

- 7:00pm - Public Hearings:**  
**1) Finance Committee Ordinance**  
**2) Fireworks Ordinance**

**Select Board & Board of Assessors Meeting - Agenda**  
**February 12, 2024 immediately following Public Hearings**  
**Fire Station Community Room, 86 River Rd**

- 1. Call to Order**
- 2. Amendments to the Agenda**
- 3. Minutes of the previous meeting**
  - a. January 22<sup>nd</sup>, 2024
- 4. Public Comments on Items Not on the Agenda**
- 5. New Business**
  - a. Revaluation for Next Fiscal Year
  - b. FY22 Financial Audit
  - c. FY25 Budget Schedule
  - d. Setting Annual Town Meeting
  - e. Harriett G. Bird Clubhouse and Playground
- 6. Unfinished Business**
  - a. Fire Truck Bid Opening
  - b. Finance Committee Ordinance
  - c. Fireworks Ordinance
- 7. Town Manager Report and Communications**
- 8. Fiscal Warrants**
  - a. FY24 Fifteenth AP Warrant: \$119,416.09
- 9. Executive Session**
  - a. Consideration of real property acquisition (Title 1 §405.6.C)
  - b. Consultation with attorney regarding legal rights and duties pertaining to tax foreclosure (Title 1 §405.6.E)
- 10. Future Agenda Items**
  - a. Posted Road Application
  - b. Ground Lease Agreement
  - c. Fish Ladder Agreement
  - d. Harbor Management Ordinance
- 11. Adjournment of Meeting**

## Manager commentary for February 12<sup>th</sup>, 2024 Agenda packet items

**5. New Business Items:** This location on the agenda is meant for items that have not previously been put before the Select Board. Ideally, they are placed here as an introduction and for in-depth discussion before a final draft is later presented as an Unfinished Business item at a future meeting. However, if the new item is time sensitive or the Select Board has no issue with the item as presented, the Board may choose to vote on the item.

### New Business Item: **5A – Revaluation for Next Fiscal Year**

Manager’s Commentary: Please review the letter submitted by Jim Murphy, our Assessor’s agent ([PAGE 7](#)). Jim will attend the meeting on Monday to discuss and answer questions. If the Select Board is interested in moving forward a year sooner, I will make sure this included in the upcoming budget.

### New Business Item: **5B – FY22 Financial Audit**

Manager’s Commentary: The FY22 Audit is finally complete. [HERE](#) is a link to the document that is now on our website. Fred Brewer, our Auditor, will be in attendance to provide a review of this audit as well as hand out hard copies. I am hopeful we’ll get underway with the FY23 audit in the next few weeks.

A Possible Motion: ***“To accept the FY22 Audit Report as presented”***

### New Business Item: **5C – FY25 Budget Schedule**

Manager’s Commentary: I’ve included a memo on [PAGE 8](#) for a proposed schedule for the FY25 budget development. This should give me and staff enough time to begin to develop a budget and introduce to the Finance Committee ahead of these workshops.

A Possible Motion: ***“To schedule FY25 Budget Workshops for the first three Wednesdays in March: the 6th, 13th, and the 20th.”***

### New Business Item: **5D – Setting Annual Town Meeting**

Manager’s Commentary: For Newcastle, the Annual Town Meeting is a two-day event, with a brief 6 day pause in between. The first day is June 11<sup>th</sup> which is voting at the polls for municipal candidates and the second day is June 17<sup>th</sup>, the open town meeting portion where the legislative body (the attending public) votes on warrant articles.

A Possible Motion: ***“To set the Annual Town Meeting for June 11<sup>th</sup> and concluding on June 17<sup>th</sup>.”***

New Business Item: **5E – Harriett G. Bird Clubhouse and Playground**

Manager’s Commentary: Language below has been updated on the [web page](#) dedicated to this community asset.

“Donated to the Town of Newcastle in 1975, the Harriet G Bird Clubhouse and Playground was built by Pauline Fenno to honor her neighbor, Harriet Gertrude Bird. The Clubhouse is situated on Harriet's meadow and spans six acres in the heart of Sheepscot Village. When originally constructed, the property included a pony ring where the pony club met, sandbox, two tennis courts, and a baseball diamond. Now, the Playground is home to a basketball court and large, grassy areas for running around and exploring. Many community members have devoted countless hours to ensure the property's wellbeing, including Edna Verney. Edna had served on the Clubhouse Committee since the mid-1970s and up until her recent passing in December 2023. The Clubhouse and Playground has hosted a variety of groups and events including: Sheepscot Community Church groups, community festivals, a preschool, school activities and fundraisers, sports leagues, community dinners, birthday and retirement parties, and a variety of classes. The Clubhouse Committee has played a pivotal role in ensuring the property continues to thrive through fundraising for building repairs, renovations to the Clubhouse's kitchen and cellar, and additions for the playground area. The Clubhouse Committee has seen many iterations over the nearly 50 years of existence, but it continues work to be a place for community gatherings, celebrations, and learning.”

