

Board of Selectmen & Assessors Meeting- Minutes
June 28, 2021 @ 7:00p.m.
Fire Station Community Room, 86 River Rd.

Present: Board of Selectmen (BOS) Joel Lind, Tor Glendinning, Rob Nelson, Karen Paz, and David Levesque. Staff member Michelle Cameron, Town Clerk. Minutes transcribed by Michelle Cameron, Town Clerk.

1. Call to Order: Lind called the meeting to order at 7:00 p.m.

2. Pledge of Allegiance

3. Amendments to the Agenda (Pending Approval)

3.1 Adding Jim Brinkler and Board of Selectmen By-Laws under New Business

4. Minutes

4.1 June 14, 2021: **On motion Glendinning/Nelson moved to approve the June 14, 2021 minutes. Vote 5-0**

5. Public Comments On Items Not On The Agenda The Board requests that public comments are limited to five (5) minutes per subject.

Lynn Norris, 18 Academy Hill Rd, stated that her driveway had been done wrong during the road project and she would like it redone.

Several neighbors of Norris' stated that the new streetlights were too bright. Could something be done about this?

6. New Business

- 6.1 **Approve Town Manager Appointments:** See attached list- **On motion Nelson/Glendinning moved to appoint Michelle Cameron as Interim Town Manager and to approve the Town Manager Appointments. Vote 5-0**
- 6.2 **Street Lights Policy:** Discussion ensued on creating a Streetlight Policy with the idea of keeping the lighting consistent throughout the town. The Board would like to investigate what shielding the vendor could supply and what Damariscotta is doing about this issue. No vote was taken as this time.
- 6.3 **Future Agenda Item Submission Form:** Lind introduced the suggested document. The idea is for the BOS to be able to write down agenda items and hand them to the Chair to be read aloud at the meeting and have another Board member support it for the item to be added to a future agenda. No vote was taken regarding this matter.
- 6.4 **Alewives Harvest & Fish ladder Update-Jim Brinkler:** Brinkler updated the Board on how many fish were harvested and what repairs may need to be done to the fish ladder. The committee is looking at forming a reserve fund for ladder repairs.
Lind stated that he would like to see clarification in the agreement between Nobleboro and Newcastle and to see how the reserve account would work.
- 6.5 **Board of Selectmen By-Laws:** **On motion Nelson/Paz moved to amend section 17 of the Board of Selectmen Bylaws to state "The order of business at regular meetings should include the following". Vote 5-0**

7. Unfinished Business: NONE

8. Town Manager Report and Communications: Cameron and Glendinning met with Fred Gildred from EES and with Larry Sidelinger from LCTV to look at recording options for meetings. The Board agreed to put the Community Room audio/visual proposals on their next meeting agenda.
Glendinning agreed to be appointed to the MCEDD board of directors.

9. Fiscal Warrants

7.1 Town Warrant \$201,140.03: On motion Nelson/Glendinning moved to approve the town warrant for \$201,140.03. Vote 5-0

10. Board of Assessors

8.1 Jim Murphy: Revaluation update: Tabled until next meeting

11. Executive Session(s): On motion Glendinning/Nelson moved to enter executive session. Vote 5-0

10.1 Personnel

12. Future Agenda Items: NONE

13. Adjournment: On motion Paz/Nelson moved to adjourn at 10:10 p.m.

Upcoming Events

Board of Selectmen – Monday, July 12th 7pm – Fire Station Community Room, 86 River Road

Town Office Closed at Noon – Wednesday, June 30th - Fiscal Year End Close Out

Town Office Closed – July Fourth Holiday Observed – Monday, July 5th

Appointments for Fiscal Year 2021-2022

Staff Appointments effective 7/1/2021

Interim Town Manager: Michelle Cameron *effective 7/3/21

Town Clerk: Michelle Cameron

Tax Collector: Michelle Cameron

Treasurer: Michelle Cameron

Registrar (2 year appointment): Michelle Cameron

Deputies (specific positions are appointed by Michelle): Cheryl "Shelly" Clifford and Jodee Kelley

Interim Fire Chief: Casey Stevens

General Assistance Administrator: Michelle Cameron

Local Plumbing Inspector: Ken Vinal

Code Enforcement Officer: Ken Vinal

Assessors' Agent : Jim Murphy

Road Commissioner: Seth Hagar

Board & Committee Appointments

Appeals Board: Lydia Crafts, Stephanie Stephenson, and Scott Brooke. Vacant: 1 regular member seat

Planning Board: Peter McNaughton, regular member. Vacant: 2 Alternate seats

Alewife Committee: James Brinkler

Veterans Park Committee: Allan Ray, Ann Holton, Betsy Evans, Calvert Hurdle, Ellen McFarland

Harriet Bird Playground Committee: Carol Juchnik, Christine Wajer, David O'Neal, Edna Verney, and James Mercer

Other Appointments

CLC Ambulance Director: Ellen McFarland

EMA Director: James Kaler, Jr

Health Officer: John Dickens, MD

LCTV Directors: Chris Doherty Vacant: 2 seats

Historical Society Trustee: Arlene Cole

Harbor Master: Paul Bryant

Election/Ballot Clerks: As appointed by the Town Clerk