year, this budget worksheet numbers are correct representations of the expenditures. It is included in the town report. Normally voters are asked to vote on the total amount as a validation vote. The details are normally discussed at public hearing and voted upon individually in the GSB meeting. Nelson left the meeting after presentation.

Public comment hearing comment window is open for another week. Town report will go out this week. Please review and if have comments submit to clerk.

Public Hearing is closed at 7:02pm.

BOS Meeting open at 7:02pm.

3. Amendments to the Agenda (Pending Approval) –

5.3 Reappointments for town positions which expire in 8 days. Ex: Treasurer, secretaries, etc.

Re 5.2 Road Maintenance Contract

Wilcox proposed to table the road maintenance contract review due to Wilcox not able to review the contract in time for the meeting. If tabled until the next BOS meeting, there would be a two-week period without a

contract. Would not be advisable to engage in works without a contract. As a result, a meeting next week for this topic would be prudent rather than operating without a contract.

Motion to table road maintenance contract for one week by Foote, seconded by Wilcox. Motion passed 5-0.

In favor of agenda as amended. Unanimous.

4. Minutes

4.1 April 27, 2020 – Lind moved to accept the minutes as written, Wilcox seconded. Passed 5-0.

5. New Business

5.1 Zoning Code – Method/Timing of Vote

The pandemic has made the process of gaining feedback from the town diminished. Usually there would be several public hearings. Prior to the pandemic shutdown, the zoning code committee finished draft of the core code and presented it via the town office and website to elicit comments from residents. The public hearing process to gain community engagement became impossible due to the pandemic.

Formatting work is the only item remaining to do to make the code more approachable for residents. BOS discussed a new date for vote on the new code. Reviewed ideas to reach out to residents for engagement. Work on the process so it is in line with the Governor's requirements. The drafts have been on the website since March. Earliest time for a vote would be September 1 due to pragmatic steps required. Public hearing would need to reflect the restrictions due to the pandemic using all the tools available to reach the residents. It is a living document. Much participation of residents has been ongoing and is culminated in the current code proposed.

Wilcox noted that changes residents asked for were addressed, heard loud and clear, and the proposed code reflects the input received. Normally adjustments to the code would be via town meeting.

Duke commented on process: Method of voting dictates the timeline. Open town meeting format would require seven days prior allow for changes to be made to the document. Voting via a secret ballot requires different format, the state of emergency requires additional process. Frey proposed to proceed in same method of annual town referendum being held in July, a secret ballot. Due to current context of the pandemic, Frey proposes to vote on the core code replacement of the LUO as a single warrant article on September 15th. Wilcox supports the secret ballot route due to concerns about the concern that states may shut down again in September. Absentee ballots are then possible with a secret ballot route. Frey will reach out to zoning committee about which route to go. Readdress this topic in next week's meeting.

Motion to set a secret ballot date to approve the zoning code Sept 15 by Foote, Seconded by Lind. Passed 5-0.

5.2 Road Maintenance Contract FY 21 – tabled.

5.3 Appointments

Presented on screen at minute 1:05:38 – Provides ability to keep doors open on July 1. The screen presented document is a part of the record and are appointed as group.

Foote motioned to approve as written, Lind seconded. Passed 5-0.

Condolences were expressed to the family of Jimmy Kaler Sr.

6. Unfinished Business

6.1 Community Room Project – HVAC, Paint, Flooring

Town Office Report – painted, furniture in some rooms. Making headway. Lights completed. Finishing work in progress. Not yet at punch list stage. Windows for counter are delayed for two weeks. Much cleaning necessary due to the construction.

Community Room – Painter has been hired. Decisions from the BOS remain. Furniture from previous BOS meeting room has been moved to the community room.

Reviewed the Audit report as of June 22, 2020 - the spreadsheet is presented on screen beginning at minute 1:15:35. Unexpended budget exists in General Government. It covers a wide range of operational items.

Ongoing Project Budgets:

Town Office Project and Community Room Project Budget – spreadsheet beginning at minute 1:20:01.

Town Office Project has left to fund \$30,090 from Admin/Operations Budget.

Community Room Project has left to fund \$18016 from Admin/Operations or FD.

COVID had a direct impact on plans from last year. Left over funds would roll into next year's general funds if not spent.