Continuing with the legacy of community/volunteer support for this town facility, I’d ask the Select Board to appoint/re-appoint members to the Harriet G Bird Clubhouse Committee to assist in hosting users of the facility and help Town Staff identify and plan for maintenance and repairs throughout the year.

A Possible Motion: ***“To appoint Jim Mercer, Carol Juchnik, Christine Wager, David O’Neal, and Megan Verney to serve on the Harriet G. Bird Clubhouse Committee for three year terms ending June 30, 2026.”***

**6. Unfinished Business Items:** Agenda items that have been brought before the Select Board previously in the current fiscal year. Ideally these are items that have been reviewed and are ready for vote, but the Select Board reserves the right for greater discussion, modification, or further postponement.

Unfinished Business Item: **6A – Fire Truck Bid Opening**

Manager’s Commentary: The town received three bids for the [Fire Truck RFP](#) that was sent out after the Select Board meeting on [January 8th](#). At the meeting, I’ll ask the Board to open the three bids, announce the bidders and amounts and provide the documents to the Fire Department’s Fire Truck committee for their review and recommendation in time for the February 26<sup>th</sup> meeting.

A Possible Motion: ***“To recognize the bids from \_\_\_\_\_ for \$\_\_\_\_\_, \_\_\_\_\_ for \$\_\_\_\_\_, and \_\_\_\_\_ for \$\_\_\_\_\_, and further ask the Fire Department’s Fire Truck Committee to review the bids and provide a recommendation for the February 26<sup>th</sup> Select Board Meeting.”***

Unfinished Business Item: **6B – Finance Committee Ordinance**

Manager’s Commentary: On [PAGE 12](#) is a clean copy of the amended ordinance. A red-line version can be found in the [January 8<sup>th</sup>, 2024 Select Board agenda packet](#) on page 64. Depending on any feedback from the public hearing on the matter, the Select Board can further modify the ordinance or move it to a vote at a Special Town Meeting which has already been scheduled for March 25<sup>th</sup> to consider a fire truck bond.

A Possible Motion: ***“To draft a warrant article for consideration of the amended Finance Committee Ordinance at the Special Town Meeting on March 25, 2024, and notify the Interim Town Clerk.”***

Unfinished Business Item: **6C – Fireworks Ordinance**

Manager’s Commentary: On [PAGE 13](#) is a clean copy of the amended ordinance. A red-lined version can be found in the [January 8<sup>th</sup>, 2024 Select Board agenda packet](#) on page 57. Depending on any feedback from the public hearing on the matter, the Select Board can further modify the ordinance or move it to a vote at a Special Town Meeting which has already been scheduled for March 25<sup>th</sup> to consider a fire truck bond.

A Possible Motion: ***“To draft a warrant article for consideration of the amended Fireworks Ordinance at the Special Town Meeting on March 25, 2024, and notify the Interim Town Clerk.”***

Fiscal Warrants: **8A – FY24 Fifteenth AP Warrant**

Manager Commentary: This can be found starting on [PAGE 16](#).

A Possible motion: ***“To approve the fifteenth FY24 AP Warrant for \$119,416.09.”***

**Select Board & Board of Assessors Meeting - Agenda**  
**January 22, 2024 @ 7:00 p.m.**  
**Fire Station Community Room, 86 River Rd.**

**Present Board Members:** Karen Paz, Joel Lind, Tor Glendinning, Thomas Kostenbader, Rufus Percy  
**Staff:** Kevin Sutherland, Town Manager

**Minutes transcribed by Emma McKearney, Deputy Town Clerk**

1. **Call to Order:** Meeting started at 7pm.
2. **Amendments to the Agenda**
  - a. Town Manager requested an addition to the agenda under New Business regarding the Volunteer Fire Assistant Grant. *Joel made a motion to add Volunteer Fire Assistant Grant to New Business. Motion was seconded by Rufus. Motion passed unanimously.*
3. **Minutes of the previous meeting**
  - a. **January 8<sup>th</sup>, 2024:** Joel made a motion to approve the minutes of the January 8, 2023, meeting as written. Motion was seconded by Thomas. Motion was passed 4-0, 1 abstain.
4. **Public Comments on Items Not on the Agenda**
5. **New Business**
  - a. **Shoreland Zoning Ordinance:** The Planning Board has been working on reviewing the Shoreland Zoning Ordinance to comply with the Maine Department of Environmental Protection Chapter 1000. Suggested changes have been made by the State. Recently, the Planning Board had a meeting to discuss additional changes, The Planning Board is planning to review and approve the additional changes to be moved to the Select Board for review.
  - b. **Comprehensive Plan State Approval:** The Town is continuing to work to complete the necessary changes in the Town's Comprehensive Plan for State approval to include additional data requested. The Select Board took comments from the public with desire to have a public hearing prior to sending the revised comprehensive plan back to the State and wanting to ensure that the code follows the comprehensive plan once approved. Once the plan is approved by the State, there will be a Town Meeting to vote on adopting the plan.
  - c. **LD 2003 – Core Zoning Code Amendments:** There is a deadline of June 2024 to change the Core Zoning Code to be in compliance with LD 2003. These changes will impact zoning districts with density requirements. For Newcastle, the rural district will be impacted. There is a \$10,000 funding opportunity available to support making the necessary changes.
  - d. **Volunteer Fire Assistant Grant:** The Newcastle Fire Company was awarded a matching grant of about \$5,000 for hoses and jackets for wildland firefighting through the Volunteer Fire Assistant Grant. This is to purchase equipment that would have been purchased by the Fire Company at some point regardless of the grant. *Joel made a motion to accept the Volunteer Fire Assistant Grant. Motion was seconded by Rufus. Motion passed unanimously.*
6. **Unfinished Business**
  - a. **Historic Preservation Ordinance:** Tor states that the ordinance would probably need a complete rewrite in order to move forward with the Historic Preservation Ordinance or that we should explore taking a different approach. *Joel made a motion to postpone the consideration of the drafted Historic Preservation Ordinance*

