

SPECIAL TOWN MEETING - 7pm

**Select Board & Board of Assessors Meeting - Agenda
Tuesday, October 14, 2025 (immediately following STM)
Fire Station Community Room, 86 River Rd**

- 1. Call to Order**
- 2. Amendments to the Agenda**
- 3. Minutes of the previous meetings**
 - a. September 22, 2025
- 4. Public Comments on Items Not on the Agenda**
- 5. Presentations and Special Guests**
 - a. Paul Sidelinger, Newcastle Center
- 6. Unfinished Business**
 - a. Mills Road Project
- 7. New Business**
 - a. 2026 Annual Town Meeting and FY27 Budget
 - b. Assistance to Firefighters Grant
 - c. 2025-2026 Abatement List
 - d. Provider Agency Funding Request Policy
 - e. Debt Management Policy
- 8. Fiscal Warrants**
 - a. FY26 AP Warrant for \$174,712.18
- 9. Town Manager Report and Communications**
- 10. Future Agenda Items**
- 11. Executive Session**
- 12. Adjournment of Meeting**

AGENDA ITEM: 3A

ITEM COMMENTARY

AGENDA ITEM: **(Minutes of the previous meeting)** September 22, 2025

STAFF RESOURCE: Shelly Clifford, Clerk

BACKGROUND: Minutes are typed based on a summary of the recorded minutes.

EXHIBITS: **1.** September 22, 2025 Draft Meeting Minutes

RECOMMENDATION: Staff recommends the Board to approve the minutes as presented.

POSSIBLE MOTION: ***"to approve the minutes of the September 22, 2025 meeting as presented."***

Public Hearing - 7:00 pm - General Assistance Appendices**Select Board & Board of Assessors Meeting Draft Minutes**
Monday, September 22, 2025, Immediately Following
Fire Station Community Room, 86 River Road

Board Members Present: Tor Glendinning - Chair, Thomas Kostenbader - Vice Chair, Ben Frey, Karen Paz & Rufus Percy

Staff Present: Kevin Sutherland - Town Manager

Minutes Prepared By: Shelly Clifford - Town Clerk

1. Call to Order:

Glendinning called the Public Hearing portion of the meeting open at: 7:05 pm. Sutherland explained the reason behind the need for the Public Hearing. He stated that every year the town adopts new General Assistance Appendices that have been approved by the state. He would ask the board to approve the appendices during Unfinished Business, 6A. There were no public comments. Hearing concluded at: 7:08 pm., the regular meeting started immediately.

2. Amendments to the Agenda:

Paz requested to add 7B to New Business, CLC Board Appointment.

3. Minutes of the previous meeting(s):

Paz asked that an amendment to the value of the benches state that they have "some monetary" value. Frey made motion "*to approve the minutes of the September 8, 2025 meeting as presented.*" Percy seconded. Passed 5-0.

4. Public Comments on Items Not on the Agenda: None.**5. Presentations and Special Guests:**

a. PW Working Group - Sutherland stated that an update was put into motion from May 5, 2025 joint workshop with both boards from Newcastle and Damariscotta to create a working Public Works Group with 2 members from each town and both Town Managers to see what this collaboration might look like. He went on to say this PW Group had met 4 times over the summer and would go on to share their preliminary findings and to gather feedback from the select board. Sutherland along with Damariscotta Town Manager, Andy Dorr provided pros and cons to having a shared PW Dept. and felt that the pros outweigh the cons and per their recommendations. A complete comparison presentation was given. Discussion ensued with both Town Managers and the board.

Glendinning opened the meeting to public comment. Some questions/comments that were presented:

- Did they have a site for the facility in mind.
- Questions of qualified employees, and with a smaller crew would the town receive the same quality of service that is received now.
- With the size of the proposed building and Newcastle's Core Zoning Code, would the Town be held to the same standards as the residents or other business owners are held to.

- Concerned with the PW Dept the large equipment, along with use and storage of petroleum products, and noise levels. Should it be a part of a residential area.
- Before any other decisions are made, the proposal of the site be brought before the Newcastle residents for approval.

Glendinning reiterated to the public that this is a conceptual very abstract proposal at this point; with nothing written in stone. Discussion continued with Sutherland stating it is his wish to continue working with the current PW Group and both Select Boards.

6. Unfinished Business:

- a. General Assistance Appendices - Percy motioned ***“to approve the General Assistance Appendices A-H and Housing Maximums for Recovery Residences for 2025-2026.”*** Paz seconded. Passed 5-0.
- b. Special Town Meeting Warrant - Without any objections Paz motioned ***“to set the warrant as drafted/amended for the October 14th Special Town Meeting, which starts at 7:00 p.m. at the Clayton V Huntley, Jr. Fire Station, and send notice to Elizabeth Ball to inform the inhabitants of the town of Newcastle of said meeting.”*** Frey seconded. Passed 5-0. Frey then requested a one-word amendment to the Special Town Meeting Warrant; add the word “account” after the word reserve in Article 2. Glendinning made motion ***“to approve the Special Town Meeting Warrant with the amendment of the one-word inclusion.”*** Paz seconded. Passed 5-0.
- c. Personnel Policy - Sutherland stated for any Personnel Policy changes the staff has a 30-day window to review, after which the Select Board is asked to take action on the proposed draft. This draft was presented to them at the August 11, 2025 meeting. Sutherland recommended the board motion on the proposed amendments. Frey made motion ***“to approve the proposed amendments to the Personnel Policy.”*** Percy seconded. Passed 5-0.

7. New Business:

- a. 2026 Annual Town Meeting and FY27 Budget - Frey asked that this item be addressed at the next meeting, October 14, 2025. Item tabled.
- b. CLC Board Appointment - Paz stated that Ellen McFarland, long-time CLC Newcastle member has decided to step down in November. The board thanked Ellen for her service to the community. Paz let the public know the seat would be open if anyone was interested.

8. Fiscal Warrant(s):

- a. FY26 AP Warrant for \$360,896.10 - Sutherland stated the motion is to say “Fifth” AP Warrant. Frey motioned ***“to approve the Fiscal Year 2026 Fifth AP Warrant for \$360,896.10.”*** Paz seconded. Passed 5-0.

9. Town Manager Report and Communications:

Sutherland touched on:

- Submission of the Risk Reduction Grant that he applied for specific to camera (security) equipment.
- Hazard Mitigation Plan which deals with weather related hazards.
- MMA Convention in Bangor - Oct. 15 & 16.
- Pumpkin Fest - Oct. 10th through the 13th.
- Continued voting for the Logo versions. Voting ends October 14, 2025.

10. Future Agenda Items: None.

11. Executive Session: None.

12. Adjournment of Meeting:

Without objection Glendinning adjourned the meeting at 9:09 pm.

DRAFT

AGENDA ITEM: 5A

ITEM COMMENTARY

AGENDA ITEM: **(Presentations and Special Guest)** Paul Sidelinger, Newcastle Center

STAFF RESOURCE: Kevin Sutherland, Town Manager

BACKGROUND: The architect Brian Scheuzger of Medomak Design for Paul Sidelinger's Newcastle Center (a proposed 12-unit apartment on Hall Street) reached out to request a conversation with the Select board regarding priorities for amendments to the Core Zoning Code as what is currently designed can not be approved under the code (see our Town Planner's comments further down in the email exchange as part of [Exhibit 1](#)).

As requested by the presenters, there are two additional exhibits.

EXHIBITS:

- 1.** Email exchange
- 2.** Concept Designs for Newcastle Center
- 3.** Community Housing of Maine's Public Hearing comments for LD1829

AGENDA ITEM: 5A



EXHIBIT: 1

Kevin Sutherland <townmanager@newcastlemaine.us>

Fwd: Newcastle Center, Hall Street

Kevin Sutherland <townmanager@newcastlemaine.us>
To: Brian Scheuzger <brian@medomakdesign.com>
Bcc: Michael Martone <mmartone@newcastlemaine.us>

Thu, Sep 11, 2025 at 10:19 AM

Hi Brian,

Thanks for reaching out. Your call yesterday came as I was walking out the door for a meeting offsite. This email, along with Michael's response, helped me better understand what the request is and what the hurdles are likely to be. I would have to agree with Michael that this is not something I would advise the Board to consider as staff have their work plan in place and this would require a more comprehensive conversation with the community as it doesn't match what the comprehensive plan advocated for and what the zoning currently says.

I will, however, bring this to the attention of our Selectboard Chair to see when we can get this on the agenda for you/Paul to make your argument and see if they want to amend their priorities. I am sure you are aware, the need to address housing has been identified as a top priority for the board, but we still haven't tackled the big picture/comprehensive approach to addressing it.

