# Board of Selectmen \& Assessors Meeting - Agenda August 24, 2020 @ 7:00p.m. <br> Via Zoom Meeting/YouTube Live Streaming 

## 1. Call to Order:

2. Amendments to the Agenda (Pending Approval)
3. Minutes
4.1 August 17, 2020
4. New Business
4.1 Cemetery Rules Amendments
4.2 Tax Acquired Property Executor Authorization
5. Unfinished Business
5.1 Core Zoning Code Special Town Meeting Update
6. Town Manager Report and Communications
7. Fiscal Warrants
7.1 Town Warrant \$93,233.92
7.2 Academy Hill \$165,367.01
8. Board of Assessors
9. Executive Session(s)
10. Adjournment

Public Comments Regarding Items On The Agenda Can Be Sent To The Town Manager's Email Prior To The Meeting For Circulation To The Rest Of The Board (townmanager@newcastlemaine.us)

## Upcoming Events

For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us

# Board of Selectmen \& Assessors Meeting - Minutes <br> August 17, 2020 @ 7:00p.m. <br> Via Zoom Meeting/YouTube Live Streaming 

Attendees: Brian Foote, Tor Glendinning, Joel Lind, Robert Nelson, Wanda Wilcox

1. Call to Order: 7:04pm

## 2. Amendments to the Agenda (Pending Approval)

Foote moved the warrant prior to Core Code item 5.1
3. Minutes
3.1 August 10, 2020 - Lind moved to approve the minutes as written, Wilcox seconded. Comments: Page Two Consensus was to make LUO become separate ordinances. Timing: reached consensus not to do a separate referendum vote on September 29 ${ }^{\text {th }}$. Motion passed 5-0

## 4. New Business

## 5. Unfinished Business

5.1 Core Zoning Code Timetable Discussion (Vote Date, Vote Method, Public Engagement)

Discussion: Timeline and Method of voting seem intertwined. September special town meeting or referendum vote is one question. Questions and answers about the code with residents are valued, concurrent engagement. A challenge exists regarding reaching out to potentially 1000 people who may be voting in a referendum vote. It is difficult to vote when uninformed. Consensus is for a special town meeting.

Discussion re: Methods of reaching out/informing voters: combined effort with BOS members and Core Code Committee members. Meetings with residents with questions or concerns via appointments as important initial steps. A walk-in outdoor tent at the town office proposed for mid-mornings on weekends, with a public note in the Lincoln County News. Will set a roster of availability of BOS and Committee members for scheduling. Tentative schedules: Saturday $22^{\text {nd }}$ (Nelson) and $29^{\text {th }}$ (Lind) of August mid-morning for drop-ins, perhaps a third Saturday before September 29th, appointments available at town office on Tuesday/Thursdays 12-1pm (Glendinning \& Nelson available), Evenings 5-6pm (Wilcox \& Lind available). Optimal is with materials in hand for residents to review. Location: parking lot at town office/historical society for August $22^{\text {nd }} \& 29$ th, Fosters auction parking lot with tent and 50 chairs offered for special town meeting on September $29^{\text {th }}$ at 6 pm . Create videos in response to time talking with residents, wait to see what the questions are from residents. Include basics as starting point for how to read the code. Materials exist for review were prepared prior to shutdown. Nelson will organize Core Code Committee members for availability to help with drop-ins and appointments. Advertisement deadlines for the newspaper precludes notification for this coming weekend ( $\left.22^{\text {nd }}\right)$. Email to "This is Newcastle" list to inform of the opportunities to learn about the Core Code.

Timeline: September 29 Special town meeting, Planning Board meeting/public hearing $17^{\text {th }}$ September. Result is next four weeks outreach/communication with residents. Fosters Auction location as possible location for special town meeting.

Method of voting: clickers? The town already has them. If yes, do testing for range. FM transmitters increase participation, residents could listen while remaining in their cars - how to borrow those. Goal to increase accessibility.

Motion by Nelson to approve current Core Code Warrant Article wording, read aloud by Nelson (text below), and to present the warrant at the special town meeting. Seconded by Lind. Motion passed 5-0.

Warrant: "Shall the Town enact the "Core Zoning Code" and "Road Driveway and Entrance Ordinance", and repeal Chapters 1, 2, 3, 4, 5, 7, 9, and 10 of the Newcastle Land Use Ordinance, and convert Chapter 6 to the Floodplain Management Ordinance, and convert Chapter 8 to the Mobile Home Parks Ordinance, and convert Chapter 11 to the Shoreland Ordinance, and convert Chapter 12 Section A to the Erosion and Sediment Control Ordinance, and convert Chapter 12 Section B to the Storm Water Management Ordinance, and convert Chapter 13 Section I to the Archaeological Sites Ordinance, and convert Chapter 13 Section O to the Tower Ordinance, and repeal Chapter 13 Sections A-H, Sections J-N and Section P, and convert Chapter 14 Section K to the Seasonal Conversion Ordinance, and repeal Chapter 14 Sections A-J and Section L, effective January 1, 2021?"