*indefinitely. Motion was seconded by Thomas. Tor made a motion to amend the motion to include the disbandment of the ad-hoc committee. Thomas made a motion to accept the amendment to the motion. Motions passed unanimously.*

- b. Village Partnership Initiative:** On January 11, Town Staff met with Wright-Pierce, pre-engineering services firm, to complete the documentation to initiate services. A large part of the project is centered around traffic data collection. The Town is looking to engage the public, Newcastle and nearby residents, through newspaper notifications, doing surveys, and holding workshops and public input sessions. The Town is looking to collaborate on some of the public outreach efforts with Lincoln County Regional Planning Commission. Residents had questions and ideas regarding the project: large trucks through the downtown impacting pedestrian safety and vehicle traffic. The Board and Town Manager would like to take public comment about questions, ideas, and concerns that would support Wright-Pierce in addressing the needs of the area during their assessment. *Joel made a motion to schedule a Select Board Workshop to discuss the Village Partnership Initiative on February 8, 2024, at 6pm at the Fire Station Community Room. Motion was seconded by Rufus. Motion passed unanimously.*

- 7. Town Manager Report and Communications:** Town Manager reviewed his report. Topics discussed were: the Town not pursuing the Municipal Stream Crossing Grant due to the impact it may have on obtaining other funding for the Lynch Road minor span, damages from the two most recent wind storms, the auditors finishing up the 2022 audit, VHB conducting a stress on the Dyer Neck Bridge, the Joint Harbor Committee Meeting and the ordinance, securing a partner for the Community Resilience Partnership with Bristol through the Lincoln County Regional Planning Commission and Coastal Rivers Conservation Trust, reviewing the Harriet G. Bird Playground and Clubhouse, and property tax stabilization.

**8. Fiscal Warrants**

- a. FY24 Fourteenth AP Warrant: \$304,574.79:** Joel made a motion to approve the Fourteenth AP Warrant for \$304,574.79. Motion was seconded by Tor. Motion passed unanimously. The Chair mentioned that there's a line item for janitorial services for the Fire Station but it's all being lumped into the Town Office. Town Manager will have a journal entry to correct.

- 9. Executive Session:** No executive session.

**10. Future Agenda Items**

- a. Posted Road Application**
- b. Ground Lease Agreement**
- c. Fish Ladder Agreement**

- 11. Adjournment of Meeting:** Tor made a motion to adjourn the meeting at 8:11p. Motion was seconded by Joel. Motion passed unanimously.

**TOWN OF NEWCASTLE**

Office of the Assessors  
P.O. BOX 386  
Newcastle, Maine 04553  
assessor@newcastlemaine.us

February 5, 2024

Greetings members of the Board of Assessors  
and to Kevin Sutherland, Town Manager

The story of Newcastle assessing is typical of the Maine real estate market where assessed values are not keeping pace with market sale prices. When the update was completed in 2020 the average ratio was 100%. The town has lived off that ratio but it will come to an end for the coming year.

At the end of 2021 the combined ratio was 80.1%, the year of the last update to the valuations. Since 2022 the market has continued to increase while the assessed values have stayed relatively stable.

The average sale price to assessment value over the last 2 years show a more stabilized market. The average combined ratio for 2022 was 68.9% and for 2023 was 68.4%. This is likely the effect of increased interest rates and the lack of properties for sale.

The data showing the average ratio of the assessed valuations to the sale prices to be:

Vacant Land: 72.2%  
Developed residential properties: 68.9%  
Developed Waterfront residential Properties: 61.8%  
Commercial properties (only 3): 35.6%

State statute requires a minimum developed parcel ratio of 70%. The town will be below that requirement at the next state audit which will be completed in the coming months. The town will receive an action plan letter requesting what the town will be doing in the coming year to increase the town's overall valuations.

I would rather not wait for the letter. Even though my town report said 2025 I am recommending that we move forward a year sooner for the 2024-2025 tax commitment.

Sincerely,

James H. Murphy, Jr.  
Assessors Representative



# Town of Newcastle

[www.NewcastleMaine.us](http://www.NewcastleMaine.us)

Kevin L. Sutherland - Town Manager

4 Pump Street **5C**  
PO Box 386  
Newcastle, ME 04553  
Tel. (207) 563-3441  
Fax. (207) 563-6995

FROM: Kevin L. Sutherland, Town Manager  
TO: Newcastle Select Board  
CC: Town Staff  
DATE: February 9, 2024  
RE: FY25 Budget Schedule

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Our municipal budget (excluding the school and county budgets) consists of nearly \$3 million in annual expenditures.