Motion to authorize the Town Administrator to expend the money out of the remaining administration operations line to finish the projects as presented and to determine priority on the list, motioned by Lind. Foote Seconded.

Discussion for Community Room at Firehouse project: Wilcox raised concerns about a heat pump and video equipment. Video equipment is 9 years old, one camera of two no longer works, the antiquated system needs constant fixes. With COVID-19 video equipment is crucial to serve the residents as well as possible. Hatch disagrees with heat pump needs. Hatch would prefer exterior lighting and hole in pavement be better and repaired. Quotes on exterior lighting and paving have been requested, but not yet received. Frey supports the motion, suggests Duke reports essential bids back to the BOS. And report others as completed, expended.

Priorities from BOS provided to Town Administrator: Parking lot, lighting exterior of FD, furniture, heat pump. Investment in heat pump preserves investment in building renovations made in FD. Saves taxpayer money in the long run for the life of the heat pump. Adds to longevity of building. Lind advocates heat pump should be priority as a protection of other investments made in that building due to present moisture issues. Lind also notes it is required for safe meeting space. Frey views priorities with respect to the liability to town: parking lot, exterior lighting, flooring as top of list. The heat pump and paint as second to preserve investment in building. Furniture and broadcast as third. Wilcox noted BOS already approved painting and flooring at the previous meeting. Wilcox questioned the need for exterior lighting, citing resident's cellphones availability. Foote notes exterior lighting as constant source of feedback from residents. Voting in November with polls open until 8pm means several hours of dark. Budget for parking lot from annual maintenance. Underlying issues exist resulting in parking lot hole, which may require larger expenditures than patching the hole. BOS sought official recommendation from road commissioner for next week's meeting. BOS has duty for residents when walking through parking lot.

Vote on pending motion: Passes 3-2.

7. Town Administrator Report and Communications

Executive Session 1 M.R.S.A. Section 405 (6) A – Personnel, C – Real Estate, D - Labor Contracts, E – Legal, H – Consultation With CEO Concerning Enforcement Action

DRAFT

DRAFT

DRAFT

Reopening Town Office Comments: Duke recommends using governor's guidelines as rules vetted by CDC and state government. Largely by appointment structure as have many towns in Maine. Services for registrations and tasks not possible for residents to do online will be priority for appointments. Maximum three customers in the lobby at a time. Governor's guidelines require face masks for all. Accommodations will be available for folks with different needs related to face mask use. Compassion as our guide as well. Duke submitted a memo for review. Information is also provided on the town website. Wilcox requested additional evening hours temporarily during town reopening period.

Motion to formally endorse Duke memo as the reopening procedure starting point to give residents and staff guidance by Frey. Lind seconded.

Discussion: Lind suggested deferring to staff as path forward toward safe opening for staff and residents. Foote views hours are left to staff. Frey concurs. Hatch suggests exploring with staff one day or evening for folks who had a difficult time out of July and August to help bridge the gap and help folks catch up. Duke hope is to avoid overtime while accommodating residents' needs. Duke recommends opening and listening to residents' needs.

Motion Passes 5-0.

8. Adjournment – 8:57pm

Comments Regarding Items Within The Public Hearing Can Be Sent To The Town Clerk's Email Prior To The Meeting For Circulation To The Rest Of The Board (clerk@newcastlemaine.us). The Board has extended the comment period for the Public Hearing to extend until Monday, June 29th.

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Administrator's Email Prior To The Meeting For Circulation To The Rest Of The Board (townadministrator@newcastlemaine.us)

Upcoming Events

Town Office Re-Opening: Monday, June 29th (tentative)

Fiscal Year End - Town Office Closed at 2pm: Tuesday, June 30th

Fourth of July (observed) – Town Office Closed: Friday, July 3rd.

Election Day – Town Office Closed: Tuesday, July 14th

All Other Public Buildings: Closed To The Public

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

Board of Selectmen & Assessors Meeting/Public Hearing - Minutes
June 29, 2020 @ 7:00p.m.
Via Zoom Meeting/YouTube Live Streaming

1. Call to Order: 7:00pm

2. Amendments to the Agenda (Pending Approval)

No amendments to the agenda. Agenda approved 5-0.