Motion by Glendinning to have a Special Town Meeting September $29^{\text {th }} 6 \mathrm{pm}$. Seconded by Nelson. Motion passed 5-0

## 6. Town Manager Report and Communications

## 7. Fiscal Warrants

7.1 Academy Hill Rec \$239,761.51 - Motion to approve by Nelson, Seconded by Lind. Motion passed 5-0.

## 8. Board of Assessors

## 9. Executive Session(s)

10. Adjournment - Motion to adjourn Lind, seconded by Nelson. Motion passed 5-0, adjourned at 7:52 pm

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## Upcoming Events

Office Closed - Labor Day - September $7^{\text {th }}$
For Updated Information Please Check The Town's Facebook/Twitter accounts and Town's Website: newcastlemaine.us



### 12.0 SHEEPSCOT GRAVES \& BURIALS

An 11' $\times 11^{\prime}$ lot will accommodate 4 graves. An $11^{\prime} \times 22$ ' will accommodate 8 graves. A $22^{\prime} \times 22^{\prime}$ lot will accommodate 16 graves.

### 13.0 JNTERMENT OF INDIGENT PERSONS

13.1 The Town of Newcastle shall, on request, provide a lot without charge for the jnterment of indigent person(s) on a case by case basis.
13.2 No monument or marker, other than a veteran's marker, shall be allowed unless payment is made for the lot.
13.3 Preexisting indigents lots are grandfathered.

### 14.0 DISINTERMENT

No body shall be disinterred until all proper paper work as required by the State of Maine Department of Human Services and any other agencies. Notification of disinterment shall be made to the Town of Newcastle.

### 15.0 PLANTS, FLOWERS, FENCES \& DECORATIONS

15.1 Flowers from the funeral or grave side service shall be placed on the site as soon as the grave has been closed.
15.2 As soon as flowers, wreaths, emblems, baskets and other decorations placed upon a grave become unsightly, they shall be removed. If the Town of Newcastle elects to remove such they, assume no responsibility for their protection or maintenance. The Town of Newcastle has the right to refuse to replace or return them when they are removed.
15.3 Due to potential liability and possible personal injury, plastic flowers and plastic arrangements, must be placed in a flower bed or suitable container.
15.4 Any decorations, including but not limited to fences, that interfere with maintenance of the cemetery can be removed.
15.5 Around October $15^{\text {th }}$ of each year the Town of Newcastle have the right, at its discretion to remove and dispose of any summer decorations.
15.6. Around April $15^{\text {th }}$ of each year the Town of Newcastle, shall have the right at its discretion to, remove, any and all decorations from the previous winter.
15.7 Flower vases or other containers must be heavy enough to keeps flowers and other, decorations in place and not allow the vases and containers to blow over and around the cemetery.
15.8 All containers, vases, flowers and decorations found blowing around the cemetery may be, removed at the discretion of the Town of Newcastle
15.9 Plastic pots used to hold decorations should be of sufficient strength to withstand string trimmer abrasion.
15.10 No damages may be recovered from the Town of Newcastle or anyone hired to work within the cemetery for this type of damage.
15.11. Glass bottles and ceramic vases are not allowed. If a violation occurs, and broken glass or flying wire results in personal injury, it is the legal responsibility of the lot owner to settle legal disputes.
16.0 GRAVE MARKERS
16.1. GRAVE MARKER PERMITS
16.1.0 A Grave Marker Intent to Place Memorial Notification Form will be issued upon payment for cemetery lot(s). Extra forms will be available at the Newcastle Town Office or on the Town of Newcastle's official web site. 16.1.1 Grave marker permits shall be delivered to the Newcastle Town Office where they will be kept on file.
16.2 PLACEMENT
16.2.0 The placement of any or all monuments, headstones and/or cornerstones must be, nstalled in an approved location. Foundations shall require a grave marker permit.
16.2.1 Any monument or headstone taller than 8 inches shall require a foundation. Monuments and headstones should not exceed 36 inches in height.
16.2.2 Only one monument (tablet \& base) or headstone allowed per single grave lot, Said monument or headstone shall not be longer than $66 \%$ of the width of the

Approved: September 14, 2015
Amended: August 24, 2020


20.0 JNFRACTIONS

Any violation or infractions of these rules will be subject to all the rights and liabilities reserved, to municipalities and as duly provided for under Maine State Law

### 21.0 DEFINITIONS

BURIAL VAULT - a strength tested vault of concrete, or steel that will withstand the weight of 10,000 pounds.

CREMAINS - means the remains of a body that has been cremated.
CREMAINS CONTAINER - container that is acceptable (i.e., urn, vault box)

FLAGGING - markers placed by a Trustee indicating boundaries of a given lot.
GRAVE - a space occupied by 1 traditional burial
LOT - means a subdivision of land for the purpose of containing a grave or the burial of cremains,
GRAVE MARKER - means a flat or upright marker bearing the name of the interred deceased person for memorial purposes.

LICENSEE - shall mean a person or persons who purchase a plot or plots.
MONUMENT - means an upright marble, granite or stone or concrete monument erected on any lot or plot to memorialize one or more persons.

SINGLE GRAVE LOT- would be a space that would occupy 1 traditional burial or 2 traditional burials for children up to 5 years of age or 1 traditional burial and 1 cremains or up to 4 cremains.