- Administration and Operations and Public Services represent about \$1 million.
- Public Safety and Public Works represent about \$1 million.
- Reserves (including capital for roads) and Debt is about \$1 million.

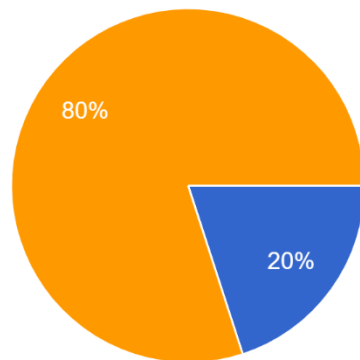
I'd like to propose three workshop meetings to address each grouping before deliberations about any changes you may have related to the presented budget.

This week, I sent a quick survey to the members of the Select Board about their preferences for budget workshops.

My first question to the board was their preference of when the meetings should occur:

Please choose your preference

5 responses

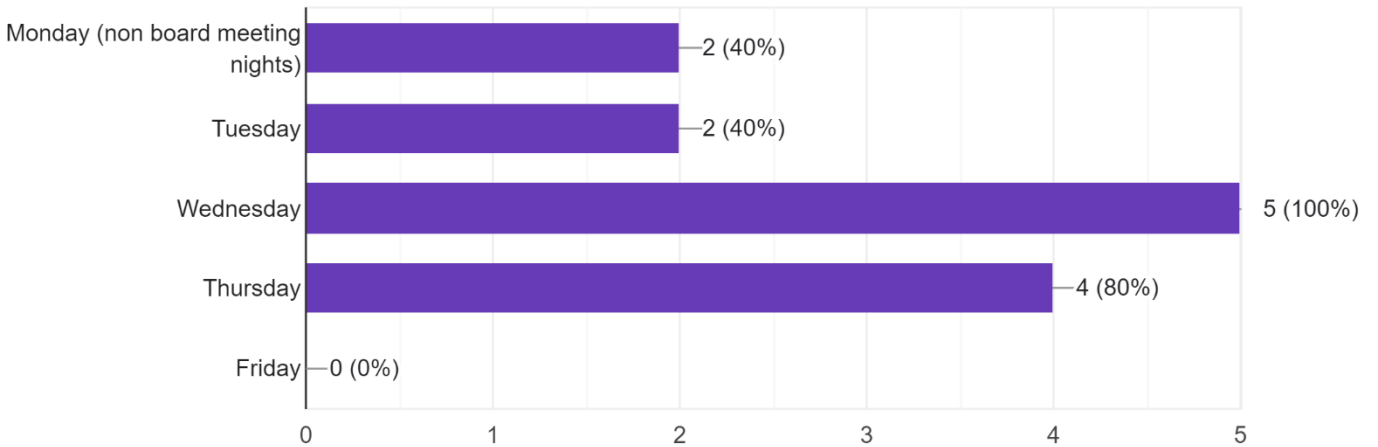


- Budget discussions within the regular meeting
- Shorter regular meetings (fewer items for discussion) that then adjourn to go into a Budget Workshop
- Separate evenings for budget workshops
- No preference. Game for anything



If we're leaning towards separate meetings for budget workshops... What evenings might work for you?

5 responses



How do you feel about multiple nights in a given week?

5 responses



And lastly, anything else you'd like to add about the scheduling?

*"figure two hours for a work shop, so an additional 6 hours to regular meetings"*

Based on this feedback and knowing that a final decision about the budget will need to be made (including the warrant articles) by April 22 to be included in the Town Report. I would suggest we host these workshops on the first three Wednesdays in March and follow up with regular meetings to consider changes to the presented budget. Calendar concepts for meetings below:

SUN 25	MON 26	TUE 27	WED 28	THU 29	FRI Mar 1	SAT 2
3	4	5	<b>WORKSHOP</b> - Admin & Ops - Public Services	7	8	9
10	<b>SB MEETING</b>	12	<b>WORKSHOP</b> - Public Safety - Public Works	14	15	16
17	18	19	<b>WORKSHOP</b> - Reserve Accts - Debt Service	21	22	23
24	<b>SB MEETING</b> Discussions / voting on Modifications	26	27	28	29	30
31	Apr 1	2	3	4	5	6

SUN 31	MON Apr 1	TUE 2	WED 3	THU 4	FRI 5	SAT 6
7	8 SB MEETING Community input	9	10	11	12	13
14	15	16	17	18	19	20
21	22 SB MEETING Final Warrant for Annual Town Meeting	23	24	25	26	27
28	29	30	May 1	2	3	4



## Town of Newcastle FINANCE COMMITTEE ORDINANCE

### 1. COMPOSITION

- 1.1. The Finance Committee shall consist of three (3) citizens appointed by the Select Board. It is suggested that each appointed member have some experience in the financial sector. Each member shall serve a staggered 3-year term.
- 1.2. Subject to approval by the Select Board, the Finance Committee may adopt rules of procedure and policy to conduct its affairs.