Best
Kevin

On Wed, Sep 10, 2025 at 3:52 PM Brian Scheuzger <brian@medomakdesign.com> wrote:
Hi Kevin,

I'm the architect of Newcastle Center, a proposed 12-unit apartment on Hall Street. The owner is Paul Sidelinger, who owns a 15-unit apartment on the adjacent property. I've attached some materials that we presented to the planning board in June for your reference.

I'm not sure you've heard of our project, but a brief summary: The proposed building is in the Fabrication District (SD) and the owner is pursuing a 3-story all-residential usage, which that zone currently doesn't allow. Please see below correspondence from Michael Martone. We've been through one planning board meeting and have had a meeting and several conversations with Michael. Based on everything we've heard, the owner, Paul, would like to pursue the Town Code amendment route, and as we understand it from Michael, that road starts with checking in with you and seeing if we can get before the select board.

Please review the attached and let me know your thoughts. I welcome a phone call to discuss if that's easier for you.

Thanks for your time,

Brian Scheuzger

Brian Scheuzger, Partner, Designer, AIA NCARB, Maine Licensed Architect
medomakDESIGN
786 Main Street, Waldoboro ME 04572, 207.406.1232
medomakdesign.com

----- Forwarded message -----

From: **Michael Martone** <planner@newcastlemaine.us>
Date: Thu, Sep 4, 2025 at 10:33 AM
Subject: Re: Newcastle Center, Hall Street
To: Brian Scheuzger <brian@medomakdesign.com>

Hi Brian,

Thanks for following up.

SB Meeting: October 14, 2025

AGENDA ITEM: 5A

EXHIBIT: 1

The main challenges I can see currently--and this list is not meant to be exhaustive--the potential project we have discussed for Paul Sidlinger's property at 7 Hall St (Map 012, Lot 009-002) are these:

First, while 'residence' is a permissible use in the Fabrication District, where that property is located, buildings in that district are not allowed to be more than 45% residential (by gross floor area). Your concept of a 100% residential building would seem to conflict with that standard.

Next, no building types that are currently permissible in that district can be greater than two stories in height. I know we have discussed the potential to get what is effectively one additional story if it is contained within the roof. However, your concept of a three-story building with no living space within the roof, would seem to conflict with this standard.

Finally, only one primary building and one accessory building are allowed on a lot--either a virtual lot or a standard lot. Given that 7 Hall St already has a building, and that I do not see any way that building can be anything other than a primary building due to its size, you would likely not be able to put a second large building (anything over 30'x40') on the same lot.

If we consider the route of potentially splitting the lot to accommodate a new primary building, the new lot will need to be a fully conforming lot. The main challenge I see in creating a conforming lot will be getting that lot to front on to a conforming road. A private road--which has less strict standards than a public road--must be at least 50 feet wide with at least 22 feet clear. Hall Street would not satisfy this requirement as it is only ~25-30 feet wide.

There may be a way to accommodate the required road frontage through some design solution, but given the limited size and configuration of the area, it also may not be possible.

Regarding pursuing amendments to the current standards in the Code, standards addressing a building's height as well as the required residential mix were recently considered and enacted/amended by the Town after a fair amount of consideration. I am always happy to discuss any adjustments to ordinances but, given its recent consideration, I imagine reversing changes will be an up-hill battle.

The standards around road width are something the Planning Board has discussed reviewing but it is not something that there has been time to actively address yet.

If amendments to the Code are something you might like to pursue, I would have to recommend to the Town that it not be taken up until the current round of amendments are completed. I am hoping that will be this winter.

Best,

Michael Martone, AICP

Town Planner, Newcastle, ME

C: (207) 619-4727

On Tue, Sep 2, 2025 at 4:50 PM Brian Scheuzger <brian@medomakdesign.com> wrote:

Hi Michael,

Just following up on our meeting that we had on July 3. Did you need anything from us? I'm resending the email I sent back in June, which included our Planning Board materials. I believe it was your plan to review against the Town Code for any items that we should adjust prior to moving forward with seeking potential changes via the Selectboard and town processes. Our goal is to maintain the three stories and of course have the provision for an all residential apartment structure.

Please advise, and thank you!

Brian

Brian Scheuzger, Partner, Designer, AIA NCARB, Maine Licensed Architect
medomakDESIGN

786 Main Street, Waldoboro ME 04572, 207.406.1232
medomakdesign.com

AGENDA ITEM: 5A

EXHIBIT: 1

----- Forwarded message -----

From: **Brian Scheuzger** <brian@medomakdesign.com>
Date: Wed, Jun 18, 2025 at 4:04 PM
Subject: Newcastle Center, Hall Street
To: Michael Martone <planner@newcastlemaine.us>
Cc: <paulsidelinger@aol.com>

Hi Michael,

We had a good pre-application meeting with the planning board last Thursday. Thanks for facilitating getting us on the agenda.

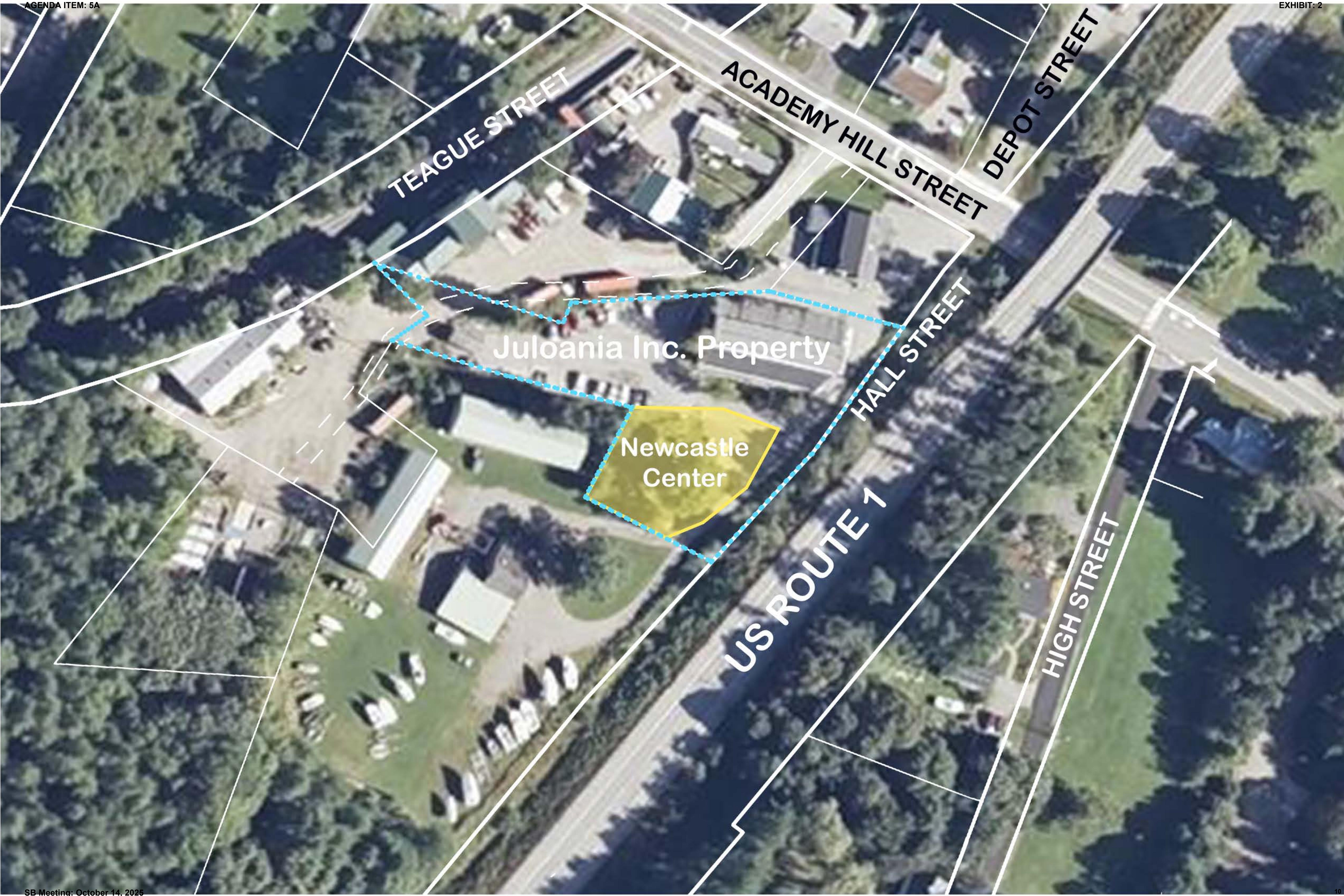
Please find attached the drawings that we presented, in PDF format, for your records/reference.