### 22.0 SCHEDULE OF FEES



### 23.0 AMENDMENTS

The Newcastle Board of Selectmen reserves the right to amend and modify or make changes to these rules and regulations at any time without notice .

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## Tax Acquired Property Listings

Bonnie Stone [bzstoneme@gmail.com](mailto:bzstoneme@gmail.com)
Tue, Aug 18, 2020 at 4:11 PM
To: Jon Duke [townmanager@newcastlemaine.us](mailto:townmanager@newcastlemaine.us)
Jon,
Here's the Comparable Market Analysis for the 3 Curlewis Lots.
I recommend combining Lots 42 \& 45 to be sold together. Since they abut one another, it seems to make sense when considering the depreciation in value of Lot 42 due to the power lines bisecting the property and the great abundance of wetlands. There really is not a good building site on Lot 42.

With regard to Lot 42-C, the right-of-way for Mobius and the boxcar not only detract from the value of the land, but also any real potential to build upon. Therefore, I suggest donating or selling that lot to Mobius for a dollar.

I suggest listing Lot 42 \& 45 together for $\$ 25,000$. Of course, should the combined back taxes exceed that figure, then it should be adjusted. However, I do not think a figure over $\$ 32,000$ is reasonable for a quick sale.

Let me know when the select board has authorized you to be executor for the listing agreement, purchase \& sale agreement and deed. Just as soon as that is recorded in the select board's minutes, we can work on the listing agreement and get the properties on the market.

If you have any questions before the select board meeting, please give me a ring or send an email.

I look forward to working with you.
Take care,
Bonnie
Bonnie Z. Stone
Associate Broker
207-592-0784 (cell)
Drum \& Drum Real Estate
P.O. Box 847

Damariscotta, ME 04543
207-563-1772(office) 207-563-1552 (fax)

# Comparable Market Analysis 

# Map 6 Lots 42, 42C \& 45, N. Newcastle Road, Newcastle, ME, 04553 

Prepared for Map 6, Lots 42 \& 42C \& 45 (Curlewis)-Tuesday, August 18, 2020


Jon,
I recommend combining Lots $42 \& 45$ to be sold together. Since they abut one another, it seems to make sense when considering the depreciation in value of Lot 42 due to the power lines bisecting the property and the great abundance of wetlands. There really is not a good building site on Lot 42.

With regard to Lot 42-C, the right-of-way for Mobius and the boxcar not only detract from the value of the land, but also any real potential to build upon. Therefore, I suggest donating or selling that lot to Mobius for a dollar.

I suggest listing Lot 42 \& 45 together for $\$ 25,000$. Of course, should the combined back taxes exceed that figure, then it should be adjusted. However, I do not think a figure over $\$ 32,000$ is reasonable for a quick sale.

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If you have any questions before the select board meeting, please give me a ring or send an email.

I look forward to working with you.
Take care, Bonnie


## Map of Subject And Comparable Properties



## Comparable Properties

Subject

| Subject |
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Subject
1437720


Map 6 Lots 42, 42C \& 45 N. Lot 34-C North Newcastle
Newcastle Road Road
Newcastle ME 04553
Newcastle ME


## Price Analysis

## Summary of Closed Listings

| MLS \# | Address | List Price | DOM | Sold Date | Sold Price | Total Adjustments | Adjusted Price |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1420859 | 44 Lewis Hill Road, Newcastle ME | \$59,000 | 264 | 05/19/2020 | \$40,000 | \$-9,250 | \$30,750 |
| 1422515 | 8.33 Hassan Avenue, Newcastle ME | \$15,000 | 190 | 01/28/2020 | \$13,500 | \$-1,000 | \$12,500 |
| 1437720 | Lot 34-C North Newcastle Road, Newcastle ME | \$79,000 | 14 | 11/25/2019 | \$75,000 | \$-42,250 | \$32,750 |

## Summary of Active Listings

| MLS \# | Address | Orig. List Price | DOM | List Price | Total Adjustments | Adjusted Price |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1452606 | Lot 328 Estey Road, Newcastle ME | \$36,750 | 92 | \$30,000 | \$-2,250 | \$27,750 |

Low, Average, Median, and High Comparisons

|  | Closed |  | Active | Overall |
| :--- | :--- | :--- | :--- | :--- |
| Low | $\$ 12,500$ | $\$ 27,750$ | $\$ 12,500$ |  |
| Average | $\$ 25,333$ | $\$ 27,750$ | $\$ 25,938$ |  |
| Median |  | $\$ 30,750$ | $\$ 27,750$ | $\$ 29,250$ |
| High | $\$ 32,750$ | $\$ 27,750$ | $\$ 32,750$ |  |

Overall Market Analysis (Unadjusted)

| Status | \# | List Vol. | Avg. List Price | Sold Vol. | Avg. Sold Price | Avg. Sale/List Price | Avg. Lot Size Acres +/- | Avg. List \$/Lot Size Acres +1- | Avg. Sold \$/Lot Size Acres +/- | Avg. DOM |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Closed | 3 | 153,000 | 51,000 | 128,500 | 42,833 | 0.84 | 8 | 6,386.00 | 5.137 .81 | 156 |
| Active | 1 | 30,000 | 30,000 | 0 | 0 | 0.00 | 11 | 2,70758 | 000 | 92 |
| Overall | 4 | 483,000 | 45,750 | 128,500 | 42,833 | 0.84 | 9 | 5,466.40 | 5,137.87 | 140 |

## Listing Price Recommendation

| Low | $\$ 12,500$ |
| :--- | ---: |
| High | $\$ 32,750$ |
| Recommended | $\$ 25,333$ |

Public Detail Report
MLS \#: 1420859
County: Lincoln
Seasonal: No
List Price: \$59,000
Status: Closed Property Typa: Land
Directions: Route 1 to Newcastle. Take left on Lewis Hill Rd. Property will be on the right.