3. Minutes

4. New Business

4.1 Road Maintenance Contract FY 21

Tabled at the June 22, 2020 BOS meeting.

Motion to accept contract as written by Lind. Seconded by Foote.

Discussion: Wilcox questions: Contract is for Road Maintenance. Hagar is the single-serve vendor in the contract. If Hagar is not able to provide services in the contract, what happens? Road commissioner can contract the work out or find other vendors. The work itself is pre-approved. The plan submitted to the BOS by Road Commissioner embodied in the contract can be modified by BOS as needed. Foote requested a line be removed after scope of work sentence regarding creation of road plans for the upcoming year that created confusion.

Motion passed 4-0 with 1 abstaining. BOS member who abstained was not visible or audible to the scribe due to the nature of display of video streaming.

5. Unfinished Business

6. Town Administrator Report and Communications

7. Fiscal Warrants

7.1 Town Warrant \$ 199,669.14

7.2 Fire Warrant \$ 9,408.00

Motion to approve both Warrants by Foote. Wilcox Seconded.

Discussion: Lind suggested withholding payment for painting until the project is completed. Town Administrator concurred.

Motion passed 4-0 with Foote abstaining.

Wilcox: Did the town receive any public comments? Town Administrator: no. Lind received positive feedback from resident about having the budget on the ballot.

8. Board of Assessors

9. Executive Session(s)

Executive Session 1 M.R.S.A. Section 405 (6) A – Personnel, C – Real Estate, D - Labor Contracts, E – Legal, H – Consultation With CEO Concerning Enforcement Action

10. Adjournment – 7:11pm

Comments Regarding Items Within The Public Hearing Can Be Sent To The Town Clerk's Email Prior To The Meeting For Circulation To The Rest Of The Board (clerk@newcastlemaine.us). The Board has extended the comment period for the Public Hearing to extend until Monday, June 29th.

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Administrator's Email Prior To The Meeting For Circulation To The Rest Of The Board (townadministrator@newcastlemaine.us)

Upcoming Events

Town Office Re-Opening: Monday, June 29th (tentative)

Fiscal Year End - Town Office Closed at 12pm: Tuesday, June 30th

Fourth of July (observed) – Town Office Closed: Friday, July 3rd.

Election Day – Town Office Closed: Tuesday, July 14th

All Other Public Buildings: Closed To The Public

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

Appointed Committee Members and Length of Term:

Alwives – Jim Brinkler (Yes) 1yr term

Board of Appeals – Lydia Crafts (Yes) 2yr term
1 Vacancy

CLC Ambulance – Ellen McFarland (Yes) 1yr term

Harbor Committee – David Lawrence (Yes) 3yr term
Eric Peters (Yes) 3yr term *Requested 1yr

LC Reg Planning Committee – George Parker 2yr term
**Couldn't reach.

Planning Board – Bonnie Stone (No) 3yr term
Peter McNaughton-Alternate (Yes) 2yr term
David Bailey-Alternate (Yes) 1yr term
2 Vacancies