### 2. DUTIES OF THE COMMITTEE

- 2.1. Serve as Town Budget Committee
  - a. Work with the Town Manager to develop a recommended annual town budget to present to the Select Board.
- 2.2. Serve as Town Audit Committee
  - a. Review the management letter from the external auditor.
  - b. Attend and participate in the Auditor's presentation to the Select Board.
- 2.3. Supervise Investments
  - a. Review monthly statements quarterly or as deemed necessary by the Town Manager to insure the viability of the investments.
  - b. Review annually in conformance with the town's investment policy.
- 2.4. Perform any other duties assigned by the Select Board.

#### Legislative History:

June 20, 2016 – Adopted

January 9, 2024 – Amendments drafted for Select Board / Town Meeting consideration



## Town of Newcastle FIREWORKS ORDINANCE

### 1. AUTHORITY

This Ordinance is enacted pursuant to Title 8 Chapter 9A of the Maine Revised Statutes.

### 2. PURPOSE

This Ordinance was developed to assure safe and healthful conditions and to prevent injury and nuisance from the careless use of fireworks.

### 3. DEFINITIONS

The following definitions shall apply in this Ordinance:

**CONSUMER FIREWORKS** - Consumer fireworks shall have the same meaning as in Title 27, Code of Federal Regulations, Section 555.11 or subsequent provision but includes only products that are tested and certified by a 3rd-party testing laboratory as conforming with United States Consumer Product Safety Commission standards, in accordance with 15 United States Code, Chapter 47. "Consumer fireworks" does not include the following products:

- i. Missile-type rockets, as defined by the State Fire Marshal by rule;
- ii. Helicopters and aerial spinners, as defined by the State Fire Marshal by rule; and
- iii. Sky rockets and bottle rockets. For purposes of this paragraph, "sky rockets and bottle rockets" means cylindrical tubes containing not more than 20 grams of chemical composition, as defined by the State Fire Marshal by rule, with a wooden stick attached for guidance and stability that rise into the air upon ignition and that may produce a burst of color or sound at or near the height of flight.

**DISPLAY** - Display means an entertainment feature where the public is admitted or permitted to view the display or discharge of fireworks or special effects.

#### 4. PROHIBITION

##### 4.1. Prohibition against any use of Consumer Fireworks Within 100 Feet of a Public

**Way** No person shall use, display, throw, drop, or cause to be discharged or exploded, any consumer fireworks or fireworks at any time, within one hundred (100) feet of any public way.

##### 4.2. All Other Fireworks

State law prohibits the sale and possession of all fireworks, with the exception of Consumer Fireworks. 8 M.R.S.A. §223.

#### 5. EXCEPTION

This Ordinance does not apply to a person issued a fireworks display permit by the Town of Newcastle and/or the State of Maine pursuant to 8 M.R.S.A. §227-A. The Newcastle Fire Chief shall inspect the proposed display site at the time of the inspection conducted by a representative of the Maine Public Safety Department under 8 M.R.S.A. § 227-A (2).

#### 6. SEIZURE AND DISPOSAL OF FIREWORKS

The Town may order the Lincoln County Sherriff or another law enforcement official to seize consumer fireworks that the Town has probable cause to believe are used, possessed, or sold in violation of this Ordinance and shall forfeit seized consumer fireworks to the State for disposal.

#### 7. VIOLATIONS AND PENALTIES

Whoever violates any of the terms of this Ordinance shall be punished by a fine of not less than \$100 nor more than \$2,500 for each offense, plus attorney's fees and costs. In all other respects, assessment of penalties under this Ordinance shall be in accordance with 30-A M.R.S.A. § 4452.

#### 8. CONFLICT WITH OTHER ORDINANCES

This Ordinance shall not repeal, annul, or in any other way impair the necessity of compliance with any other rule, regulation, bylaw, or provision of the Federal, State, or Local Government. In any conflict between this Ordinance and any other Ordinances, the stricter Ordinance, rule, regulation, or bylaw shall control.

#### 9. VALIDITY AND SEVERABILITY

Should any section or provision of this ordinance be declared by the Courts to be invalid, such decision shall not invalidate any other section or provision of this Ordinance.

**10. EFFECTIVE DATE**

The effective date of this Ordinance is its date of enactment.

**11. AMENDMENT**

All amendments to this Ordinance shall be made at a Town meeting of Newcastle by a majority vote of the governing body.