The board described a couple of different paths forward for this project, and maybe the one with the best chance of success might be the town warrant option. The chair suggested that a next step regardless would be for Paul (the owner) and I to sit down with you at your earliest convenience and discuss this further. Do you have any openings coming up? Please let us know and we can coordinate schedules.

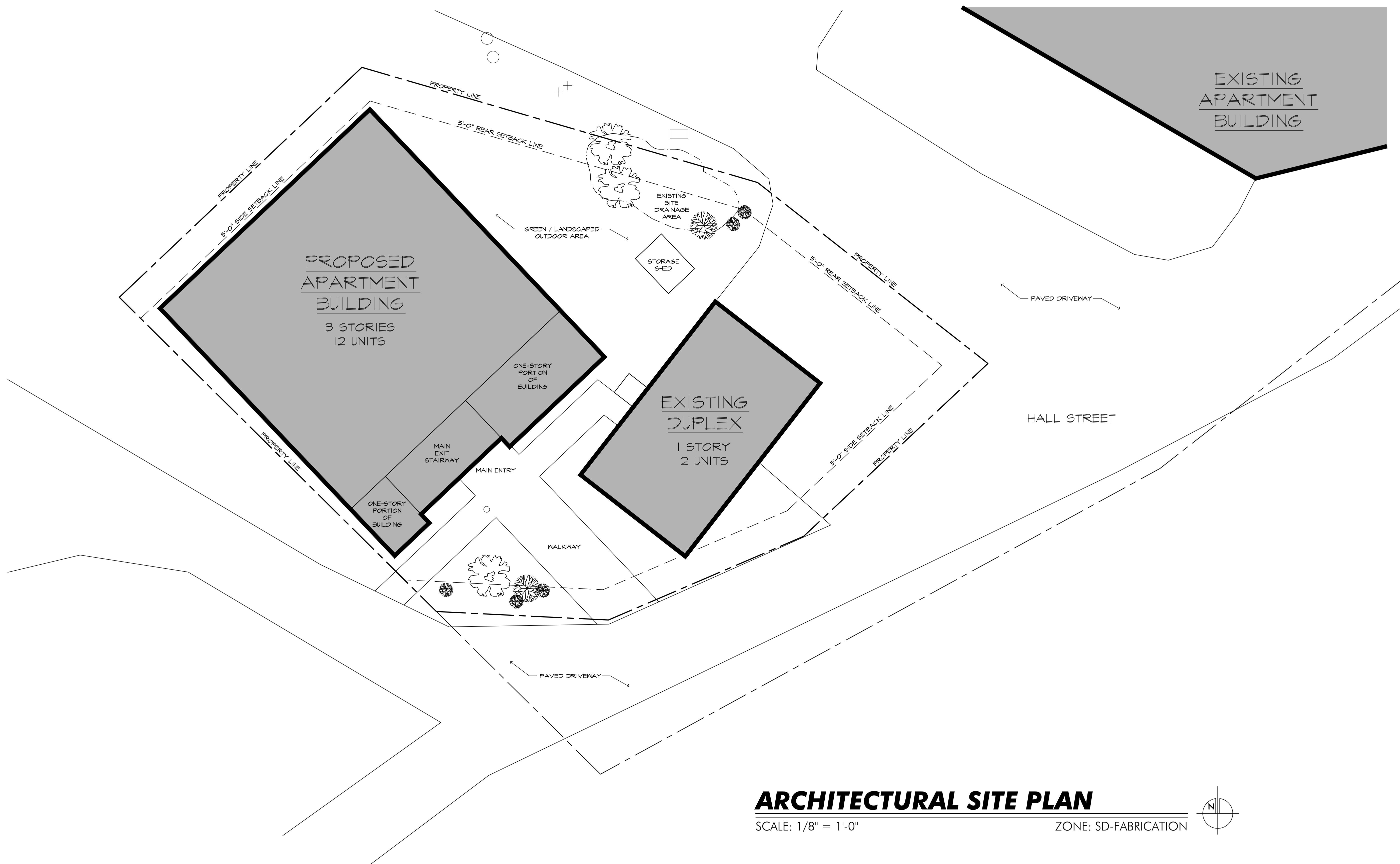
Thanks again,

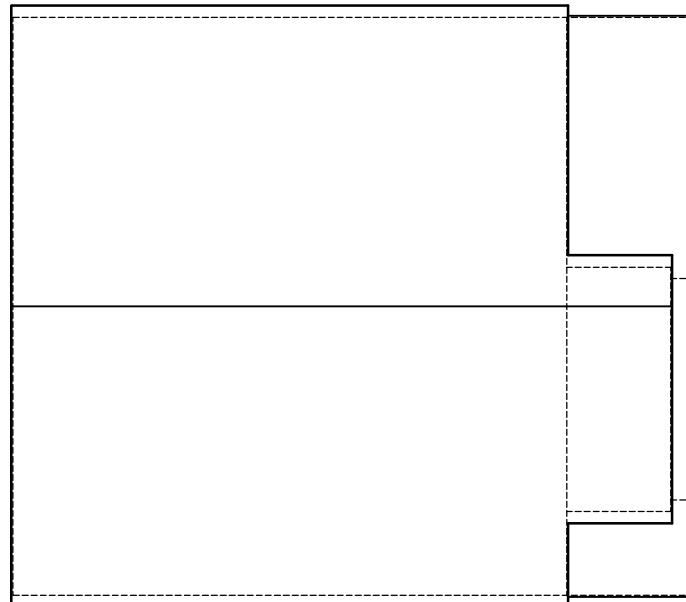
Brian

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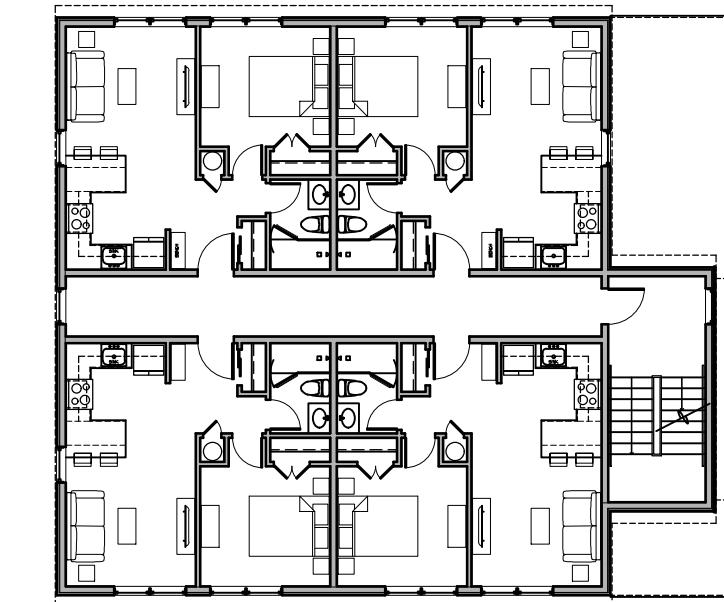