| Jrnl | Invoice Description | Reference | Proj | Amount | Encumbrance |
|--------------------------------------------|-------------------------------------------|-----------------|--------------|------------------|-------------|
| Description | Account | | | | |
| 00011 GREAT SALT BAY SANITARY DIST. | | | | | |
| 0640 | 16 HYDRANTS / RIVER RD | 5/31 - 6/29/20 | | | |
| (16) HYDRANTS | E 101-55-04 | | | 4,110.34 | 0.00 |
| | GEN GOVT - PROTECTION / (16) HYDRANT | | | | |
| | Vendor Total- | | | 4,110.34 | |
| 00000 HOMEPORT SUPPLY | | | | | |
| 0640 | NEW FLOORING DEPOSIT | COMMUNITY ROOM | *** PAID *** | Check # | 24702 |
| NEW FLOORING - COMM RM | E 105-66-04 | | | 3,950.00 | 0.00 |
| | PUB SAFETY - FIRE STA/COM / MAINT/REPAIR | | | | |
| | Vendor Total- | | | 3,950.00 | |
| 00114 LINCOLN COUNTY PUBLISHING CO | | | | | |
| 0640 | 18-19 TOWN REPORT | INV#54618 | | | |
| 18-19 TOWN REPORT | E 101-25-30 | | | 2,760.00 | 0.00 |
| | GEN GOVT - OPERATIONS / TOWN REPORT | | | | |
| POSTAGE | E 101-25-30 | | | 336.92 | 0.00 |
| | GEN GOVT - OPERATIONS / TOWN REPORT | | | | |
| SORTING FOR MAILING | E 101-25-30 | | | 60.00 | 0.00 |
| | GEN GOVT - OPERATIONS / TOWN REPORT | | | | |
| | Vendor Total- | | | 3,156.92 | |
| 00121 LOUIS DOE, INC. | | | | | |
| 0640 | MARCH INVOICES - COLD PAT | 3/10 & 3/20/20 | | | |
| INVOICE#2003-124124 | E 107-50-22 | | | 184.20 | 0.00 |
| | PUBLIC WORKS - PUBLIC WORKS / SUPPL-PATCH | | | | |
| INVOICE#2003-124128 | E 107-50-22 | | | 199.55 | 0.00 |
| | PUBLIC WORKS - PUBLIC WORKS / SUPPL-PATCH | | | | |
| INVOICE#2003-125176 | E 107-50-22 | | | 107.45 | 0.00 |
| | PUBLIC WORKS - PUBLIC WORKS / SUPPL-PATCH | | | | |
| | Vendor Total- | | | 491.20 | |
| 00395 SEACOAST SECURITY & TELE. | | | | | |
| 0640 | INVOICE #662057 | MONITORING SERV | | | |
| ALARM MONITORING | E 101-65-04 | | | 916.43 | 0.00 |
| | GEN GOVT - TOWN OFFICE / MAINT/REPAIR | | | | |
| | Vendor Total- | | | 916.43 | |
| 00354 TOWN OF NOBLEBORO | | | | | |
| 0640 | (JUNE) TIPPING FEES | TRANSFER STATIO | | | |
| JUNE TIPPING FEES | E 102-10-10 | | | 7,657.00 | 0.00 |
| | PROTECTION - WASTE DISP / TRANSFER STA | | | | |
| | Vendor Total- | | | 7,657.00 | |
| | Prepaid Total- | | | 3,950.00 | |
| | Current Total- | | | 16,331.89 | |
| | Warrant Total- | | | 20,281.89 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: _____, 2020