44 Lewls Hill Road
Newcastle, ME 04553
List Price: $\mathbf{\$ 5 9 , 0 0 0}$
MLS\#: 1420859


Land Information

| Surveyed: | Yes | Waterfiront: No | Water Body Type: Stream | Road Frontage +/-: | 255 |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Lot Size Acres +/-: | 6 |  |  | Source of Road Frontage: | Deed |
| Source of Acreage: | Public Records |  |  | Zoning; | Rural |
| Mobile Homes |  |  |  | Zoning Overlay: | Unknown |
| Allowed: | Unknown |  |  |  |  |

Property Features

| Driveway: | No Driveway | Electric: Circuit Breakers | Roads: Paved |
| :---: | :---: | :---: | :---: |
| Parking: | 1-4 Spaces | Gas: No Gas | Site: Wooded |
| Location: | Rural | Water: Well Existing on Site |  |
| Restrictions: | No Restrictions | Sewer: Unknown |  |
| View: | Trees Woods |  |  |
| Tax/Deed Information |  |  |  |
| Book/Page Deed/Convey | yance Type Offered: Warranty | Full Tax AmtYr: \$1,414/2019 | Map/Block/Lot: $\quad 4 / / 78$ Tax ID: 44 lewishillroadnewcastlemaine |

## Remarks

Remarks: Wonderful 6 acre parcel just minutes to downtown Newcastle. Fix up the cabin already there or build elsewhere on the property. This location is perfect for a seasonal home or year-round. Lots of privacy. The property has a drilled well, and may have a septic system. There is also a shed on property as well as electricity. Stream from the Sheepscot River meanders through the property. Bring your imagination!
LO: Coldwell Banker Really
Sold Information
Sold Terms/Other:
C̄losed Date: 05/19/2020
Closed Price: $\$ 40,000$

## Listing provided courtesy of:



## Bonnie Stone

Drum \& Drum Real Estate Inc.
17 Bristol Road
Damariscotta, ME 04543
207-563-1772
207-563-1772
bzstoneme@gmal. com
Prepared by Bonnie Stone on Tuesday, August 18, 2020 3:32 PM.
The information on MLS listings has been assembled from various sources of varying degrees of reliability. Any information that is critical to your buying decision should be independently verified. All dimensions are approximate and not guaranteed. Copyright Maine Listings © 2020 and FBS.
MAINE


## 8-33 Hassan Avenue

Newcastle, ME 04553
List Price: \$15,000 MLS\#: 1422515


## Land Information

| Lot Size Acres +/-: | 7 | Waterfront: No | Roning: | Rural |
| :--- | :--- | :--- | :--- | :--- |
| Source of Acreage: | Public | Records |  | Water Views: No |

Property Features


## Remarks

Remarks: Great opportunity to own a large and very private lot in North Newcastle. On the discontinued portion of Hassan Ave. Approximately one mile from the famous Oxbow Brewing Company.
LO: William Raveis Real Estate

| Sold Information |  |  |
| :---: | :---: | :---: |
|  | Sold Terms/Other: | Closed Date: $\mathbf{0 1 / 2 8 / 2 0 2 0}$ Closed Price: $\$ 13,500$ |
|  | Listing provided courtesy of: |  |
|  | Bonnie StoneDrum \& Drum Real Estate Inc. |  |
|  |  |  |
|  | 17 Bristol Road |  |
|  | Damariscotta, ME 04543 |  |
|  | 207-563-1772 |  |
|  | 207-563-1772 |  |
|  | bzstoneme@gmail com |  |
|  |  |  |

The information on MLS listings has been assembled from various sources of varying degrees of reliability. Any information that is critical to your buying decision should be independently verified. All dimensions are approximate and not guaranteed. Copyright Maine Listings © 2020 and FBS.
MAINE


Lot 32B Estey Road
Newcastle, ME 04553
List Price: $\mathbf{\$ 3 0 , 0 0 0}$
mLS\#: 1452606


## Land Information



## Remarks

Remarks: Wooded 11+/- acre lot, located off grid with 365+/-feet of frontage on Dyer River. Road is rough. Surveyed last year so flags should be noticeable.
LO: Cromwell Coastal Properties

## Listing provided courtesy of:

Bonnie Stone
Drum \& Drum Real Estate Inc.
17 Bristol Road
Damariscotta, ME 04543
$207-563-1772$
$207-563-1772$
bzstoneme@gmail.com