Legislative History:

June 18, 2012 – Adopted

December 5, 2023 – Amendments drafted for Select Board / Town Meeting consideration

DRAFT

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
<b>00348 AT&amp;T MOBILITY</b>					
0402	Hbr Master Phone				
	Hbr, Master Phone	E 103-25-18		85.55	0.00
		PLANNING - OPERATIONS / CELL PHONE			
	Fire Chief Phone	E 105-05-09		89.58	0.00
		PUB SAFETY - FIRE DEPT / PHONES			
<b>Vendor Total-</b>				<b>175.13</b>	
<b>00033 CENTRAL MAINE POWER CO</b>					
0402	Various Electric Accounts				
	35013306861 - FLASHER	E 105-57-03		38.29	0.00
		PUB SAFETY - INFRASTRUCT / FLASHER RT 1			
	35011641467 - F.D.	E 105-66-02		323.87	0.00
		PUB SAFETY - FIRE STA/COM / ELECTRICITY			
	35015543313 - BIRD	E 101-67-02		35.19	0.00
		GEN GOVT - BIRD PLAYGR / ELECTRICITY			
	35015543750 - SHPS FD	E 105-68-02		55.12	0.00
		PUB SAFETY - SHEEPSCT STA / ELECTRICITY			
	30012720394 - AC HL STR L	E 105-57-02		48.75	0.00
		PUB SAFETY - INFRASTRUCT / ST. LIGHTS			
	35013844770 - STR LIGHTS	E 105-57-02		140.05	0.00
		PUB SAFETY - INFRASTRUCT / ST. LIGHTS			
	35016922797 - SANDLOT	E 107-40-01		72.10	0.00
		PUBLIC WORKS - FACILITIES / ELECTRICITY			
	35011988843 - T.O.	E 101-65-02		255.99	0.00
		GEN GOVT - TOWN OFFICE / ELECTRICITY			
<b>Vendor Total-</b>				<b>969.36</b>	
<b>00074 COLBY &amp; GALE</b>					
0402	PROPANE / TRUCK FUELS	2 Statements			
	FIRE CO VEHICLE FUEL	E 105-05-60		342.38	0.00
		PUB SAFETY - FIRE DEPT / VEH GAS/OIL			
	SHEEPSCOT	E 105-66-01		274.70	0.00
		PUB SAFETY - FIRE STA/COM / HEATING FUEL			
<b>Vendor Total-</b>				<b>617.08</b>	
<b>00181 DFPS STATE SURPLUS PROPERTY</b>					
0402	2 FILING CABINETS	INV#158965SS			
	INV#15895SS - FILING CAB	E 105-05-55		40.00	0.00
		PUB SAFETY - FIRE DEPT / ADMIN/OFC			
<b>Vendor Total-</b>				<b>40.00</b>	
<b>00416 E.C. BARRY &amp; SON</b>					
0402	OCT. 2 & 3RD	BASIN CLEANING			
	10/2 - 8 hrs	E 107-42-05		1,600.00	0.00
		PUBLIC WORKS - ANNUAL OPS / BASIN CLEAN			
	10/3 - 5.5 hrs	E 107-42-05		1,100.00	0.00
		PUBLIC WORKS - ANNUAL OPS / BASIN CLEAN			
<b>Vendor Total-</b>				<b>2,700.00</b>	
<b>00089 FIRE TECH &amp; SAFETY OF N.E. INC</b>					
0402	Resp. Cleaning Pads/Seals	Inv#219795			
	Resp. Cleaning Pads/Seals	E 105-05-42		62.88	0.00
		PUB SAFETY - FIRE DEPT / EQ/VEH MAINT			
<b>Vendor Total-</b>				<b>62.88</b>	
<b>00009 FIRST NATIONAL BANK</b>					
0402	ACADEMY HILL LOAN	Acct#8489			
	ACADEMY HILL LOAN	E 110-30-70		13,893.38	0.00
		DEBT SERVICE - DEBT SERV / LOAN PYMT AH			
<b>Vendor Total-</b>				<b>13,893.38</b>	
<b>00011 GREAT SALT BAY SANITARY DIST.</b>					
0402	Acct#4022-0 Hydrants	12/31-1/31			



Jrnl	Invoice Description	Reference	Amount	Encumbrance
Description	Account	Proj		
(16)	HYDRANTS (2mos)	E 105-57-01	8,220.68	0.00
	PUB SAFETY - INFRASTRUCT / HYDRANTS			
<b>Vendor Total-</b>			<b>8,220.68</b>	
<b>00897 HAGAR ENTERPRISES, INC</b>				
0402	Storm Damage - Inv#7406	1-12-2024		
	Labor/Traffic Control	E 107-43-01	2,060.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip./Crew	E 107-43-02	730.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
<b>Invoice Total-</b>			<b>2,790.00</b>	
0402	Storm Damage - Inv#7408	1-12-2024		
	Labor	E 107-43-01	5,005.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	6,385.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
<b>Invoice Total-</b>			<b>11,390.00</b>	
0402	Storm Damage - Inv#7409	Hopkins Hill		
	Labor	E 107-43-01	780.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-01	1,650.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
<b>Invoice Total-</b>			<b>2,430.00</b>	
0402	Storm Damage - Inv#7410	Robinson Rd		
	Labor	E 107-43-01	1,365.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	2,210.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
	18x20 Culvert	E 107-43-03	1,500.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / CULVERTS			
	Reclaim/Gravel	E 107-43-04	944.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / MATERIAL			
<b>Invoice Total-</b>			<b>6,019.00</b>	
0402	Storm Damage - Inv#7411	Hassen Ave		
	Labor	E 107-43-01	585.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	825.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
	15x20 Culvert	E 107-43-03	1,200.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / CULVERTS			
	Gravel	E 107-43-04	352.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / MATERIAL			
<b>Invoice Total-</b>			<b>2,962.00</b>	
0402	Storm Damage - Inv#7412	Hassen Ave (2)		
	Labor	E 107-43-01	1,300.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	2,750.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
<b>Invoice Total-</b>			<b>4,050.00</b>	
0402	Storm Damage - Inv#7413	Kings Hwy		
	Labor	E 107-43-01	325.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	1,565.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			
<b>Invoice Total-</b>			<b>1,890.00</b>	
0402	Storm Damage - Inv#7414	1-12-2024		
	Labor	E 107-43-01	325.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR			
	Equip/Crew	E 107-43-02	325.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT			