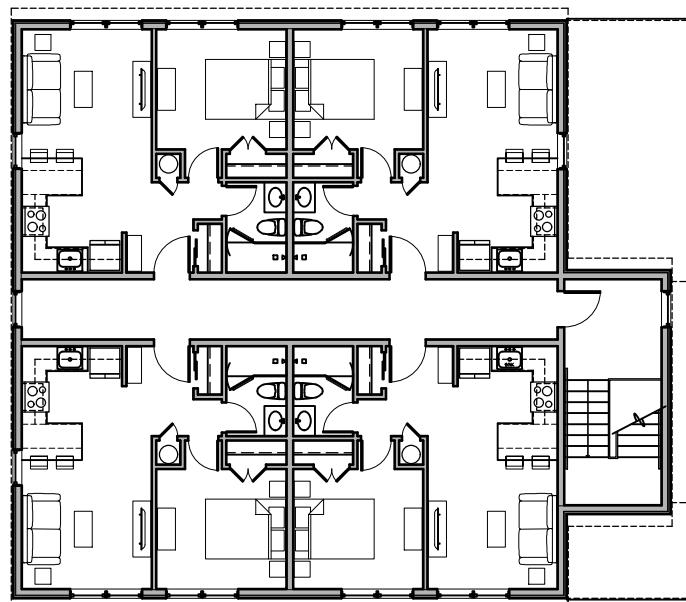




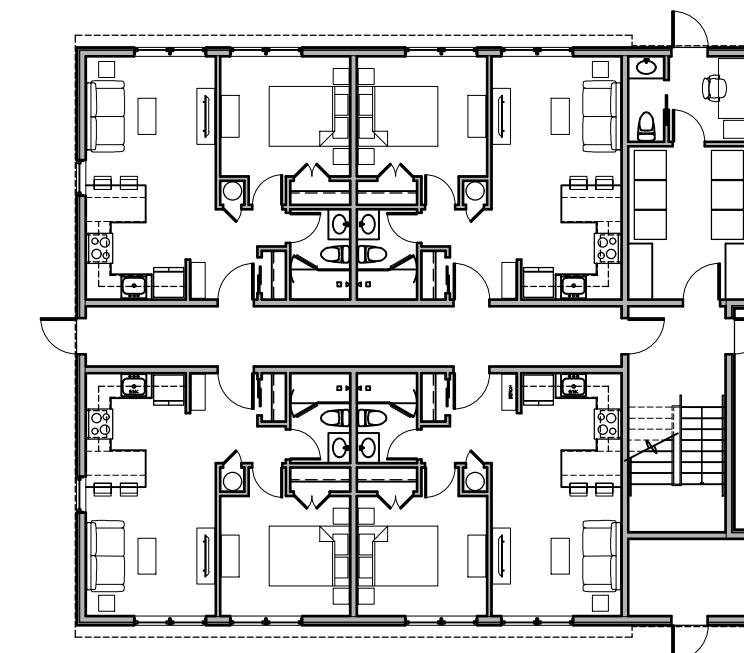
ROOF



SECOND FLOOR



THIRD FLOOR



FIRST FLOOR

NEWCASTLE CENTER - FLOOR PLANS

1/16" = 1'-0"

JUNE 12, 2025

medomakDESIGN



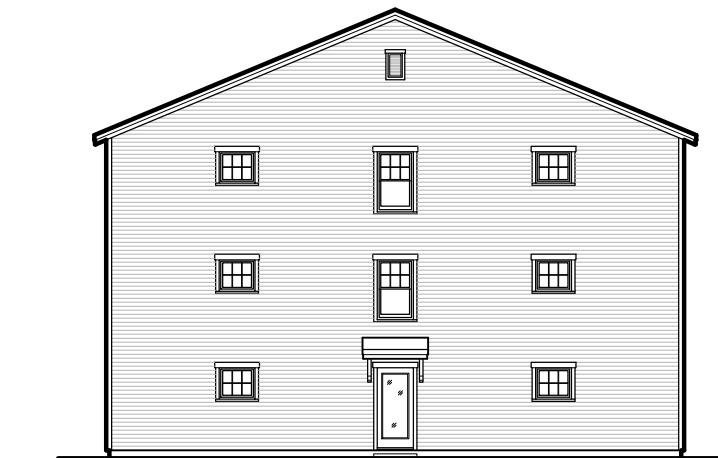
SOUTHWEST ELEVATION



SOUTHEAST ELEVATION



NORTHEAST ELEVATION



NORTHWEST ELEVATION

NEWCASTLE CENTER - EXTERIOR ELEVATIONS

1/16" = 1'-0"

JUNE 12, 2025

medomakDESIGN

Board Members

Jennifer Putnam
Executive Director, Waypoint
Board President

Bill Shanahan
Co-Founder & Senior Advisor, Evernorth
Board Treasurer

Gunnar Hubbard
FAIA, LEED Fellow, Climate-Forward
Catalyst for the AEC Industry
Board Secretary

David Birkhahn
Vice President, TD Bank

Elizabeth Boepple
Partner, Murray, Plumb, & Murray

Cheryl Harkins
Advocate, Homeless Voices for Justice

Ninette Ibararuta
Senior Director, Community Engagement & Outreach United Way of Southern ME

Chip Newell
Principal, The NewHeight Group

Luc Nya
Mental Health Program Coordinator
OCFS/Corrections Liaison, Maine DHHS

Angela Perkins
Westbrook Resident

Thomas Ptacek
Advocate, Portland Resident

Jennifer Rottmann
Deputy Director/CFO, The Genesis Fund

John Ryan
Co-Founder and Board Chair,
Wright-Ryan Construction

Aaron Shapiro
Retired Community Development Director, Cumberland County

Kimberly Twitchell
Senior Director of Affordable Housing,
NBT Bank

Staff Contacts

Cullen Ryan
Executive Director

Samantha Messick
Operations Director

Vickey Merrill
Advocacy Director

Chris Harmon
Finance Director

Jenny Jimino
Office Manager

Bree LaCasse
Development Director

Brian Kilgallen
Development Officer

Sarah Gaba
Asset Management Director

Meredith Smith
Supportive Housing Manager

Sarah Derosier
Asset Manager

Sam Lowry
Compliance Manager

May 13, 2025

Re: LD 1829, An Act to Build Housing for Maine Families and Attract Workers to Maine Businesses by Amending the Laws Governing Municipal Land Use Decisions

Senator Curry, Representative Gere, and members of the Housing and Economic Development Committee, my name is Cullen Ryan, and I am the Executive Director of Community Housing of Maine or CHOM. CHOM creates housing and inclusive communities for vulnerable populations in Maine.

I am testifying in strong support of LD 1829, An Act to Build Housing for Maine Families and Attract Workers to Maine Businesses by Amending the Laws Governing Municipal Land Use Decisions. *This bill makes the following changes in the laws governing municipal land use decisions:*

1. *It establishes the Housing Development Resolution Board within the judicial branch. The board has concurrent jurisdiction with the Superior Court to hear appeals of final decisions by municipal reviewing authorities regarding housing and housing development. Decisions of the board are binding and not appealable to either the Superior Court or the Supreme Judicial Court.*
2. *It requires a municipality to allow a certain number of dwelling units per lot depending on whether the lot is in a designated growth area or is served by public water and sewer.*
3. *It requires members of municipal planning committees to attend land use planning training.*
4. *It requires a municipality to allow an affordable housing development to exceed any height restrictions by no more than 14 feet.*
5. *It prohibits a municipality from enacting an ordinance that limits the rate of growth of residential development in a designated growth area.*
6. *It prohibits a municipality from establishing or enforcing a minimum lot size requirement greater than 5,000 square feet per dwelling unit to be served by public water and public sewer. And*
7. *It limits municipal review for an affordable housing density bonus and a development with 4 or fewer units to administrative review.*

As this Committee knows, MaineHousing and the Legislature have made substantial investments in reducing barriers to affordable housing production in recent years. However, more work remains. The rising cost of housing is making it very difficult for Maine families, seniors, and essential workers to afford to live and work.

And due to local barriers, too often developments get caught up in multiple years of approval processes. These delays increase development costs, which dilutes the State's overall investment, reduces the number of affordable housing projects that can be funded, and thwarts access to that housing for Maine people who need it desperately.

The need for affordable and supportive housing already far exceeds the supply, particularly for homeless and special needs populations – these roadblocks only worsen the affordable housing crisis in Maine.

Maine is facing a gap of 84,000 affordable homes over the next decade. Without creative solutions that reduce barriers to affordable housing production such as those that LD 1829 would provide, we won't make a real difference in the lives of people in Maine with low incomes. And we won't make a real difference in ending homelessness.

This bill would establish a fair, expert board to review local housing decisions quickly. It would also reduce barriers to production by removing unnecessary, cumbersome land use barriers and red tape that only serves to increase timelines and costs and reduce the number of units produced. This bill would create a pathway to more efficient, effective use of our state's finite resources for affordable housing development.

Please pass LD 1829 so that we can all work together to address Maine's affordable housing crisis, and Maine be a state in which everyone can live, work, and thrive.

Thank you for the opportunity to comment.

AGENDA ITEM: 6A

ITEM COMMENTARY

AGENDA ITEM: **(Unfinished Business)** Mills Road Project

STAFF RESOURCE: Kevin Sutherland, Town Manager
Michael Martone, Town Planner

BACKGROUND: The Town contracted with Acorn Engineering, after an RFP selection process, to assist in the development of a potential development plan for the Town owned land located at Map 013, Lot 011 (behind the new housing developed by Rob Nelson on Mills Rd). The first step Acorn has taken is a comprehensive due diligence report and site evaluation.