BRIAN FOOTE
R.BENJAMIN FREY
CAROLYN HATCH
JOEL LIND
WANDA WILCOX

| Jrnl | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------------|------------------------------------------|---------------|-----------------|-------------|
| Description | Account | Proj | | |
| 00240 CAI TECHNOLOGIES | | | | |
| 0022 | WEBGIS SUPPORT | INV#9976 | | |
| | WEBGIS SUPPORT INV#9976 | E 101-25-20 | 2,400.00 | 0.00 |
| | GEN GOVT - OPERATIONS / TAX MAPS | | | |
| | Vendor Total- | | 2,400.00 | |
| 00000 CAL HURDLE | | | | |
| 0022 | 7/14/20 - \$12 x 4HRS | BALLOT CLERK | | |
| | BALLOT CLERK - 4HRS | E 101-01-07 | 48.00 | 0.00 |
| | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| | Vendor Total- | | 48.00 | |
| 00000 CAROL HARTMAN | | | | |
| 0022 | 7/14/20 - \$12 x 2.5HRS | BALLOT CLERK | | |
| | BALLOT CLERK - 2.5HRS | E 101-01-07 | 30.00 | 0.00 |
| | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| | Vendor Total- | | 30.00 | |
| 00000 CAROLYN HATCH | | | | |
| 0022 | 7/14/20 - \$12 x 5.5HRS | BALLOT CLERK | | |
| | BALLOT CLERK - 5.5HRS | E 101-01-07 | 66.00 | 0.00 |
| | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| | Vendor Total- | | 66.00 | |
| 00033 CENTRAL MAINE POWER CO | | | | |
| 0022 | VARIOUS ELECTRIC ACCTS | | | |
| | 35013306861 - FLASHER | E 101-55-06 | 20.71 | 0.00 |
| | GEN GOVT - PROTECTION / FLASHER RT 1 | | | |
| | 35015543750 - SHPS FD | E 105-68-02 | 6.26 | 0.00 |
| | PUB SAFETY - SHEEPSCT STA / ELECTRICITY | | | |
| | Vendor Total- | | 26.97 | |
| 00000 CHERYL CLIFFORD | | | | |
| 0022 | REIMBURSEMENT - HAND SOAP | HANNAFORD | | |
| | REIMBURSEMENT - HAND SOAP | E 101-25-95 | 11.98 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| | Vendor Total- | | 11.98 | |
| 00212 CREATIVE DIGITAL IMAGING | | | | |
| 0022 | TAX BILLING | TAX BILLING | | |
| | TAX BILLING | E 101-25-05 | 700.00 | 0.00 |
| | GEN GOVT - OPERATIONS / POSTAGE/ENV | | | |
| | Vendor Total- | | 700.00 | |
| 00007 DAMARISCOTTA BANK & TRUST | | | | |
| 0022 | FIRE TRUCK PYMT | AUG PYMT#103 | | |
| | (AUG) PAYMENT | E 110-30-60 | 2,256.92 | 0.00 |
| | DEBT SERVICE - DEBT SERV / LOAN PYMT FT | | | |
| | Vendor Total- | | 2,256.92 | |
| 00000 DAN DAY | | | | |
| 0022 | INVOICE #248225 | FRAMED PRINTS | | |
| | INVOICE #248225 | E 101-25-95 | 200.00 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| | Vendor Total- | | 200.00 | |
| 00004 DEAD RIVER COMPANY | | | | |
| 0022 | INVOICE #52285 | FIRE STATION | | |
| | INV#52285 - FIRE STATION | E 105-66-01 | 466.02 | 0.00 |
| | PUB SAFETY - FIRE STA/COM / HEATING FUEL | | | |
| | Vendor Total- | | 466.02 | |
| 00000 DICK CLEVELAND | | | | |
| 0022 | 7/14/20 - \$12 x 4.25HRS | BALLOT CLERK | | |
| | BALLOT CLERK 4.25HRS | E 101-01-07 | 51.00 | 0.00 |
| | GEN GOVT - COMPENSATION / ELECTION WRK | | | |