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
<b>Invoice Total-</b>				<b>650.00</b>	
0402	Storm Damage - Inv#7430	1-10-2024	*** SEPARATE ***		
Labor	E 107-43-01			1,470.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR				
Equip/Misc Items	E 107-43-02			1,130.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / EQUIPMENT				
Truck/Crew - Rd Assessing	E 107-43-01			260.00	0.00
	PUBLIC WORKS - GEN CONTRCTR / LABOR				
<b>Invoice Total-</b>				<b>2,860.00</b>	
0402	Salt Delivery - #7511	January	*** SEPARATE ***		
Jan. Salt Delivery #7511	E 107-41-05			33,491.04	0.00
	PUBLIC WORKS - WINTER OPS / WINTER SALT				
<b>Invoice Total-</b>				<b>33,491.04</b>	
<b>Vendor Total-</b>				<b>68,532.04</b>	
<b>00318 LCTV</b>					
0402	Select Board Meeting	1-8-2024			
Video Recordings	E 101-25-81			100.00	0.00
	GEN GOVT - OPERATIONS / VIDEO RECORD				
<b>Vendor Total-</b>				<b>100.00</b>	
<b>00115 LINCOLN COUNTY REG. DEEDS</b>					
0402	JAN. DISCHARGES				
JAN. DISCHARGES	E 101-25-91			95.00	0.00
	GEN GOVT - OPERATIONS / RECORDINGS				
<b>Vendor Total-</b>				<b>95.00</b>	
<b>00121 LOUIS DOE, INC.</b>					
0402	INVs#6635,7114,7977,9494	4 Sep Invoices			
Litter/Snow Shovel	E 105-05-55			38.84	0.00
	PUB SAFETY - FIRE DEPT / ADMIN/OFC				
Gas Can	E 105-05-55			49.99	0.00
	PUB SAFETY - FIRE DEPT / ADMIN/OFC				
9V Batteries (12ct)	E 105-05-55			95.88	0.00
	PUB SAFETY - FIRE DEPT / ADMIN/OFC				
Engraving Labor	E 105-05-55			28.80	0.00
	PUB SAFETY - FIRE DEPT / ADMIN/OFC				
<b>Vendor Total-</b>				<b>213.51</b>	
<b>00822 MAINE MUNICIPAL ASSOC-W.C. FUND</b>					
0402	WORKERS COMP INS	Member #15110	*** SEPARATE ***		
WC Member #15110	E 101-03-15			1,749.00	0.00
	GEN GOVT - INSURANCE / WORKERS COMP				
<b>Vendor Total-</b>				<b>1,749.00</b>	
<b>01486 MAINE MUNICIPAL UNEMPLOYMENT FUND</b>					
0402	UNEMPLOYMENT	INV#68010			
Unemployment Inv#68010	E 101-03-10			265.00	0.00
	GEN GOVT - INSURANCE / UEMPLOYMENT				
<b>Vendor Total-</b>				<b>265.00</b>	
<b>00017 MAINE TOWN &amp; CITY CLERKS ASSOCIATION</b>					
0402	Title 30A Webinar - Emma	2/6-2/7/24			
Title 30A Webinar	E 101-25-80			60.00	0.00
	GEN GOVT - OPERATIONS / PRO.DEV/FEES				
<b>Vendor Total-</b>				<b>60.00</b>	
<b>00360 MODERN PEST SERVICES</b>					
0402	Ecomcare Choice Program	Inv#6238256			
PEST REMOVAL-ACCT#267722	E 101-65-04			103.00	0.00
	GEN GOVT - TOWN OFFICE / MAINT/REPAIR				
<b>Vendor Total-</b>				<b>103.00</b>	
<b>00405 NORTHEAST COFFEE COMPANY</b>					
0402	Water for PFAS Residents	3 Accts			