EXHIBITS: [Acorn Due Diligence & Site Evaluation Report](#)
[Mills Road Development Site Due Diligence Process And Discussion Points](#)

RECOMMENDATION: Review the provided report from Acorn and the memo outlining the process and discussion points for the Oct. 14 Select board meeting. Share any feedback regarding a vision for the site, intended uses, Town priorities, and any concerns or guidance that can then help guide the process.

POSSIBLE MOTION: *No official action recommended at this time. General feedback and input to help focus conceptual design development and the overall process is sought by Town Staff.*

AGENDA ITEM: 7A

ITEM COMMENTARY

AGENDA ITEM: **(New Business)** 2026 Annual Town Meeting and FY27 Budget

STAFF RESOURCES: Kevin Sutherland, Town Manager

BACKGROUND: This item was tabled at the September 22nd meeting.

On [June 30, 2025](#), the Select Board held a Workshop to review the [results of the Open Town Meeting](#) and begin planning for the upcoming year.

As part of the discussion on using referendum (ballot) voting for the 2026 Annual Town Meeting warrant articles, where it was a close 86 in favor and 83 against vote, Select Board members expressed interest in having the 2026 Annual Meeting by ballot vote. To do so, and meet the deadlines for the printing of the ballots for early June, allow for absentee voting, and ensure all public hearing dates can be met, we'll need to start the formal part of the budget process in late January.

EXHIBITS: This was discussed to a greater extent at the January 27, 2025 Select Board meeting.

RECOMMENDATION: See Memo on Page 71 of the [January 27, 2025 Select Board packet](#).

The Town Clerk is requesting a formal vote, as this has only been discussed previously in the workshop.

POSSIBLE MOTION: ***"To develop the entire 2026 Annual Town Meeting Warrant as a secret ballot election."***

AGENDA ITEM: 7B

ITEM COMMENTARY

AGENDA ITEM: **(New Business)** Assistance to Firefighters Grant

STAFF RESOURCE: Kevin Sutherland, Town Manager

BACKGROUND: The Town of Newcastle applied for an Assistance to Firefighters Grant through FEMA GO to replace our nearly 20 year old self-containing breathing apparatus (SCBA) in December of 2024. In September of this year, we were notified we've been awarded the grant! The total grant is \$145,128.66.

This is \$138,217.77 of Federal funding with a required 5% match from the town of \$6,910.89.

EXHIBITS:

- 1. Grant Request information (not entire application)
- 2. Award Letter

RECOMMENDATION: We'd recommend the Select Board accept the grant and between the Public Safety budget and the contingency account, we will work to make sure we can fit the match in the current year.

POSSIBLE MOTION: ***"To accept the US Department of Homeland Security's Assistance to Firefighters Grant with an effective date of September 20, 2025 in the amount of \$138,217.77."***

GRANT REQUEST**PROGRAM AREA: Operations and Safety****Personal Protective Equipment (PPE) \$147,508.66**

We are having ever increasing issues with our SCBA - primarily leaking air through the regulator which puts these out of service while we try to locate parts. This has caused the department to pay closer attention to their operational ability to make sure they are ready for use. The current SCBA's are three revisions behind the NFPA 1982-2018 revision on requirements for the pass alarm and do not meet the current 2018 edition. Our hope is that we will be able to keep all of our SCBA's in service until we are able to replace them. For safety and operations purposes, we feel that it is important to make sure all of our air packs are of the same make and model. Sharing masks is unsanitary and poses a risk of spreading disease such as Covid-19. If awarded this grant, the Town will assist with the purchase of one additional mask for each SCBA certified firefighter (currently 10). The amount is factored into the grant request and would serve as a local match.

Our municipality has a written procurement policy which meets federal minimum guidelines as established by OMB in CFR 44.13.36 and 2 CFR 200.138. If we are selected for funding, we will follow that policy and if cost savings are realized they will be handled in the manner specified by 2022 AFG NOFO. All reports will be filed with required deadlines for submission. We have the required matching funds for this project within our budget. Our department is currently in the process of reporting to NFIRS again on a regular basis and we will do so as required. Any required reports will be completed and submitted in given timelines.

Cost/Benefit

Ensuring that firefighters have a safe and reliable air supply is crucial for our mission. It is essential for them to perform their duties, such as saving lives and protecting property. If firefighters do not have access to dependable air, they cannot safely enter immediately dangerous to life or health (IDLH) environments. Reliable and safe Self-Contained Breathing Apparatus (SCBAs) are necessary to allow our firefighters to perform rescues and save property without hesitation. SCBAs must be both dependable and as safe as possible. This reliability directly benefits our citizens by helping stabilize our ISO (Insurance Services Office) rating, which, in turn, helps reduce the tax burden associated with funding this project.

The cost benefit extends to the community by mitigating the risk of relying on outdated or unsafe equipment. However, our SCBA issue is now contributing to recruitment and retention challenges. Firefighters expect dependable equipment to ensure their safety, and if we are unable to provide this, we risk losing both experienced firefighters and the ability to recruit new ones. This increases the risk to both our firefighters and the community, as well as the potential cost of having to hire career firefighters to provide the necessary protection.

The loss of a firefighter or a citizen can have cascading negative effects on any community. These situations often result in long-term emotional and financial consequences, sometimes

causing affected families to relocate. The total cost of this project is \$147,508.66, which equates to \$4.11 per person for the 35,828 citizens directly and indirectly served through mutual aid by our department. If awarded the grant, just the town's local match would equate to \$0.09 per person.

This project will replace all existing SCBA equipment, with no expected increase in current operating costs. In fact, it is likely to result in additional cost savings. Annual and periodic testing of the equipment is already budgeted for and will continue as planned.

Statement of Effect

The most dangerous aspect of a firefighter's job is performing strenuous tasks in Immediately Dangerous to Life or Health (IDLH) environments. Our department's current SCBAs do not offer the advanced safety features required by the latest NFPA 1981-2018 standard. Additionally, by the time this grant is awarded, a new NFPA 1981 revision may be released, further outdated our equipment and compromising firefighter safety when it matters most. These limitations increase risks to both our firefighters and the public, potentially leading to greater property damage during fire suppression, search and rescue (SAR) operations, hazmat incidents, and long-duration suppression efforts.

Acquiring this funding will significantly enhance firefighter safety during all types of incidents. Our current SCBA operations face multiple issues, including:

- Logic board malfunctions causing false PASS alarm warnings.
- Poor ergonomic design, which leads to increased firefighter fatigue and longer rehabilitation periods.
- Increased entanglement risks due to poor design.
- Frequent need for parts replacements.
- Lack of interoperability with neighboring mutual aid fire departments.
- Frequent out-of-service packs and bottles, limiting on-scene air supply.
- Non-compliance with CBRNE standards, putting us at risk due to proximity to 500 tons of radiological waste.

The SCBAs requested in this proposal will address all these concerns. Key improvements include:

- A heads-up display to provide visual information on air supply and battery status.
- Quick-connect SCBA options for Rapid Intervention Team (RIT) situations.
- Cylinders that won't leak while stored on apparatus.
- Reduced entanglement risks.
- Improved ergonomic design for less firefighter fatigue and better range of motion.
- Enhanced interoperability with mutual aid departments for better air supply and RIT operations.
- CBRNE compliance for responding to incidents involving radiological materials.
- Elimination of false alarms, reducing confusion at the incident scene.

Without this funding, we will continue to lose critical capabilities, increasing the risk of firefighter injuries, line-of-duty deaths (LODD), or citizen fatalities. This is a safety issue that cannot be ignored.

We believe this project addresses the highest priorities of the AFG—firefighter safety—and offers an all-hazards approach in line with National Response Framework (NRF) guidelines. The project is reasonable in cost, with a high cost-benefit return. We hope the reviewers will support our application, recognizing the importance of this critical need.

The members of the Newcastle Fire Department, Town Staff, and our citizens are grateful for the opportunity to apply for this program, as we do not have the financial resources to address this need independently. We also thank the reviewers for their time and commitment to improving the fire service across the United States.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 09/20/2025



FEMA

Kevin Sutherland
TOWN OF NEWCASTLE
P.O. BOX 386
NEWCASTLE, ME 04553

EMW-2024-FG-08228

Dear Kevin Sutherland,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2024 Assistance to Firefighters Grant (FG) Grant funding opportunity has been approved in the amount of \$138,217.77 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$6,910.89 for a total approved budget of \$145,128.66. Please see the FY 2024 FG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2024 FG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey Street".

