

ANNUAL TOWN MEETING WARRANT AND SECRET BALLOT ELECTION

Tuesday, June 11, 2019

And

Monday, June 17, 2019

To Mark Doe, a resident for the Town of Newcastle, in the County of Lincoln, State of Maine,

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Newcastle in said county and state, qualified by law to vote in town affairs, to meet at the Community Room in the Fire Station building at 86 River Rd on Tuesday, the 11th day of June, A.D. 2019 at 8:00 am, then and there to act upon Article 1 and by secret ballot on Articles 2 through 4 as set out below, the polling hours therefore to be from 8:00 am until 8:00 in the evening;

ARTICLE 1: To elect a moderator by written ballot to preside at said meeting.

ARTICLE 2: To elect by secret ballot, in accordance with the vote of the town, the following offices:

1. One (1) Selectmen/Assessors and Overseers of the Poor for a three-year term
2. One (1) member of the Great Salt Bay School Committee for a three-year term
3. One (1) member of the Great Salt Bay Sanitary District Committee for a three-year term

ARTICLE 3: SECONDARY SCHOOL VALIDATION - Do you favor approving the NEWCASTLE SECONDARY education budget for the upcoming school year that was adopted at the latest Newcastle Special Town Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act?

ARTICLE 4: ELEMENTARY SCHOOL VALIDATION - Do you favor approving the GREAT SALT BAY, CSD ELEMENTARY education budget for the upcoming school year that was adopted at the latest Great Salt Bay, CSD Annual Budget Meeting and that includes locally raised funds that exceed the required local contribution as described in the Essential Programs and Services Funding Act?

OPEN TOWN MEETING

Monday, June 17, 2019 7:00 pm

For Fiscal Year 2020: July 1, 2019-June 30, 2020

And, to notify and warn said inhabitants to meet at the Lincoln Academy Dining Commons in said town on Monday, the 17th day of June, 2019 A.D., at 7:00 in the evening, then and there to act on Articles 5 through 29 as set out below, to wit:

ARTICLE 5: Shall the town utilize remote electronic keypad voting as the method of voting for all articles at this Town meeting, the June 11, 2019, Annual Town Meeting?

ARTICLE 6: Shall the Town direct the Board of Selectmen to raise and appropriate two million dollars through a line of credit in Fiscal Year 2020 to enable the maintenance and reconstruction of portions of Academy Hill road pursuant to standards established by a professional engineer, and to authorize the Board of Selectmen to convert the line of credit to a bond or note on terms voted by a majority of the Selectmen to be in the best interest of the town?

ARTICLE 7: Shall the town raise & appropriate for Administration & Operations as follows:

Admin & Operations		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	Board of Selectmen	15,000.00	15,000.00	15,000.00
2	Board of Selectmen Recording Secretary	537.00	0.00	1,200.00
3	Town Administrator & Treasurer	59,638.25	62,062.52	80,000.00
4	Town Clerk & Registrar & Tax Collector	47,231.25	48,898.22	55,000.00
5	Full-Time Deputy	32,576.01	35,349.60	42,848.00
6	Part-Time Deputy	0.00	21,450.00	41,600.00
7	Election Workers	979.00	800.00	800.00
8	Recording Secretary	806.38	0.00	0.00
9	Overtime Compensation	583.34	1,000.00	1,000.00
	Salaries Subtotal	157,351.23	184,560.34	237,448.00
10	Health Insurance	19,065.86	41,300.20	47,164.00
11	Retirement	1,807.65	1,861.88	22,822.00
12	Short Term Disability	1,526.63	2,100.00	2,000.00
13	FICA (SS &) Medicare	18,392.55	26,000.00	23,000.00
14	Property Casualty Liability Insurance	19,213.00	23,000.00	23,000.00
15	Unemployment	354.15	1,808.00	1,250.00
16	Workers Compensation	12,344.85	10,000.00	6,579.00

