

## **SEASONAL CONVERSION ORDINANCE**

No dwelling that is located within two-hundred fifty (250) feet of the high-water mark of the shore may be changed from seasonal to year-round use without a Seasonal Conversion Permit issued by the Plumbing Inspector. No variance for an existing septic system shall be allowed for the purpose of obtaining that permit if the system was designed or installed prior to 1975.

1. Every applicant for a permit shall submit a written application, including a scaled site plan, if appropriate, on a form provided by the municipality, to the appropriate authority.
2. All applications shall be signed by the owners of the property or other person authorizing the work, certifying that the information in the application is complete and correct. If the person signing the application is not the owner or lessee of the property, then that person shall submit a letter of authorization from the owner or lessee.
3. All applications shall be dated, and the recipient shall note upon each application the date and time of its receipt.
4. If the property is not served by a public sewer, a valid plumbing permit or a completed application for a plumbing permit, including the site evaluation approved by the Plumbing Inspector, shall be submitted whenever the nature of the proposed structure would require the installation of a subsurface sewage disposal system.