Stacey Street
Deputy Assistant Administrator
Grants Program Directorate

Summary Award Memo

Program: Fiscal Year 2024 Assistance to Firefighters Grant

Recipient: TOWN OF NEWCASTLE

UEI-EFT: NKECK8JKPMK8

Award number: EMW-2024-FG-08228

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2024 Assistance to Firefighters Grant funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

| Object Class | Total |
|--------------------|--------------|
| Personnel | \$0.00 |
| Fringe benefits | \$0.00 |
| Travel | \$0.00 |
| Equipment | \$145,128.66 |
| Supplies | \$0.00 |
| Contractual | \$0.00 |
| Construction | \$0.00 |
| Other | \$0.00 |
| Indirect charges | \$0.00 |
| Federal | \$138,217.77 |
| Non-federal | \$6,910.89 |
| Total | \$145,128.66 |
| Program Income | \$0.00 |

Approved scope of work

After review of your application, FEMA has approved the below scope of work. Justifications are provided for any differences between the scope of work in the original application and the approved scope of work under this award. You must submit scope or budget revision requests for FEMA's prior approval, via an amendment request, as appropriate per 2 C.F.R. § 200.308 and the FY2024 FG NOFO.

Approved request details:

Personal Protective Equipment (PPE)

SCBA: SCBA Unit includes: Harness/Backpack, Face Piece and 2 cylinders**DESCRIPTION**

SCOTT X3 PRO 2018 EDITION, 4.5, CGA 17.00 6,965.43 118,412.31 SCOTT-CARBON CYL.& VALVE 4500 30 MIN 34.00 1,171.55 39,832.70 SCOTT AV3000 HT 4 1/2 STRAP, MEDIUM 17.00 340.00 5,780.00 8,476.98 144,108.66

| | QUANTITY | UNIT PRICE | TOTAL | BUDGET CLASS |
|--------|----------|------------|--------------|--------------|
| Cost 1 | 17 | \$8,476.98 | \$144,108.66 | Equipment |

Face Pieces (not associated with SCBA requests)**DESCRIPTION**

SCOTT AV3000 HT 4 1/2 STRAP, MEDIUM 10.00 340.00 3,400.00 If the Grant is approved, the Town will look to purchase an additional 10 face pieces to provide to volunteer firefighters to assist in reducing the spread of disease.

| | QUANTITY | UNIT PRICE | TOTAL | BUDGET CLASS |
|--------|----------|------------|------------|--------------|
| Cost 1 | 3 | \$340.00 | \$1,020.00 | Equipment |

CHANGE FROM APPLICATION

Quantity from 10 to 3

JUSTIFICATION

The award reflects a reduction from the amount requested in the application. This reduction is because the number of Face Pieces requested exceeds the number of personnel necessitating Face Pieces in your department.

Obligating document

| 1. Agreement No. EMW-2024-FG-08228 | 2. Amendment No. N/A | 3. Recipient No. 016000292 | 4. Type of Action AWARD | 5. Control No. WX02143N2025T | | |
|--|--|---|--|--|---------------------|-----------------------------------|
| 6. Recipient Name and Address TOWN OF NEWCASTLE 4 PUMP STREET NEWCASTLE, ME 04553 | | 7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646 | | 8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742 | | |
| 9. Name of Recipient Project Officer Kevin Sutherland | | 9a. Phone No. 2076311793 | 10. Name of FEMA Project Coordinator Assistance to Firefighters Grant Program | 10a. Phone No. 1-866-274-0960 | | |
| 11. Effective Date of This Action 09/20/2025 | 12. Method of Payment OTHER - FEMA GO | 13. Assistance Arrangement COST SHARING | | 14. Performance Period 09/27/2025 to 09/26/2027 Budget Period 09/27/2025 to 09/26/2027 | | |
| 15. Description of Action a. (Indicate funding data for awards or financial changes) | | | | | | |
| Program Name Abbreviation | Assistance Listing No. | Accounting Data (ACCS Code) | Prior Total Award | Amount Awarded This Action + or (-) | Current Total Award | Cumulative Non-Federal Commitment |
| FG | 97.044 | 2025-FF-GB01 - P410-xxxx-4101-D | \$0.00 | \$138,217.77 | \$138,217.77 | \$6,910.89 |
| | | Totals | \$0.00 | \$138,217.77 | \$138,217.77 | \$6,910.89 |
| b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A | | | | | | |
| 16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) | | | | | | |
| This field is not applicable for digitally signed grant agreements | | | | | | |

| | |
|--|---------------------------|
| 17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) | DATE |
| 18. FEMA SIGNATORY OFFICIAL (Name and Title) Stacey Street, Deputy Assistant Administrator Grants Program Directorate | DATE 09/20/2025 |

AGENDA ITEM: 7C

ITEM COMMENTARY

AGENDA ITEM: **(New Business) 2025-2026 Abatement list**

STAFF RESOURCE: James H. Murphy, Jr, Assessor's Agent

BACKGROUND: Attached is a listing of errors for the 2025-2026 Tax Commitment. The reason is indicated for each property abatement.

EXHIBITS: 1. 2025-2026 Abatement Certificate

RECOMMENDATION: To correct errors in the 2025-2026 Tax Commitment

POSSIBLE MOTION: *"To accept the recommendation of Assessor's Agent Murphy to approve the attached 2025-2026 (#1) Abatement list as presented."*

**TOWN OF NEWCASTLE
BOARD OF ASSESSOR ABATEMENT CERTIFICATE**

WE HEREBY CERTIFY, that the accounts listed, contain a list of the valuations of the estates, Real and Personal, to be abated for the fiscal year 2025-2026, located in the Town of Newcastle.
(numbering continued from previous abatement lists, if applicable)

| Fiscal Year | Name | Acct# | \$ Valuation | \$ Amount |
|---|--|--------------|---------------------|------------------|
| Reason | | | | |
| 2025-2026 001 | Hughes, Charles T. II | RE 1161 | \$ 25,000 | \$ 357.50 |
| | A timely submitted Homestead Exemption application was not applied to the account | | | |
| 2025-026 002 | Waalen & Dupre | RE 1157 | \$ 70,400 | \$ 1,006.72 |
| | In the change from Trio SQL to TRIO Web (the assessing software) the system improperly duplicated the land valuation on both property records for this account. | | | |
| 2025-026 003 | Charged Timber, LLC | RE 1762 | \$15,000 | \$ 214.50 |
| | In the division of one account into 2 accounts incorrect acreage resulted in one of the accounts. | | | |
| 2025-2026 004 | Connolly, Easter | RE 1354 | \$39,300 | \$ 561.99 |
| | Upon inspection the property was found to be in Average condition for the age of the property due to the accumulation of deferred maintenance. The property will be on a yearly reinspection list based on the owners intention to make repairs in the near future. | | | |
| 2025-2026 005 | Hunt, Chirstine | Re 1765 | \$ 10,000 | \$ 143.00 |
| | This account is a duplicate of account RE 460. | | | |
| 2025-2026 006 | Coastal Rivers | RE 1764 | \$ 37,700 | \$ 539.11 |
| | The applicant submitted 2 documents at once for consideration. The first was an application for Open Space Classification which was accepted and approved. Within the email were additional attachments including an application for exemption for taxation under Maine Title 36 section 652 as a Charitable Organization. The second application was timely filed and would have been approved. | | | |
| 2025-2026 007 | Wells Fargo Financial | PP 231 | \$1,600 | \$ 22.88 |
| | This timely Business Equipment Tax Exemption application was placed to Wells Fargo Vendor Financial Services (not the same company) in error. | | | |
| Total \$ 2,845.70 | | | | |
| Year to Date \$ 2,845.70 | | | | |
| IN WITNESS THEREOF, We have given under our hand October 14, 2025 | | | | |

Benjamin Frye

Karen Paz

Tor Glendinning

Rufus Percy

Thomas Kostenbader

AGENDA ITEM: 7D

ITEM COMMENTARY

AGENDA ITEM: **New Business:** Provider Agency Funding Request Policy

STAFF RESOURCE: Kevin Sutherland, Town Manager & Michelle Cameron, Finance Director

BACKGROUND: At the request of the Select Board, the Finance Committee met with staff to develop a Provider Agency Funding Request policy for the Board's consideration.

EXHIBITS: 1. [Provider Agency Funding Request Policy](#)

RECOMMENDATION: Review and possibly take action on proposed policy

POSSIBLE MOTION: *"To repeal the Town Appropriations Policy and further approve the proposed Provider Agency Funding Request Policy"*

AGENDA ITEM: 7E

ITEM COMMENTARY

AGENDA ITEM: **New Business:** Debt Management Policy

STAFF RESOURCE: Kevin Sutherland, Town Manager & Michelle Cameron, Finance Director

BACKGROUND: At the request of the Select Board, the Finance Committee met with staff to develop a Debt Management Policy for the Board's consideration.