Prepared by Bonnie Stone on Tuesday, August 18, 2020 3:32 PM.
The information on MLS listings has been assembled from various sources of varying degrees of reliability. Any information that is critical to your buying decision should be independently verified. All dimensions are approximate and not guaranteed. Copyright Maine Listings 92020 and FBS. MAINE

Status: Closed

## Property Type: Land

Directions: From Damariscotta, take Route 1 South, turn onto Sheepscot Road. When the road makes a 90 degree left-handed turn toward the River in the Village of Sheepscot, continue straight onto N. Newcastle Road. The property is 1.3 miles down on the left at sign


Lot 34-C North Newcastle Road
Newcastle, ME 04553
List Price: $\mathbf{\$ 7 9 , 0 0 0}$ MLS\#: 1437720


## Land Information

| Survoyed: | Yes | Waterfront: Yes | Waterfront Amount +: | 377 | Road Frontage +1-: | 165 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Lot Size Acres +1-: | 11 | Srce of Wtrift: Deed; Survey | Water Frontage Owned: | 377 | Source of Road Frontage: | Deed |
| Source of Acreage: | Survey | Water Views: Yes | Waterfront Shared +/-: | 0 | Zoning: | Shoreland |
| Mobile Homes Allowed: | No |  | Water Body: | Dyer's River | Zoning Overlay: | No |

## Property Features

| Driveway: No D | No Driveway | Electric: No Electric |  | Roads: Paved; Public |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| Location: Near | n; Rural | Gas: | No Gas | Site: | Open; Pasture/Field; Rolling/Sloping; |
| Restrictions: Other | strictions | Water: | None |  | Wooded |
| Recreational Water: Wate | ht Tidal | Sewer: | None |  |  |
| Vlew: Field | cenic; Trees/Woods |  |  |  |  |
| Tax/Deed Information |  |  |  |  |  |
| Book/Page/Deed: Dead/Conveyance Type Offered: | $\begin{aligned} & \text { 3333/217-218/All } \\ & \text { Quit Claim w/ } \end{aligned}$ Covenant | Full Tax School D | $\begin{aligned} & \text { AmtYr: } \$ 86 \\ & \text { District: } A O \end{aligned}$ | $\begin{aligned} & \text { Map/Ble } \\ & \text { Tax ID: } \end{aligned}$ | lock/Lot: $06 / / 34-C$ <br> lothorthnewcastleroad  |

## Remarks

Remarks: Build your dream home on this private 11 acres waterfront parcel. Enjoy the rhythm and tranquility of the changing tides \& marvel in the stunning beauty of the marsh along the banks of the Dyer's River. This property affords ample opportunity for kayaking, swimming, birding, artistic pursuits and quiet meditation. A short paddle downstream to join the Sheepscot River and the open Atantic Ocean beyond. Just a 10 minute drive to all the conveniences of downtown Damariscotta including Skidompha Library/Miles Hospita//Lincoln Theater/the Town Landing \& Marina, 30 minutes to Bath/ Brunswick/Bowdoin Callege plus 50 minutes to Portland.
LO: Drum \& Drum Real Estate Inc.
Sold Information
Sold Terms/Other:
Closed Date: 11/25/2019
Closed Price: $\mathbf{\$ 7 5 , 0 0 0}$

## Listing provided courtesy of:



Bonnie Stone
Drum \& Drum Real Estate Inc.
17 Bristol Road
Damariscolta, ME 04543
207-563-1772
207-563-1772
bzstoneme@gmail.com
Prepared by Bonnie Stone on Tuesday, August 18, 2020 3:32 PM.
The information on MLS listings has been assembled from various sources of varying degrees of reliability. Any information that is critical to your buying decision should be independently verified. All dimensions are approximate and not guaranteed. Copyright Maine Listings (9) 2020 and FBS.
MAINE

$|m|+1 \mid$



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# Town Manager's Report 

August 20, 2020

- Much of this week has been filled with preparing for the Special Town Meeting on September $29^{\text {th }}$. I shared many of the details with you all via email last week, but we are merely focused on the details at the venue such as lighting, method of voting (paper v. clickers), use of FM transmitter, and logistics of checking in voters. Just before starting this report, I hit send on the email blast to residents regarding the special town meeting and the updated version of the code on the town's website. I have also put together the packets Rob will be using this weekend for his pop-up meetings with residents. I hope our residents take advantage of these opportunities to learn more and I would certainly urge each of you to reach out to residents who have yet to speak with you directly regarding to code so that they can learn more about how this document applies to their own homes and businesses.
- Work is progressing on Academy Hill quite well. The second phase of the project is nearly complete with a base coat of pavement just past the school, which should easy many of the challenges for returning Lincoln Academy student families and staff early next month. Curbing is currently being installed in that area and work has begun on the third phase which calls for incorporating the water from the springs and the water tower into the structured drainage. The heavy rain early this week was a nice test for the lower section of drainage, and it passed beautifully. West Hamlet received finish paving on Friday, so we can finally put a bow on the end of that project.
- The flooring should be complete at the Community Room by the time you read this, and I have ordered some training tables for the room to go along with the office chairs we brought over from the meeting room at the Town Office.
- The streetlight LED conversion is also moving along well. We're looking at a net of three additional streetlights at the Main Street/Mills Road/Academy Hill intersection and moving a handful to light up intersections and main roads from less efficient locations. I'm hoping we will have the IGA report back for your next meeting so that you can review these locations and we'll be ready to move forward with an order soon.
- Absentee ballot requests have already begun to inundate the office as the already heated presidential race intersects with concerns relating to the efficacy of the postal service to meet the needs of voters this fall. We have already received more than 100 absentee ballot requests and I don't see that trends slowing down. This may require additional help from ballot clerks as early as September to allow our staff to do what they typically do.