| Jrnl | Invoice Description | Reference | Amount | Encumbrance |
|----------------------|-------------------------------------------|--------------------------------------------|-----------------|---------------|
| Description | Account | Proj | | |
| Vendor Total- | | | 51.00 | |
| 00073 | Excalibur Grounds Maintenance/Tony | | | |
| 0022 | ROADSIDE MOWING | 40HRS @ \$60/HR | | |
| | ROADSIDE MOWING | E 107-50-31 | 2,400.00 | 0.00 |
| | | PUBLIC WORKS - PUBLIC WORKS / MOWING | | |
| Vendor Total- | | | 2,400.00 | |
| 00260 | GARTLEY & DORSKY | | | |
| 0022 | ACADEMY HILL RD RECON | INVOICE #190159 | | |
| | INV#190159 - ACADEMY HILL | E 107-50-02 | 8,546.07 | 0.00 |
| | | PUBLIC WORKS - PUBLIC WORKS / CAPITAL PROJ | | |
| Vendor Total- | | | 8,546.07 | |
| 00000 | JULIE TENAN | | | |
| 0022 | 7/14/20 - \$12 x 4hrs | BALLOT CLERK | | |
| | BALLOT CLERK - 4HRS | E 101-01-07 | 48.00 | 0.00 |
| | | GEN GOVT - COMPENSATION / ELECTION WRK | | |
| Vendor Total- | | | 48.00 | |
| 00000 | KATIE HUNTINGTON | | | |
| 0022 | 7/14/20 \$12 x 4HRS | BALLOT CLERK | | |
| | BALLOT CLERK - 4HRS | E 101-01-07 | 48.00 | 0.00 |
| | | GEN GOVT - COMPENSATION / ELECTION WRK | | |
| Vendor Total- | | | 48.00 | |
| 00000 | LAURA DEVIN | | | |
| 0022 | 7/14/20 - \$12 x 5.5HRS | BALLOT CLERK | | |
| | BALLOT CLERK - 5.5HRS | E 101-01-07 | 66.00 | 0.00 |
| | | GEN GOVT - COMPENSATION / ELECTION WRK | | |
| Vendor Total- | | | 66.00 | |
| 01605 | LIBERTY MUTUAL INSURANCE | | | |
| 0022 | POLICY #BLW58655084 | 701113840 | *** PAID *** | Check # 24701 |
| | POLICY #BLW58655084 | E 101-03-05 | 500.00 | 0.00 |
| | | GEN GOVT - INSURANCE / PROP/CASUALT | | |
| Vendor Total- | | | 500.00 | |
| 00005 | LOCKBOX #936724 | | | |
| 0022 | TRANSCO CONTRACT | INV2456927 | | |
| | LASER CONTRACT | E 101-26-01 | 19.85 | 0.00 |
| | | GEN GOVT - LEASES / COPIER | | |
| Vendor Total- | | | 19.85 | |
| 00016 | MAINE MUNICIPAL EMPL. HEALTH TRUST | | | |
| 0022 | AUGUST 2020 | MHT-15110 | | |
| | TWN SHARE-HEALTH INS/CLRK | E 101-02-02 | 2,132.71 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / HEALTH INS | | |
| | DEDUC/LIFE INS/ TM | E 101-02-06 | 26.40 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / LIFE INSURAN | | |
| | DEDUC/DENTAL INS/ TC | G 1-338-00 | 74.85 | 0.00 |
| | | GEN'L GOV. / DENTAL DED | | |
| | DEDUC/VISION INS/ TC | G 1-334-00 | 11.15 | 0.00 |
| | | GEN'L GOV. / VISION DED | | |
| | TWN SHARE HEALTH INS/DC | E 101-02-02 | 2,132.71 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / HEALTH INS | | |
| | DEDUC/INCOME PROT/TC | E 101-02-05 | 51.43 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / S/T DISABILT | | |
| | DEDUC/INCOME PROT/TM | E 101-02-05 | 81.82 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / S/T DISABILT | | |
| | DEDUC/INCOME PROT/DC | E 101-02-05 | 42.00 | 0.00 |
| | | GEN GOVT - FRINGE BENEF / S/T DISABILT | | |
| | DEDUC/HEALTH INS/TC | G 1-332-00 | 256.00 | 0.00 |
| | | GEN'L GOV. / HLTH INS DED | | |
| | DEDUC/HEALTH INS/DC | G 1-332-00 | 256.00 | 0.00 |

| Jrnl | Invoice Description | Reference | Amount | Encumbrance |
|--------------------------------------|-----------------------------------------|--------------|----------------------|---------------|
| Description | Account | Proj | Amount | Encumbrance |
| DEDUC/DENTAL INS/DC | GEN'L GOV. / HLTH INS DED G 1-338-00 | | 74.85 | 0.00 |
| DED/VISION/DC | GEN'L GOV. / DENTAL DED G 1-334-00 | | 5.58 | 0.00 |
| Vendor Total- | | | 5,145.50 | |
| 00000 MELANIE TILTON | | | | |
| 0022 7/14/20 - \$12 x 6.75HRS | BALLOT CLERK E 101-01-07 | | 81.00 | 0.00 |
| 7/14/20 BALLOT CLERK | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| Vendor Total- | | | 81.00 | |
| 00000 MICHELLE CAMERON | | | | |
| 0022 REIMBURSEMENT - ELEC FOOD | PENALTY BOX E 101-25-07 | | 38.96 | 0.00 |
| REIMBURSEMENT - ELEC FOOD | GEN GOVT - OPERATIONS / ELECTION SUP | | | |
| Vendor Total- | | | 38.96 | |
| 00000 PETER W. DRUM | | | | |
| 0022 LEGAL SERVICES FOR TOWN | ANNUAL RETAINER E 101-25-01 | *** PAID *** | Check # 23,000.00 | 24703 0.00 |
| ANNUAL RETAINER FEE | GEN GOVT - OPERATIONS / LEGAL FEES | | | |
| Vendor Total- | | | 23,000.00 | |
| 00109 PROPERTY CARE PLUS, INC | | | | |
| 0022 FIRE STA / TO / ISLAND MOW | INV #042602 E 101-70-02 | | 1,500.00 | 0.00 |
| AUGUST | GEN GOVT - CEMETERIES / MOWING | | | |
| FIRE STATION | E 101-70-02 | | 140.00 | 0.00 |
| TOWN OFFICE | GEN GOVT - CEMETERIES / MOWING | | | |
| ISLANDS | E 101-70-02 | | 75.00 | 0.00 |
| | GEN GOVT - CEMETERIES / MOWING | | | |
| | E 101-70-02 | | 150.00 | 0.00 |
| | GEN GOVT - CEMETERIES / MOWING | | | |
| Vendor Total- | | | 1,865.00 | |
| 00000 RAYMOND TAYLOR | | | | |
| 0022 7/14/20 - \$12 x 4.25HR | BALLOT CLERK E 101-01-07 | | 51.00 | 0.00 |
| 7/14/20 BALLOT CLERK | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| Vendor Total- | | | 51.00 | |
| 00000 SAMANTHA HATCH | | | | |
| 0022 7/14/20 - \$12 x 5.5HRS | BALLOT CLERK E 101-01-07 | | 66.00 | 0.00 |
| BALLOT CLERK - 5.5HRS | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| Vendor Total- | | | 66.00 | |
| 00000 STEPHEN WARD | | | | |
| 0022 7/14/20 - \$12 x 4.25HRS | BALLOT CLERK E 101-01-07 | | 51.00 | 0.00 |
| BALLOT CLERK - 4.25HRS | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| Vendor Total- | | | 51.00 | |
| 00000 SUSAN GLUECK | | | | |
| 0022 7/14/20 - \$12 x 4HRS | BALLOT CLERK E 101-01-07 | | 48.00 | 0.00 |
| BALLOT CLERK - 4HRS | GEN GOVT - COMPENSATION / ELECTION WRK | | | |
| Vendor Total- | | | 48.00 | |
| 00163 SYNCB/AMAZON | | | | |
| 0022 7 SEPERATE INVS | VARIOUS SUPPLIE E 101-25-95 | | 22.04 | 0.00 |
| LENOVO THINK CENTER | GEN GOVT - OPERATIONS / SUPPLIES | | | |

