

Board of Selectmen & Assessors Meeting- Minutes

December 13, 2021 @ 7:00 p.m.

Fire Station Community Room, 86 River Rd.

Present: Board Members- Joel Lind, Tor Glendinning, Rob Nelson, Karen Paz, and David Levesque. Staff Members- Sarah Macy-Town Manager. Minutes transcribed by Michelle Cameron-Town Clerk

1. Call to Order: Lind called the meeting to order at 7:00 pm

2. Pledge of Allegiance

3. Amendments to the Agenda (Pending Approval): NONE

4. Minutes

4.1 November 22nd: **On motion Glendinning/Paz moved to approve the November 22, 2021 meeting minutes. Vote 5-0**

5. Public Comments on Items Not on the Agenda: NONE

The Board requests that public comments are limited to five (5) minutes per subject.

6. Selectmen Future Agenda Items: NONE

7. New Business

7.1 Appointment of Interim Code Enforcement Officer: Macy asked the Board to add the appointment of Stan Waltz as Interim Plumbing Inspector. **On motion Nelson/Paz moved to approve the appointments of Stanley Waltz and Jim Murphy as Interim Code Enforcement Officer. Vote 5-0**

7.2 Banking RFP Bids: Discussion ensued regarding the proposals, interest rates, and fee structures. **On motion Nelson/Glendinning moved to accept the banking services proposal from Bangor Savings Bank. Vote 5-0**

7.3 Approval of three-year mowing contract with Property Care Plus Inc: Discussion ensued regarding the differences between the old contract and the new contract. The Board noted that there were a few changes needed in the contract, a few typos, change town administrator to town manager and add in the Harriet Bird playground. **On motion Paz/Nelson moved to approve the three-year mowing contract with Property Care Plus Inc. and authorize the Town Manager is execute the contract. Vote 5-0**

7.4 Approval of a one-year contract with Constellation: Macy explained the details of the contract to provide electricity. Discussion ensued about the volatility of electricity rates, which is the reason for the contract being for one year. **On motion Glendinning/Nelson moved to approve the one-year contract with Constellation. Vote 5-0**

7.5 Discussion of Draft Emergency Virtual Meeting Policy: Macy explained the reasons behind drafting and adopting the policy. Macy asked the Board to wait to adopt the policy until January so that the town attorney could review it. Discussion ensued regarding the draft policy, the Select Board by-laws, and the logistics of how remote attendance would work.

7.6 Discussion of Draft Fire Department Ordinance: The Board discussed the draft Fire Department Ordinance, the citizen petition Fire Protection Ordinance and the reasoning behind moving forward towards a municipal fire department. Lind read aloud each section of the Fire Department Ordinance. More discussion ensued.

8. Manager's Report

8.1 Macy stated that town hall would be closed in observance of Christmas on December 27th and Friday, December 31st for New Year's Eve. The next Select Board meeting will be on January 10, 2022.

**Executive Session 1 M.R.S.A. Section 405 (6) A – Personnel, C – Real Estate, D - Labor Contracts, E – Legal, H – Consultation With CEO Concerning Enforcement Action*

9. Fiscal Warrants

8.1 Town Warrant- \$25,789.46: **On motion Glendinning/Nelson moved to approve the warrant for \$25,789.46.**
Vote 5-0

10. Executive Session – A. Personnel: On motion Paz/Nelson moved to enter executive session. Vote 5-0

11. Adjournment: On motion Levesque/Paz moved to adjourn at 10:15. Vote 5-0

Upcoming Events

Town Office Closed – Annual Audit – Monday, December 13th

Town Office Closed – Annual Audit – Tuesday, December 14th

Town Office Closed- Christmas Eve- Friday, December 24th

Town Office Close – Christmas – Monday, December 27th

Town Office Closed- New Year's Eve- Friday December 31st

Board of Selectmen – Monday, January 10th Fire Station Community Room - 86 River Rd.