Jrnl Invoice Description
Reference

| Description Account Proj | Amount | Encumbrance |
| :---: | :---: | :---: |
| 00033 CENTRAL MAINE POWER CO |  |  |
| 0060 VARIOUS ELECTRIC ACCTS |  |  |
| 35013306861 - FLASHER E 101-55-06 | 20.46 | 0.00 |
| GEN GOVT - PROTECTION / FLASHER RT 1 |  |  |
| 35011988843-T.O. E 101-65-02 | 127.79 | 0.00 |
| GEN GOVT - TOWN OFFICE / Electricity |  |  |
| 35015543313 - BIRD E 101-67-02 | 10.11 | 0.00 |
| GEN GOVT - BIRD PLAYGR / ELECTRICITY |  |  |
| 35015543750 - SHPS FD E 105-68-02 | 17.26 | 0.00 |
| PUB SAFETY - SHEEPSCT STA / ELECTRICITY |  |  |
| 35016922797 - SANDLOT E 107-50-19 | 16.31 | 0.00 |
| PUBLIC WORKS - PUBLIC WORKS / MILLS RD ELE |  |  |
| Vendor Total- | 191.93 |  |
| 00074 COLBY \& GALE |  |  |
| 0060 FIRE STATION - FUELS ACCT \#9530 |  |  |
| FD VEHICLE FUEL E 105-05-60 | 369.00 | 0.00 |
| PUB SAFETY - FIRE DEPT / VEH GAS/OIL |  |  |
| Vendor Total- | 369.00 |  |
| 00007 DAMARISCOTTA BANK \& TRUST |  |  |
| 0060 FIRE TRUCK PYMT SEPT PYMT |  |  |
| (SEPT) PAYMENT E 110-30-60 | 2,256.92 | 0.00 |
| DEBT SERVICE - DEBT SERV / LOAN PYMT FT |  |  |
| Vendor Total- | 2,256.92 |  |
| 00071 DISCOUNT TIRE \& ALIGNMENT |  |  |
| 0060 TRUCK 1 - SERVICE 2 INVS REAR BRAKES |  |  |
| TRUCK 1-MAINT SERVICE E 105-05-42 | 543.52 | 0.00 |
| PUB SAFETY - FIRE DEPT / EQ/VEH MAINT |  |  |
| Vendor Total- | 543.52 |  |
| 00271 GROUP DYNAMIC INC |  |  |
| 0060 FSA MEDICAL - JON DUKE 2 INVOICES |  |  |
| YR FSA MEDICAL - JON DUKE E 101-02-04 | 33.30 | 0.00 |
| GEN GOVT - FRINGE BENEF / OTHER HEALTH |  |  |
| MEDICAL FSA 2020 E 101-02-04 | 5.55 | 0.00 |
| GEN GOVT - FRINGE BENEF / OTHER HEALTH |  |  |
| Vendor Total- | 38.85 |  |
| 00897 HAGAR ENTERPRISES, INC |  |  |
| 0060 RDS / DOWNTOWN/ \#3268 SNOW / \#3268 |  |  |
| Roads E 107-50-01 | 29,328.16 | 0.00 |
| PUBLIC WORKS - PUBLIC WORKS / SNOWPLOW RD |  |  |
| Snow Downtown E 107-50-03 | 5,487.89 | 0.00 |
| PUBLIC WORKS - PUBLIC WORKS / SNOW DWNTWN |  |  |
| INV \#3268 - WASHOUT REPAI E 107-50-11 | 1,395.25 | 0.00 |
| PUBLIC WORKS - PUBLIC WORKS / GEN CONTRACT |  |  |
| Vendor Total- | 36,211.30 |  |

00272 ICMA RETIREMENT CORPORATION
0060 PLAN NUMBER: 100117
$\begin{array}{lll}\text { PLAN NUMBER: } 100117 & \text { E 101-02-03 } & 250.00\end{array}$
GEN GOVT - FRINGE BENEF / RETIREMENT
Vendor Total - 250.00
$\begin{array}{ll}00165 \text { KONICA MINOLTA/SYMQUEST } \\ 0060 \quad 500-0473754-000 & \text { INV420254351 }\end{array}$
500-0473754-000 E 105-05-55
72.27
0.00