| Jrnl | Invoice Description | Reference | Amount | Encumbrance |
|-----------------------------------------------|----------------------------------|---------------|------------------|-------------|
| Description | Account | Proj | | |
| HP 23.8" MONITOR | E 101-25-95 | | 109.99 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| LENOVO THINK CENTER M700 | E 101-25-95 | | 399.98 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| AMAZ BASICS DISPLAY PORT | E 101-25-95 | | 9.35 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| FACE MASK SIGNS | E 101-25-95 | | 8.95 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| SKILCRAFT | E 101-25-95 | | 76.65 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| KITCHEN SUPPLY | E 101-25-95 | | 40.99 | 0.00 |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | |
| Vendor Total- | | | 667.95 | |
| 01503 U.S. BANK EQUIPMENT FINANCE, INC | | | | |
| 0022 | COPIER LEASE/MAINT | INV#419141999 | | |
| T.O. COPIER LEASE & MAINT | E 101-26-01 | | 198.60 | 0.00 |
| | GEN GOVT - LEASES / COPIER | | | |
| Vendor Total- | | | 198.60 | |
| Prepaid Total- | | | 23,500.00 | |
| Current Total- | | | 25,597.82 | |
| Warrant Total- | | | 49,097.82 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: 7/27, 2020

BRIAN FOOTE
 TOR GLENDINNING
 ROBERT NELSON
 JOEL LIND
 WANDA WILCOX

| Jrnl | Invoice Description | Reference | | |
|-----------------------------------------|---------------------|----------------|------------|-------------|
| Description | Account | Proj | Amount | Encumbrance |
| 00897 HAGAR ENTERPRISES, INC | | | | |
| 0031 ACADEMY HILL PAY REQ#5 | | | | |
| ACADEMY HILL PAY REQ#5 | E 202-50-47 | | 165,367.01 | 0.00 |
| ROADS RES - PUBLIC WORKS / ACADEMY HILL | | | | |
| | | Vendor Total- | 165,367.01 | |
| | | Prepaid Total- | 0.00 | |
| | | Current Total- | 165,367.01 | |
| | | Warrant Total- | 165,367.01 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: 7/27, 2020

BRIAN FOOTE
TOR GLENDINNING
ROBERT NELSON
JOEL LIND
WANDA WILCOX