	Insurance and Benefits Subtotal	72,704.69	106,070.08	125,815.00
17	Assessors Agent	17,940.00	18,330.00	19,700.00
18	Legal Fees	23,000.00	23,000.00	23,000.00
19	Payroll Company	1,931.88	2,388.00	2,349.00
20	Audit Services	5,700.00	6,000.00	6,000.00
	Contracted Service Subtotal	48,571.88	49,718.00	51,049.00
21	MMA Annual Dues	3,199.00	3,343.00	3,443.29
22	Postage & Envelopes	5,062.98	3,785.00	3,858.75
23	Election Supplies	859.73	700.00	770.00
24	Computer Support	0.00	1,000.00	1,000.00
25	Computer Hardware	2,643.07	500.00	500.00
26	Computer Software	14,947.04	18,222.00	15,812.00
27	Website	731.62	850.00	850.00
28	Tax Maps	3,350.00	4,289.00	4,300.00
29	Town Report	2,488.00	2,500.00	2,500.00
30	Records Restoration	2,402.00	2,550.00	2,550.00
31	Advertising	420.01	2,500.00	2,000.00
32	Mileage	882.94	2,000.00	2,000.00
33	Professional Development & Fees	1,536.57	3,400.00	3,400.00
34	Registry of Deeds Recordings & Printings	1,634.00	3,800.00	3,800.00
35	Office & Other Supplies	6,678.12	7,000.00	7,000.00
36	Copier/Printer Lease & Supplies	415.58	3,930.00	3,930.00
	Administration, Supplies and Equipment Subtotal	47,250.66	60,369.00	57,714.04
37	Town Office – Heating Fuel	1,655.79	2,500.00	2,000.00
38	Town Office – Electricity	1,658.90	1,854.00	1,854.00
39	Town Office – Water & Sewer	658.85	774.00	1,000.00
40	Town Office – Maintenance & Repairs	1,646.95	3,500.00	3,500.00
41	Town Office – Telephone	1,878.21	2,300.00	2,300.00
42	Town Office - Janitorial	3,281.54	3,200.00	3,300.00
43	Harriet Bird Clubhouse – Heating Fuel	0.00	700.00	700.00
44	Harriet Bird Clubhouse – Electricity	313.33	464.00	464.00
45	Harriet Bird Clubhouse – Maintenance & Repairs	2,907.21	1,750.00	1,750.00
46	Cemeteries - Maintenance	400.00	1,000.00	2,500.00
47	Cemeteries - Mowing	13,080.00	12,500.00	12,000.00
48	Veteran's Park Maintenance	504.83	600.00	700.00
	Building and Grounds Maintenance Subtotal	27,985.61	31,142.00	32,068.00
49	Miscellaneous	0.00	0	0
50	Abatements	5,201.88	0.00	0.00
	TOTAL	359,065.95	431,859.42	504,094.04

ARTICLE 8: Shall the town raise & appropriate for the Public Services as follows:

Public Services		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	CEO/LPI Compensation	10,017.30	15,000.00	15,450.00
2	CEO Cell Phone	0.00	0.00	0.00
3	CEO Mileage	882.94	0.00	0.00
4	Development Administrator	0.00	3,000.00	0.00
5	Planning Consultation	0.00	0.00	2,000.00
6	NLPC	20,506.96	0.00	0.00
7	Planning Board	87.50	1,000.00	1,000.00
8	Design Review Committee	0.00	0.00	0.00
Planning and Development Subtotal		31,494.70	19,000.00	18,450.00
9	Solid Waste Disposal	93,200.46	91,884.00	91,884.00
10	Septic Waste Disposal	2,300.00	2,300.00	2,300.00
11	General Assistance	1,382.89	3,000.00	3,000.00
Services Subtotal		96,883.35	97,184.00	97,184.00
12	American Legion	450.00	450.00	450.00
13	CLC YMCA	0.00	0.00	0.00
14	Coastal Kids	2,000.00	2,000.00	2,000.00
15	Midcoast Conservancy	3,000.00	3,000.00	3,000.00
16	Ecumenical Food Pantry	500.00	500.00	500.00
17	Healthy Kids	1,700.00	1,700.00	1,700.00
18	LCTV	4,510.00	5,205.00	5,205.00
19	Maine Public Broadcasting	100.00	100.00	100.00
20	Midcoast ME Community Action	1,400.00	1,400.00	1,400.00
21	New Hope for Women	830.00	830.00	830.00
22	Skidompha Library	18,641.00	18,641.00	27,612.00
23	Spectrum Generations	1,756.00	1,756.00	1,756.00
24	Adult Education	6,402.00	6,402.00	6,595.39
Provider Agency Subtotal		34,887.00	41,984.00	51,148.39
TOTAL		163,265.05	158,168.00	166,782.39

ARTICLE 9: Shall the town raise & appropriate for Public Safety as follows:

Public Safety		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	Fire Chief	47,173.58	48,898.22	50,365.17
2	Fire Department Officers	3,069.00	3,460.00	3,460.00
3	Firemen	12,110.00	15,100.00	16,950.00
4	Phones	2,502.08	2,300.00	2,300.00
	Dues	0.00	0.00	850.00
5	S.C.B.A	4,837.96	4,290.00	6,290.00
6	Communications	2,494.72	3,200.00	3,200.00
7	Training	3,154.27	3,000.00	2,000.00
8	Dry Hydrant	0.00	0.00	0.00
9	New Equipment	6,010.64	5,000.00	6,000.00
10	Equipment & Vehicle Maintenance	10,013.31	11,356.00	11,356.00
11	PPE - Turn Out Gear	4,267.75	4,500.00	6,500.00
12	Administration & Office Supplies	4,715.29	4,560.00	3,560.00
13	Vehicles Gas & Oil	5,014.34	7,000.00	6,000.00
14	Fire Station – Heating Fuel	4,662.88	5,500.00	5,000.00
15	Fire Station – Electricity	1,864.56	2,500.00	2,200.00
16	Fire Station – Water & Sewer	495.69	1,000.00	1,000.00
17	Fire Station – Maintenance & Repairs	12,158.28	4,000.00	4,000.00
18	Fire Station - Community Room Janitorial	1,077.35	750.00	750.00
19	Sheepscot Fire Station – Heating Fuel	321.89	920.00	1,000.00
20	Sheepscot Fire Station – Electricity	430.20	450.00	450.00
21	Sheepscot Fire Station – Maintenance & Repairs	1,077.35	1,000.00	1,000.00
	Fire Department Subtotal	127,451.14	128,784.22	134,231.17
22	Hydrants	48,313.22	48,660.00	48,660.00
23	Street Lights	6,978.60	7,000.00	7,500.00
24	Traffic Lights	244.96	400.00	400.00
	Infrastructure Subtotal	55,536.78	56,060.00	56,560.00
25	Ambulance Services	4,420.00	4,653.00	15,000.00
26	Animal Control Services	2,664.64	5,000.00	5,000.00
27	Lincoln County Animal Shelter	1,752.00	1,752.00	1,752.00
28	Wild Animal Control Officer	0.00	0.00	0.00
	Contracted Services	8,836.64	16,405.00	21,752.00
29	EMA Director	850.00	850.00	850.00
30	Health Officer	100.00	100.00	100.00
	TOTAL	192,774.56	202,199.22	213,493.17

ARTICLE 10: Shall the town raise & appropriate for Public Works as follows:

Public Works		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	Road Commissioner	33,100.08	35,000.00	0.00
2	Training	0.00	0.00	0.00
3	Cell phone	0.00	0.00	0.00
4	Mills Road Electricity	445.04	600.00	600.00
	Operations Subtotal	33,545.12	35,600.00	600.00
5	Snow Removal Contract – Roads	242,133.43	252,833.65	265,500.00
6	Snow Removal Contract – Main Street & Downtown	45,620.02	56,000.00	52,686.00
7	Snow Removal Contract Bond	0.00	0.00	0.00
	Snow Removal Subtotal	287,753.45	308,833.65	318,186.00
8	Winter Salt	55,867.50	35,000.00	84,000.00
9	Cold Patch	616.20	1,500.00	1,500.00
	Winter Maintenance Materials	56,483.70	36,500.00	85,500.00
10	Road Gravel	610.00	7,500.00	8,750.00
11	Grading	21,359.43	17,500.00	29,500.00
12	Roadside Mowing	1,880.00	2,750.00	3,900.00
13	Catch Basin Cleaning	0.00	2,500.00	4,000.00
14	Catch Basin Repair	0.00	1,000.00	0.00
15	Line Striping	5,311.08	4,000.00	4,000.00
16	Street Sweeping	5,891.52	5,250.00	5,500.00
	Spring Maintenance Materials	35,052.03	40,500.00	55,650.00
17	Tree Work	28,080.00	24,000.00	17,050.00
18	Culverts	483.84	2,000.00	7,100.00
19	General Contractor	49,510.61	50,000.00	95,000.00
20	Technical Assistance	0.00	1,000.00	0.00
21	Public Landing	0.00	0.00	0.00
	Year Round Maintenance Subtotal	78,074.45	77,000.00	119,150.00
22	E911 Street Signs	299.19	500.00	0.00
23	Traffic Signs	70.40	500.00	2,000.00
24	Roadside American Flags	0.00	280.00	0.00
	Signage and Flag Subtotal	369.59	1,280.00	2,000.00
DEPARTMENT TOTAL		337,620.25	499,713.65	581,086.00

ARTICLE 11: Shall the town raise & appropriate for Reserve Accounts as follows:

Reserves		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	Harriet Bird Clubhouse	1,500.00	1,500.00	1,500.00
2	Veteran's Park	250.00	250.00	1,250.00
3	Highway Equipment	0.00	0.00	0.00
4	Roads Capital Projects	100,000.00	127,600.00	530,000.00
5	Computer Reserve	8,200.00	6,500.00	2,000.00
6	Municipal Building Reserve	30,000.00	0.00	0.00
7	Revaluation Reserve	0.00	20,000.00	20,000.00
Total		139,950.00	155,850.00	554,750.00

ARTICLE 12: Shall the town raise & appropriate for Debt Service as follows:

Debt Service		FY18 Actual	FY19 Budget	FY 20 Selectmen
1	Loan Payment – Lynch Road Project	97,251.21	0.00	0.00
2	Loan Payment – Fire Truck	27,083.04	27,084.00	27,084.00
3	Loan Payment – Town Office	54,692.56	0.00	0.00
4	Loan Payment - AH Road Project	0.00	0.00	0.00
Total		179,026.81	27,084.00	27,084.00

ARTICLE 13: Shall the Town transfer all funds from the Highway Equipment reserve fund, totaling \$26,010, to the Roads Capital Projects reserve account?

ARTICLE 14: Shall the Town transfer \$106,000 from the unassigned fund balance to the Roads Capital Projects reserve account?

ARTICLE 15: Shall the town authorize the Board of Selectmen to accept prospective gifts and donations providing the Board place these funds in appropriately designated reserve accounts and only used for the intended purposes stated or in the best interests of the town?

ARTICLE 16: Shall the town authorize the selectmen to accept and expend, on behalf of the town, any State and Federal funds which may be received from time to time in the form of grants and funds from any source deemed appropriate by the municipal officers during the period of July 1, 2019 to June 30, 2020 or act on anything relative thereto?

ARTICLE 17: Shall the town authorize the selectmen, on behalf of the town, to sell and dispose of any real estate acquired by the town for non-payment of the taxes thereon and to execute quitclaim deeds for said property, in accordance with appropriate state law and procedures?

ARTICLE 18: Shall the Town authorize the Selectmen, on behalf of the Town, to sell and dispose of any surplus equipment owned by the Town in accordance with appropriate State law and procedures?

ARTICLE 19: Shall the Town will vote to authorize the Treasurer to waive the foreclosure of tax lien mortgages pursuant to 36 M.R.S.A. § 944 upon a finding by the Board of Selectmen that ownership of the property that is subject to the tax lien mortgage would be contrary to the Town's best interests.

ARTICLE 20: Shall the town allow the Selectmen to establish the dates on which this year's taxes shall be due and payable?

ARTICLE 21: Shall the town instruct the tax collector to charge interest at the rate of 6 % per annum on all uncollected taxes and authorize the selectmen to establish the date on which interest starts to accrue, except for those taxpayers enrolled in the tax club before June 1, 2019 and have made all payments on time and to date?

ARTICLE 22: Shall the town authorize the selectmen to fund abatements by expending overlay, and in the event the overlay is depleted, authorize funding abatements through the unassigned fund balance?

ARTICLE 23: Shall the Town authorize the Board of Selectmen to enter into multi-year contracts on behalf of the Town?

ARTICLE 24: Shall the town authorize the selectmen to expend funds from any Town Reserve account for an unbudgeted major expense: (Note: "major" is defined as any cost not included in a corresponding operating budget)?

ARTICLE 25: Shall the town allow the selectmen to transfer an amount not to exceed 2% of the total annual budget request from one category to another without prior approval of a special town meeting?

ARTICLE 26: To see if the Town will vote to authorize the Board of Selectmen to carry unexpended funds forward to the next fiscal year within the existing budget line items?

ARTICLE 27: Shall the Town authorize the selectmen to regulate river herring fishing in all streams in which the town has an interest in accordance with the plan filed with and approved by the Commissioner of Marine Resources?

ARTICLE 28: Shall the Town authorize the Board of Selectmen to establish and appoint the members of standing and/or ad hoc committees of the Board of Selectmen to advise the Board regarding the administration and operations of the town government?

ARTICLE 29: Shall the Town authorize the selectmen to reduce the total amount of taxes to be collected by the FY 2020 total amount of estimated revenue (TBD) including use of surplus.

Given under our hands at Newcastle, Maine this 13th day of May 2019.

Brian Foote, Chairman _____

Carolyn Hatch, Vice-Chair _____

Christopher Doherty, Board of Selectmen _____

R. Benjamin Frey, Board of Selectmen _____

Joel Lind, Board of Selectmen _____

A true and attested copy by: _____

Shelly Clifford, Town Clerk