PUB SAFETY - FIRE DEPT / ADMIN/OFC

00121 LOUIS DOE, INC. 00602 SEPERATE INVOICES

FD \& TOWN OFF
FD - SHOP MAT
E 105-05-55
Jrnl Invoice Description

Reference

| Description | Account | Proj | Amount | Encumbrance |
| :--- | :---: | :---: | :---: | :---: |
| PUB SAFETY <br> TO - FIRE DEPT / ADMIN/OFC |  | 142.26 | 0.00 |  |


| Vendor Total - | 155.22 | 0.00 |
| :---: | :---: | :---: |
| 00000 LUCAS STRIPING |  |  |
| 0060 STRIPING OF 1/2 NEWCASTLE INV\#5490 | 2,358.17 |  |
| INV\#5490 - Striping E 107-50-35 |  |  |
| PUBLIC WORKS - PUBLIC WORKS / LINE STRIPE |  |  |
| Vendor Total- | 2,358.17 |  |
| 00015 MAINE MUNICTPAL ASSOC. |  |  |
| 0060 TOWN MEETINGS \& ELECTION MANUAL |  |  |
| TOWN MEETING \& ELEC MANUA E 101-25-95 | 45.00 | 0.00 |
| GEN GOVT - Operations / SUPPLIES |  |  |
| Vendor Total- | 45.00 |  |

00016 MAINE MUNICIPAL EMPL. HEALTH TRUST
0060 SEPT INVOICE
TWN SHARE-HEALTH INS

MHT-15110


| DEDUC/LIFE INS/ TM | E 101-02-06 |
| :--- | :---: |
|  | 26.40 |

DEDUC/DENTAL INS/ TC
GEN'L GOV. / DENTAL DED
74.85
0.00

DEDUC/DENTAL INS/ TM G 1-338-00
428.58
0.00

GEN'L GOV. / DENTAL DED
DEDUC/VISION INS/ TC G 1-334-00
11.15
0.00

GEN'L GOV. / VISION DED
$2.132 .71 \quad 0.00$
GEN GOVT - FRINGE BENEF / HEALTH INS
DEDUC/INCOME PROT/TC
E 101-02-05
52.98
0.00

Gen govt - fringe benef / S/T disabilt
DEDUC/INCOME PROT/TM $\quad$ EEN GOVT - FRINGE BENEF / S/T DISABILT
DEDUC/INCOME PROT/DC
E 101-02-05
81.82
0.00

GEN GOVT - FRINGE BENEF / S/T DISABILT
G 1-332-00
43.27
0.00

DEDUC/HEALTH INS/TC
GEN'L GOV. / hLTH INS DED
G 1-332-00
256.00
0.00

DEDUC/HEALTH INS/DC
GEN'L GOV. / hlth ins ded
G 1-338-00
256.00
0.00

DEDUC/DENTAL INS/DC
74.85
0.00

GEN'L GOV. / DENTAL DED
DED/VISION/DC
G 1-334-00
5.58
0.00

GEN'L GOV. / VISION DED
G 1-331-00
132.00
0.00

GEN'L GOV. / LIFE INS DED
Vendor Total $\quad 5,708.90$

00142 NAPA-CLARK AUTO PARTS
0060 FUEL PUMP - \#8

ACCT\#1550
FUEL PUMP - \#8 E 105-05-42 61.29 0.00

| Vendor Total- | 61.29 |  |
| :---: | :---: | :---: |
| 00000 PHI BUILDERS \& ARCHITECTS |  |  |
| 0060 TO RENOVATIONS - BALANCE \#NCTO2020-1 |  |  |
| TO RENOVATIONS - balance e 210-91-09 | 28,668.00 | 0.00 |
| MUN BLDG - Res acct exp / MUNI Bdg exp |  |  |
| Vendor Total- | 28,668.00 |  |

01077 PHILLIPS POWER PRODUCTS

```
0060 FD - AV GAS
                                    ACCT#13015
```

    FD - AV GAS
    E 105-05-60
141.00
Jrnl Invoice Description

Reference

| Description | Account | Proj | Amount |
| :---: | :---: | :---: | :---: |
| PUB SAFETY - FIRE DEPT / VEH GAS/OIL |  |  |  |
|  |  | Vendor Total- | 141.00 |

00102 READY REFRESH/NESTLE
0060 INV\#20G0310022652
INV\#20G0310022652

FD - WATER
INV\#20G0310022652 E 105-05-40 $100.43 \quad 0.00$

PUB SAFETY - FIRE DEPT / NEW EQUIP
Vendor Total100.43

| 00395 SEACOAST SECURITY \& TELE. |  |
| :--- | :--- | :--- |
| ALARM MONITORING | INV\#662057 |
| ALARM MONITORING | E $101-65-04$ |

90.00
0.00

GEN GOVT - TOWN OFFICE / MAINT/REPAIR

|  | Vendor Total- | 90.00 |  |
| :---: | :---: | :---: | :---: |
| 01510 SYMQUEST GROUP, INC. |  |  |  |
| 0060 SERVICE CONTRACT | \#1505661 |  |  |
| SERV. CONTRACT | E 105-05-55 | 44.38 | 0.00 |

PUB SAFETY - FIRE DEPT / ADMIN/OFC
Vendor Total- 44.38
00163 SYNCB/AMAZON 0060 INVS 7/07-08/07/2020 8 INVOICES INVS 7/07-08/07/2020 E 101-25-95 1,036.14 0.00 gen govt - operations / supplies