EXHIBITS: 1. [Debt Management Policy](#)

RECOMMENDATION: Review and possibly take action on proposed policy

POSSIBLE MOTION: ***"To approve the proposed Debt Management Policy"***

AGENDA ITEM: 8A

ITEM COMMENTARY

AGENDA ITEM: **(Fiscal Warrant)** AP warrant

STAFF RESOURCE: Michelle Cameron, Treasurer & Shelly Clifford, Deputy Treasurer

BACKGROUND: At each meeting of the Select Board, a summary of invoices and bills are presented to the board for their opportunity to review and ask any questions before approval or modification.

EXHIBITS: **1.** FY26 Sixth AP Warrant

RECOMMENDATION: Staff recommends approval of the AP Warrant.

POSSIBLE MOTION: ***"To approve the Fiscal Year 2026 Sixth AP Warrant for \$174,712.18"***

| Jrnl | Invoice Description | Reference | | | |
|---|--|----------------------|-----------------|-------------|--|
| Description | Account | Proj | Amount | Encumbrance | |
| 00348 AT&T MOBILITY | | | | | |
| 0135 | Fire Chief's Cell Phone | New Phone | | | |
| New Phone | E 105-05-09 | | 117.20 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / PHONES | | | | |
| | | Vendor Total- | 117.20 | | |
| 00033 CENTRAL MAINE POWER CO | | | | | |
| 0135 | Various Electric Accounts | September | | | |
| 35013306861 - FLASHER | E 105-57-03 | | 53.23 | 0.00 | |
| | PUB SAFETY - INFRASTRUCT / FLASHER RT 1 | | | | |
| 35011641467 - F.D. | E 105-66-02 | | 143.05 | 0.00 | |
| | PUB SAFETY - FIRE STA/COM / ELECTRICITY | | | | |
| 35015543313 - BIRD | E 101-67-02 | | 82.39 | 0.00 | |
| | GEN GOVT - BIRD PLAYGR / ELECTRICITY | | | | |
| 35015543750 - SHPS FD | E 105-68-02 | | 150.79 | 0.00 | |
| | PUB SAFETY - SHEEPSCT STA / ELECTRICITY | | | | |
| 30012720394 - AC HL STR L | E 105-57-02 | | 58.31 | 0.00 | |
| | PUB SAFETY - INFRASTRUCT / ST. LIGHTS | | | | |
| 35013844770 * STR LIGHTS | E 105-57-02 | | 145.20 | 0.00 | |
| | PUB SAFETY - INFRASTRUCT / ST. LIGHTS | | | | |
| 35016922797 - SANDLOT | E 107-40-01 | | 44.99 | 0.00 | |
| | PUBLIC WORKS - FACILITIES / ELECTRICITY | | | | |
| 35011988843 - T. OFFICE | E 101-65-02 | | 190.13 | 0.00 | |
| | GEN GOVT - TOWN OFFICE / ELECTRICITY | | | | |
| | | Vendor Total- | 868.09 | | |
| 00074 COLBY & GALE | | | | | |
| 0135 | FIRE COMPANY OIL / FUELS | ACCT#17988 | | | |
| FIRE COMPANY HEATING FUEL | E 105-66-01 | | 442.85 | 0.00 | |
| | PUB SAFETY - FIRE STA/COM / HEATING FUEL | | | | |
| FIRE CO VEHICLE FUEL | E 105-05-60 | | 273.20 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / VEH GAS/OIL | | | | |
| | | Vendor Total- | 716.05 | | |
| 00378 Copeland's Garage Inc. | | | | | |
| 0135 | 9/16/2025 INVOICES | Inspections/Mai | | | |
| Maint/Inspections | E 105-05-42 | | 467.05 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / EQ/VEH MAINT | | | | |
| INV#350416967 - 9/30/25 | E 105-05-42 | | 1,074.60 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / EQ/VEH MAINT | | | | |
| | | Vendor Total- | 1,541.65 | | |
| 01201 DAMARISCOTTA FISH LADDER RESTORATION | | | | | |
| 0135 | Maint for Fish Ladder | Inv 9/19/25 | | | |
| Maint for Fish Ladder | E 208-91-01 | | 6,517.25 | 0.00 | |
| | ALEWIFE RES - RES ACCT EXP / ALEWIFE EXP | | | | |
| | | Vendor Total- | 6,517.25 | | |
| 00008 DAMARISCOTTA HARDWARE | | | | | |
| 0135 | SAWZALL BLADES | FIRE COMPANY | | | |
| SAWZALL BLADES - FD | E 105-25-95 | | 214.98 | 0.00 | |
| | PUB SAFETY - OPERATIONS / SUPPLIES | | | | |
| | | Vendor Total- | 214.98 | | |
| 00011 GREAT SALT BAY SANITARY DIST. | | | | | |
| 0135 | River Rd/16 Hydrants | Sept / Oct | | | |
| (16) HYDRANTS | E 105-57-01 | | 11,705.80 | 0.00 | |
| | PUB SAFETY - INFRASTRUCT / HYDRANTS | | | | |

| Jrnl | Invoice Description | Reference | | | |
|--|--|--------------|------------|-------------------|--|
| Description | Account | Proj | Amount | Encumbrance | |
| Vendor Total- | | | | 11,705.80 | |
| 00897 HAGAR ENTERPRISES, INC | | | | | |
| 0135 INV's 9371,9377,9373,9383 | SEPTEMBER | | | | |
| Roads Downtown - 2 Months | E 107-41-02 | | 106,781.24 | 0.00 | |
| Excavator | PUBLIC WORKS - WINTER OPS / SNOW DWNTWN E 107-43-02 | | 3,750.00 | 0.00 | |
| Tri-Axle Trucking | PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT E 107-43-02 | | 1,500.00 | 0.00 | |
| Labor - 2 men | PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT E 107-43-02 | | 1,500.00 | 0.00 | |
| Traffic Control | PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT E 107-43-02 | | 350.00 | 0.00 | |
| Fabric - Cover area | PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT E 107-43-04 | | 1,700.00 | 0.00 | |
| 8/8 Loader for Sand/Salt | PUBLIC WORKS - GEN CONTRCTR / MATERIAL E 107-43-02 | | 230.00 | 0.00 | |
| Inv#9377 Crack Filling | PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT E 107-42-11 | | 10,000.00 | 0.00 | |
| Vendor Total- | | | | 125,811.24 | |
| 00278 HARRIS COMPUTER SYSTEMS | | | | | |
| 0135 WAW-NEWHOST-072925 | TRIXT0003163 | | | | |
| TRIXT0003163 | E 101-25-11 | | 1,000.00 | 0.00 | |
| Vendor Total- | | | | 1,000.00 | |
| 00480 KARA STOCKTON | | | | | |
| 0135 CEO Mileage | September | | | | |
| MILEAGE - Sept. | E 103-25-75 | | 55.65 | 0.00 | |
| Vendor Total- | | | | 55.65 | |
| 01605 LIBERTY MUTUAL INSURANCE | | | | | |
| 0135 Newcastle Fire Company | #BMW58679173 | *** PAID *** | Check # | 2098 | |
| BMW58679173 (Marine) | E 101-03-05 | | 421.25 | 0.00 | |
| Vendor Total- | | | | 421.25 | |
| 00013 LINCOLN COUNTY NEWS | | | | | |
| 0135 ADS - GA Ordinance | P210953 | | | | |
| GA Ordinance Ad | E 101-25-55 | | 40.00 | 0.00 | |
| Vendor Total- | | | | 40.00 | |
| 00115 LINCOLN COUNTY REG. DEEDS | | | | | |
| 0135 September Discharges | | | | | |
| Sept. Discharges | E 101-25-91 | | 228.00 | 0.00 | |
| Vendor Total- | | | | 228.00 | |
| 00015 MAINE MUNICIPAL ASSOC. | | | | | |
| 0135 Order #1000495043 | K. Sutherland | | | | |
| Order#1000495043 | E 101-25-80 | | 185.00 | 0.00 | |
| Vendor Total- | | | | 185.00 | |
| 00822 MAINE MUNICIPAL ASSOC-W.C. FUND | | | | | |