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
Adam Main Acct.	E 101-99-99			20.60	0.00
	GEN GOVT - MISC / CONTINGENCY				
Will ONeil Acct.	E 101-99-99			95.40	0.00
	GEN GOVT - MISC / CONTINGENCY				
Jeff Sullivan Acct.	E 101-99-99			48.75	0.00
	GEN GOVT - MISC / CONTINGENCY				
<b>Vendor Total-</b>				<b>164.75</b>	
<b>00243 SHREDDING ON SITE</b>					
0402	Shredding by Bin	Inv#0125760			
	Shredding by Bin	E 101-25-95		60.00	0.00
	GEN GOVT - OPERATIONS / SUPPLIES				
<b>Vendor Total-</b>				<b>60.00</b>	
<b>00189 TIDEWATER TELECOM INC</b>					
0402	PHONE LINES	Town/Fire			
	TOWN OFFICE LINES	E 101-65-05		217.97	0.00
	GEN GOVT - TOWN OFFICE / TELEPHONES				
	FIRE DEPT	E 105-05-09		115.54	0.00
	PUB SAFETY - FIRE DEPT / PHONES				
<b>Vendor Total-</b>				<b>333.51</b>	
<b>00030 TOWN OF NEWCASTLE/PETTY CASH</b>					
0402	REPLENISH PETTY CASH	FEBRUARY			
	REPLENISH PETTY CASH	E 101-25-95		20.00	0.00
	GEN GOVT - OPERATIONS / SUPPLIES				
<b>Vendor Total-</b>				<b>20.00</b>	
<b>00354 TOWN OF NOBLEBORO</b>					
0402	TIPPING FEES	January			
	Jan. Tipping Fees	E 102-10-10		11,974.91	0.00
	PUBLIC SRVCE - WASTE DISP / TRANSFER STA				
<b>Invoice Total-</b>				<b>11,974.91</b>	
0402	Portable Toilet Maint.	Inv#011524			
	Port Toilet Maint - Inv.	E 101-99-99		850.00	0.00
	GEN GOVT - MISC / CONTINGENCY				
<b>Invoice Total-</b>				<b>850.00</b>	
<b>Vendor Total-</b>				<b>12,824.91</b>	
<b>01300 TREASURER, STATE OF MAINE-DEH/DEP</b>					
0402	SURCHARGE-(JAN)	JANUARY 2024			
	SURCHARGE-(Jan '24)	G 1-343-00		15.00	0.00
	GEN'L GOV. / PLMBG SURCHG				
<b>Vendor Total-</b>				<b>15.00</b>	
<b>00022 TREASURER, STATE OF ME-ANIMAL WELF</b>					
0402	DOG LICENSES SOLD	JANUARY '24	*** PAID ***	Check #	2779
	JAN. DOG LICENSES SOLD	G 1-365-00		236.00	0.00
	GEN'L GOV. / STATE DOG				
<b>Vendor Total-</b>				<b>236.00</b>	
<b>00023 TREASURER, STATE OF ME-BMV</b>					
0402	1/12 - 1/19/2024	BMV Report	*** PAID ***	Check #	2745
	1/12-1/19/24 BMV Report	G 1-345-00		1,160.50	0.00
	GEN'L GOV. / STATE MV FEE				
<b>Invoice Total-</b>				<b>1,160.50</b>	
0402	1/19-1/26/2024	BMV Report	*** PAID ***	Check #	2778
	1/19-1/26/24 BMV Report	G 1-345-00		992.00	0.00
	GEN'L GOV. / STATE MV FEE				
<b>Invoice Total-</b>				<b>992.00</b>	
0402	1/26 - 2/2/2024	BMV Report	*** PAID ***	Check #	2781
	1/26-2/2/24 BMV Report	G 1-345-00		4,565.33	0.00
	GEN'L GOV. / STATE MV FEE				

Jrnl	Invoice Description	Reference	Proj	Amount	Encumbrance
Description	Account				
			<b>Invoice Total-</b>	<b>4,565.33</b>	
			<b>Vendor Total-</b>	<b>6,717.83</b>	
<b>00029 TREASURER, STATE OF ME-DHHS/CDC</b>					
0402	PLUMBING REPORT	JANUARY 2024			
JAN. '24 - PLUMBING	G 1-342-00			45.00	0.00
	GEN'L GOV. / STATE PLMB				
			<b>Vendor Total-</b>	<b>45.00</b>	
<b>00027 TREASURER, STATE OF ME-IFW</b>					
0402	MOSES (IFW)	JANUARY	<b>*** PAID ***</b>	Check #	2780
JAN. MOSES REPORT	G 1-350-00			994.50	0.00
	GEN'L GOV. / STATE IFW S				
			<b>Vendor Total-</b>	<b>994.50</b>	
<b>01503 U.S. BANK EQUIPMENT FINANCE, INC</b>					
0402	COPIER LEASE/MAINT	520099508			
T.O. COPIER LEASE & MAINT	E 101-26-01			208.53	0.00
	GEN GOVT - LEASES / COPIER				
			<b>Vendor Total-</b>	<b>208.53</b>	
			<b>Prepaid Total-</b>	<b>7,948.33</b>	
			<b>Current Total-</b>	<b>111,467.76</b>	
			<b>Warrant Total-</b>	<b>119,416.09</b>	

THIS IS TO CERTIFY THAT THERE IS DUE AND CHARGEABLE TO THE APPROPRIATIONS LISTED ABOVE AND YOU ARE DIRECTED TO PAY UNTO THE PARTIES NAMED IN THIS SCHEDULE.

DATE: 2-12, 2024

JOEL LIND  
TOR GLENDINNING  
RUFUS PERCY  
KAREN PAZ  
THOMAS KOSTENBADER

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