Vendor Total - $1,036.14$


Gen'l gov. / state my fee
Vendor Total $\quad 13,809.54$
01503 U.S. BANK EQUIPMENT FINANCE, INC 0060 COPIER LEASE/MAINT INV\#421532672 T.O. COPIER LEASE \& MAINT E 101-26-01
198.60
0.00

GEN GOVT - LEASES / COPIER


01590 W.B. MASON
WEB ORDER
E 101-25-95
81.74
0.00
gen govt - operations / supplies

| Newcastle $2: 53 \mathrm{PM}$ | Warrant Preview |  |  | 08/20/2020 |
| :---: | :---: | :---: | :---: | :---: |
| Jrnl Invoice Description | Reference |  |  |  |
| Description | Account | Proj | Amount | Encumbrance |
|  |  | Prepaid Total- | 14,560.14 |  |
|  |  | Current Total - | 78,663.78 |  |
|  |  | Warrant Total - | 93,223.92 |  |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.


BRIAN FOOTE TOR GLENDINNING ROBERT NELSON
JOEL LIND
WANDA WILCOX

Jrnl Invoice Description


THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DАТе: $8 / 04$ , 2020

BRIAN FOOTE TOR GLENDINNING ROBERT NELSON JOEL LIND WANDA WILCOX
AIA Type Document
Application and Certification for Payment
previous Certificates for Payment were issu
current payment shown herein is now due.
CONTRACTOR: Hagar Enterprises, Inc



CONTRACT DATE: 11/19/2019

PROJECT: Academy Hill Reconstruction
VIA (ARCHITECT):
CONTRACTOR'S APPLICATION FOR PAYMENT
Application is made for Payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Type Document is attached.

2. Net Change by Change Orders
3. CONTRACT SUM TO DATE (Line

4. TOTAL COMPLETED AND STORED TO DATE $\ldots .$. . $\$ \square 1,1,106,139.47$
5. RETAINAGE:
a. $\quad 4.87 \%$ of Completed Work
b. $\quad 0.00 \%$ of Stored Material

Total retainage (Line $5 \mathrm{a}+5 \mathrm{~b}$ ).
53,845.67

(Line 4 less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) . . . . . . . . . . . . . . . . . .
8. CURRENT PAYMENT DUE .
9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) \$
CHANGE ORDER SUMMARY

| CHANGE ORDER SUMMARY | ADDITIONS | DEDUCTIONS |
| :--- | ---: | ---: |
| Total changes approved in <br> previous months by Owner | 0.00 |  |
|  |  | 0.00 |
| Total approved this Month | 0.00 |  |
| TOTALS | 0.00 | 0.00 |
| NET CHANGES by Change Order | 0.00 | 0.00 |

Juәunsoa adK1 VIV
Application and Certification for Payment


\footnotetext{
CONTRACT FOR: Academy Hill Reconstruction

| ITEM | DESCRIPTION | PLAN QTY | UNIT PRICE | SCHEDULED Value | PREVIOUSLY COMP QTY/\% | PREVIOUS APPL | COMP QTY/\% THIS PERIOD | COMP AMT THIS PERIOD | STORED MATERIAL | COMPLETED AND STORED | \% | BALANCE |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Base Bid excluding Allowances |  | . 0000 | 1,392,768.50 | 59.000\% | 821,733.41 | 12.500\% | 174,096.06 | 0.00 | 995,829.47 | 71.50 | 396,939.03 |
| 1 | Base Bid including Additional Items |  | . 0000 | 26,500.00 |  | 0.00 | .000\% | 0.00 | 0.00 | 0.00 | . 00 | 26,500.00 |
| 12 | Base Bid Rail Road Coordination Allowance |  | . 0000 | 10,000.00 |  | 0.00 | .000\% | 0.00 | 0.00 | 0.00 | . 00 | 10,000.00 |
| 1b | Base Bid Ledge Removal Allowance |  | . 0000 | 15,000.00 |  | 0.00 | .000\% | 0.00 | 0.00 | 0.00 | . 00 | 15,000.00 |
| 2 | Option 1: Mill Road Crossing |  | . 0000 | 51,755.75 |  | 0.00 | .000\% | 0.00 | 0.00 |  |  |  |
| 5 | Option 4: Pedestrian Lighting excluding Allowances |  | . 0000 | 77,874.00 |  | 0.00 | .000\% | 0.00 0.00 | 0.00 0.00 | 0.00 0.00 | .00 .00 | 51.755 .75 77.874 .00 |
| 6 | Option 5: Shim Coat Road |  | . 0000 | 32,000.00 | 100.000\% | 32,000.00 | 000\% |  |  |  |  |  |
| 7 | Alternate 1: Granite Curbing (less 160') |  | . 0000 | 156,620.00 | 50.000\% | 78,310.00 | .000\% | 0.00 0.00 | 0.00 0.00 | $32,000.00$ $78,310.00$ | 100.00 50.00 | .00 78.310 .00 |
|  | REPORT TOTALS |  |  | \$1,762.518.25 |  | \$932,043.41 |  | \$174.096.06 |  | \$1,106,139.47 |  |  |