| Jrnl | Invoice Description | Reference | | | |
|---|--|----------------------|---------------|-------------|--|
| Description | Account | Proj | Amount | Encumbrance | |
| 0135 | WORKERS COMP INS | INV#84492 | | | |
| INV#84492 | E 101-03-15 | | 778.35 | 0.00 | |
| | GEN GOVT - INSURANCE / WORKERS COMP | | | | |
| | | Vendor Total- | 778.35 | | |
| 00360 MODERN PEST SERVICES | | | | | |
| 0135 | PEST REMOVAL - ECOCARE | September | | | |
| PEST REMOVAL-ACCT#267722 | E 101-65-04 | | 121.00 | 0.00 | |
| | GEN GOVT - TOWN OFFICE / MAINT/REPAIR | | | | |
| | | Vendor Total- | 121.00 | | |
| 00383 NAPA AUTO PARTS | | | | | |
| 0135 | 8/30 - PRV | Fire Company | | | |
| 8/30 - PRV | E 105-05-42 | | 194.20 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / EQ/VEH MAINT | | | | |
| | | Vendor Total- | 194.20 | | |
| 00295 NOBLEBORO JEFFERSON TRANSFER STATION | | | | | |
| 0135 | Acct. #TON10 | INV#83959 | | | |
| INV#83959 | E 102-10-10 | | 10.00 | 0.00 | |
| | PUBLIC SRVCE - WASTE DISP / TRANSFER STA | | | | |
| | | Vendor Total- | 10.00 | | |
| 00405 NORTHEAST COFFEE COMPANY | | | | | |
| 0135 | Water for PFAS Residents | September | | | |
| W. O'Neil | E 213-91-12 | | 90.74 | 0.00 | |
| | PFAS RESERVE - RES ACCT EXP / PFAS RESERVE | | | | |
| J. Sullivan | E 213-91-12 | | 185.74 | 0.00 | |
| | PFAS RESERVE - RES ACCT EXP / PFAS RESERVE | | | | |
| | | Vendor Total- | 276.48 | | |
| 00102 PRIMO BRANDS | | | | | |
| 0135 | TOWN OFFICE WATER | September | | | |
| TOWN OFFICE WATER | E 101-25-95 | | 84.96 | 0.00 | |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | | |
| | | Vendor Total- | 84.96 | | |
| 00321 SBA TOWERS X, LLC | | | | | |
| 0135 | CUSTOMER#ME24363-A-05 | October | | | |
| Oct. Tower Site Rent | E 105-05-25 | | 103.51 | 0.00 | |
| | PUB SAFETY - FIRE DEPT / COMMUNICATN | | | | |
| | | Vendor Total- | 103.51 | | |
| 00395 SEACOAST SECURITY INC. | | | | | |
| 0135 | Daily Auto Testing | F.D. & T.Office | | | |
| Town Office Monitoring | E 101-65-04 | | 101.37 | 0.00 | |
| | GEN GOVT - TOWN OFFICE / MAINT/REPAIR | | | | |
| Fire Sta. Monitoring | E 105-66-04 | | 147.15 | 0.00 | |
| | PUB SAFETY - FIRE STA/COM / MAINT/REPAIR | | | | |
| | | Vendor Total- | 248.52 | | |
| 00243 SHREDDING ON SITE | | | | | |
| 0135 | Shred Bin Rental | October | | | |
| Oct. Shred Bin Rental | E 101-25-95 | | 10.00 | 0.00 | |
| | GEN GOVT - OPERATIONS / SUPPLIES | | | | |
| | | Vendor Total- | 10.00 | | |
| 00189 TIDEWATER TELECOM INC | | | | | |
| 0135 | PHONE LINES | F.D. & T.Office | | | |

| Jrnl | Invoice Description | Reference | | |
|-------------------|-------------------------------------|----------------------|---------------|-------------|
| Description | Account | Proj | Amount | Encumbrance |
| TOWN OFFICE LINES | E 101-65-05 | | 218.72 | 0.00 |
| | GEN GOVT - TOWN OFFICE / TELEPHONES | | | |
| FIRE DEPT | E 105-05-09 | | 115.68 | 0.00 |
| | PUB SAFETY - FIRE DEPT / PHONES | | | |
| | | Vendor Total- | 334.40 | |

01442 TOWN OF DAMARISCOTTA

| | | | | |
|-----------|-----------------------------------|----------------------|-----------------|------|
| 0135 | Interlocal Shared Planner | Aug. / Sept. | | |
| August | | E 103-01-21 | 4,586.05 | 0.00 |
| | PLANNING - COMPENSATION / PLANNER | | | |
| September | | E 103-01-21 | 4,586.05 | 0.00 |
| | PLANNING - COMPENSATION / PLANNER | | | |
| | | Vendor Total- | 9,172.10 | |

00354 TOWN OF NOBLEBORO

| | | | | |
|----------------|-------------------------------|----------------------|---------------|------|
| 0135 | Swimhole Portable Toilets | Inv#100825 | | |
| Port-a-Potties | | E 101-99-99 | 838.75 | 0.00 |
| | GEN GOVT - MISC / CONTINGENCY | | | |
| | | Vendor Total- | 838.75 | |

01300 TREASURER, STATE OF MAINE-DEH/DEP

| | | | | |
|-------------------|---------------------------|----------------------|---------------|------|
| 0135 | SURCHARGE-(SEPT.) | September | | |
| SURCHARGE-(Sept.) | | G 1-343-00 | 120.00 | 0.00 |
| | GEN'L GOV. / PLMBG SURCHG | | | |
| | | Vendor Total- | 120.00 | |

00023 TREASURER, STATE OF ME-BMV

| | | | | | |
|-------------------------|---------------------------|-----------------------|-----------------|----------|------|
| 0135 | 9/15 - 9/22/2025 BMV | BMV Report | *** PAID *** | Check # | 2071 |
| 9/15-9/22/25 BMV Report | | G 1-345-00 | | 1,515.37 | 0.00 |
| | GEN'L GOV. / STATE MV FEE | | | | |
| | | Invoice Total- | 1,515.37 | | |
| 0135 | 9/22 - 9/29/2025 BMV | BMV Report | *** PAID *** | Check # | 2097 |
| 9/22-9/29/25 BMV Report | | G 1-345-00 | | 2,837.08 | 0.00 |
| | GEN'L GOV. / STATE MV FEE | | | | |
| | | Invoice Total- | 2,837.08 | | |
| 0135 | 9/29 - 10/6/25 BMV | BMV Report | *** PAID *** | Check # | 2099 |
| 9/29-10/6/25 BMV Report | | G 1-345-00 | | 3,111.00 | 0.00 |
| | GEN'L GOV. / STATE MV FEE | | | | |
| | | Invoice Total- | 3,111.00 | | |
| | | Vendor Total- | 7,463.45 | | |

00029 TREASURER, STATE OF ME-DHHS/CDC

| | | | | |
|---------------------|-------------------------|----------------------|---------------|------|
| 0135 | State Plumbing Fees | September | | |
| Sept. Plumbing Fees | | G 1-342-00 | 577.50 | 0.00 |
| | GEN'L GOV. / STATE PLMB | | | |
| | | Vendor Total- | 577.50 | |

00027 TREASURER, STATE OF ME-IFW

| | | | | |
|------------------|---------------------------|----------------------|---------------|------|
| 0135 | Monthly IFW Report | September | | |
| Sept. IFW Report | | G 1-350-00 | 653.00 | 0.00 |
| | GEN'L GOV. / STATE IFW \$ | | | |
| | | Vendor Total- | 653.00 | |

00355 VANASSE HANGEN BRUSTLIN, INC

| | | | | |
|-------------------|------------------------|----------------------|-----------------|------|
| 0135 | Professional Services | August | | |
| Lynch Rd - August | | G 1-604-00 | 4,000.00 | 0.00 |
| | GEN'L GOV. / FEMA 4719 | | | |
| | | Vendor Total- | 4,000.00 | |

| Jrnl | Invoice Description | Reference | | | |
|---------------------------------------|----------------------------|-------------|-----------------------|-------------------|-------------|
| Description | | Account | Proj | Amount | Encumbrance |
| 00423 XEROX FINANCIAL SERVICES | | | | | |
| 0135 | Town Off Copier - Xerox | #40962308 | | | |
| Contract Pymt | | E 101-26-01 | | 304.00 | 0.00 |
| | GEN GOVT - LEASES / COPIER | | | | |
| | | | Vendor Total- | 304.00 | |
| | | | Prepaid Total- | 7,884.70 | |
| | | | Current Total- | 166,827.68 | |
| | | | Warrant Total- | 174,712.38 | |

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: _____, 2025

R.BENJAMIN FREY
TOR GLENDINNING
RUFUS PERCY
KAREN PAZ
THOMAS KOSTENBADER
