

Select Board & Board of Assessors Meeting - Minutes
February 26, 2024, 7PM
Fire Station Community Room, 86 River Rd

Present Board Members: Karen Paz, Tor Glendinning, Thomas Kostenbader, Rufus Percy

Absent Board Members (excused): Joel Lind

Staff: Kevin Sutherland, Town Manager

Minutes transcribed by Emma McKearney, Deputy Town Clerk

- 1. Call to Order:** Meeting started at 7pm.
- 2. Amendments to the Agenda**
- 3. Minutes of the previous meeting**
 - a. February 12th, 2024:** Tor made a motion to approve the minutes of February 12, 2024, meeting as written. Motion was seconded by Rufus. Motion passed 4-0, 1 absent.
- 4. Public Comments on Items Not on the Agenda**
 - a. Mal Carey:** Following up on matter of East Hassan Ave construction timeline. Town Manager stated that this would be discussed during the capital projects budget meeting scheduled for the third budget meeting in March.
- 5. New Business**
 - a. Posting Roads for Weight Limits:** Select Board will schedule a workshop to create and prioritize a list of questions pertaining to posted road requests. This will also work on a scoring matrix of each question to support the Select Board and assessing posted road requests. A resident provided the Town Manager with information regarding the posting roads. Town Manager will forward the documents to the Select Board. Wanda Wilcox, North Newcastle resident, shared concerns about the implications of having a posted roads application or procedure to post roads and its policing. *Select Board Chair called for a Select Board Workshop for road weight limits on April 8, 2024, at 6pm at the Newcastle Fire Station Community Room.*
- 6. Unfinished Business**
 - a. Awarding of the Fire Truck Bid:** Lucas Kostenbader, member of the Fire Truck Committee, reviewed the matrix used for rating each part of the bid. The Bulldog representative stated that they would be able to honor the bid amount if approved at the Special Town Meeting scheduled in March but could not honor the bid amount if this item waited to be presented at the Annual Town Meeting in June. *Tom made a motion to award Bulldog Fire Apparatus the winning bid for a KME Pumper with 1,500 gallons per minute pump on an International chassis for \$656,000 pending Special Town Meeting approval to borrow the necessary funds on March 25, 2024. Motion was seconded by Rufus. Motion passed 4-0, 1 absent.*
- 7. Town Manager Report and Communications:** Town Manager reviewed this report. Topics discussed were: Planning Board efforts as it pertains to the Shoreland Zoning Map and Ordinance and LD2003 statute changes to the Core Zoning Code, Finance Committee Meeting on February 28th, the Newcastle Fiber Optic Broadband Project, changing OSHA standards as it pertains to the Fire Department, and upcoming election information. The Presidential Primary is on March 5th, and polls are open from 8am-8pm at the Newcastle Fire Station Community Room. Nomination Papers will be available at the Town Office starting March 1st, due April 12th at Noon, for two Select Board/Assessors/Overseers of the Poor seats, one School Board seat, and one Great Salt Bay Sanitary District seat.

8. Fiscal Warrants

- a. **FY24 Sixteenth AP Warrant: \$252,425:** Tor made a motion to approve the sixteenth FY24 AP Warrant for \$252,425. Motion was seconded by Tom. Motion passed 4-0, 1 absent.

9. Executive Session

10. Future Agenda Items

- a. **Ground Lease Agreement**
- b. **Fish Ladder Agreement**
- c. **Harbor Management Ordinance**

- 11. Adjournment of Meeting:** Tor made a motion to adjourn the meeting at 7:56pm. Motion was seconded by Tom. Motion passed 4-0, 1 absent.